

SAMIS Data Management Guide

Recording Ceiling Types

This Guide Note provides information on the recommended process required to consistently record ceiling data in the Strategic Asset Management Information System (SAMIS):
<http://samis.sa.gov.au/>

A good knowledge of system behaviour and asset class requirements is required in conjunction with the use of SAMIS Guide Notes.

For assistance contact: samis@saugov.sa.gov.au.

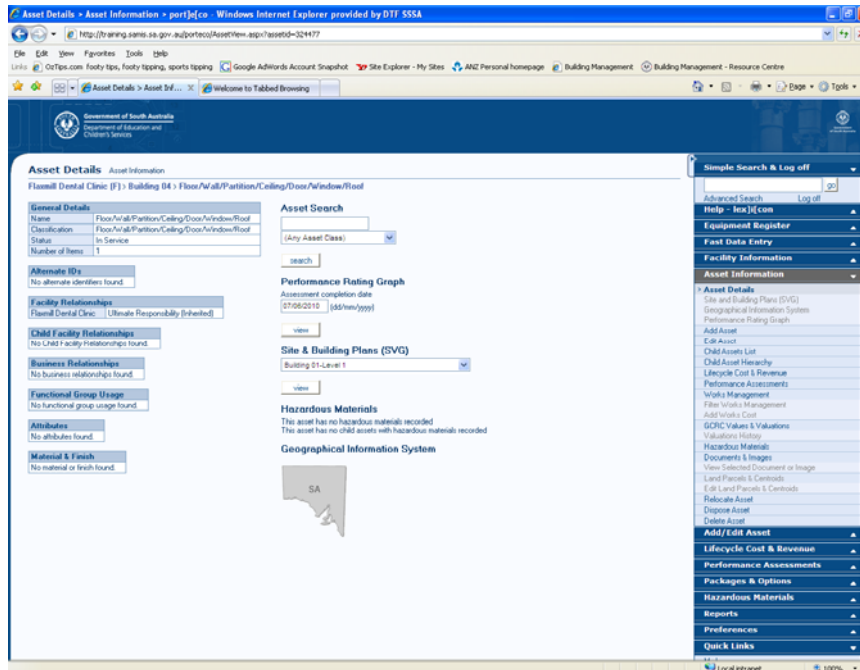
1. Step by Step Instructions

1. Add the 'Ceiling Covering' type at the **building level**.
2. Do this by navigating to the building level using the **Child Asset Hierarchy**. This example shows the options for entering data for building 4 at the 'Flaxmill Primary School.'



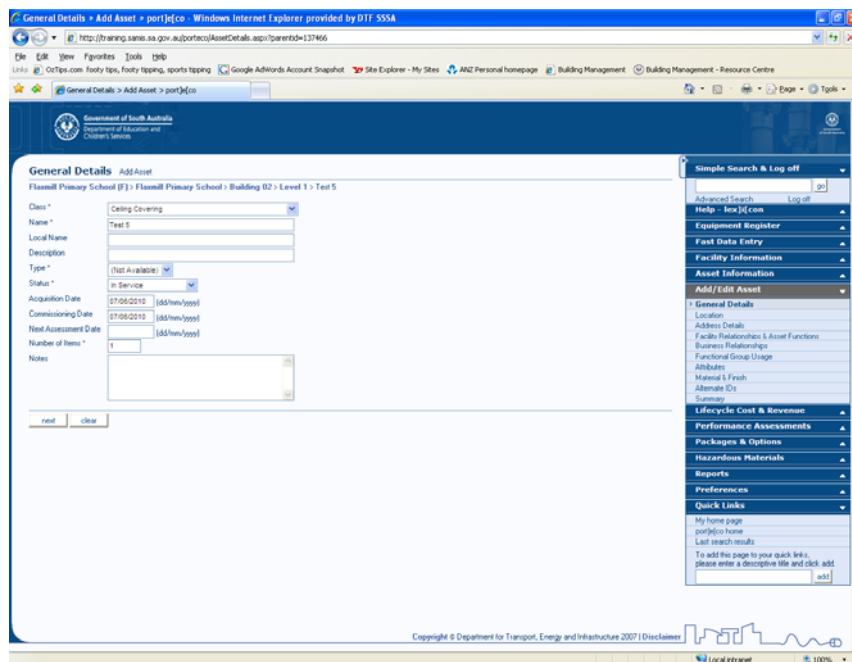
3. Click on the link for **Floor/Wall/Partition/Ceiling/Door/Roof**.
4. This will take you to the **Asset Details screen** (see overleaf).

building management



2. Select 'Add Asset' from the **toolbox** on the right of screen.

3. Choose the **Asset Class** 'Ceiling.'



4. Then enter the remaining **attributes**:

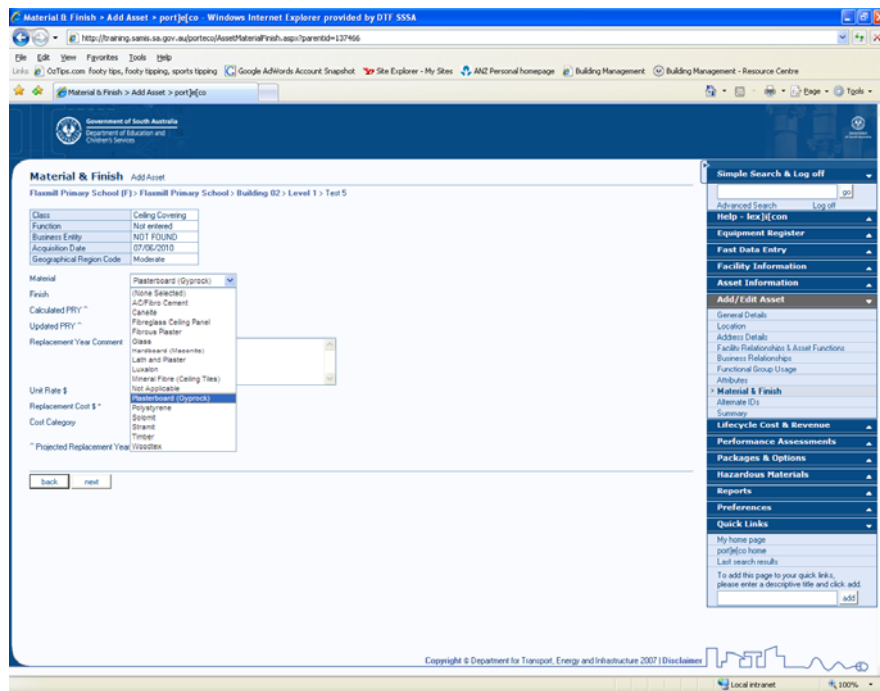
A. 'Name'

B. Select 'Type' from the list. Either 'Fixed, Suspended, Eaves or Acoustic.'

C. Status i.e. 'In Service.'

D. **Acquisition date**: dd/mm/yyyy and click 'Next.' (Commission date auto added)

5. Once **Ceiling Type** has been saved, click on the *'Materials and Finish'* toolbox item:









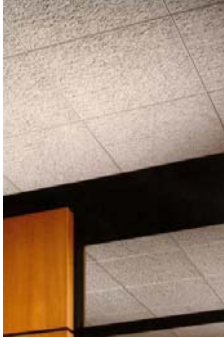



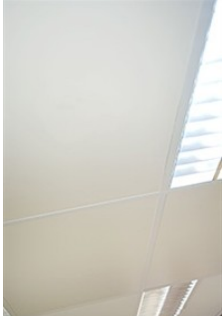





- Select the **Material type** from the pull-down menu i.e. plasterboard (gyprock).
- Enter **Projected Replacement Year (PRY)** yyyy
- Enter **Replacement cost** in dollars (no commas or \$)
- Add any **comments**.
- Select **next**.

6. Enter **Alternative IDs** if required or press next.

7. Press 'Save.'

**YOU HAVE NOW ADDED YOUR CEILING TYPE AND MATERIAL TO THE BUILDING LEVEL.
ANY EXCEPTIONS SHOULD BE ADDED AT THE ROOM LEVEL.**

2. Ceiling Materials Guide

<p><i>AC/ Fibro Cement</i></p>  <p>Fibrous Asbestos Cement</p>	<p><i>Fibrous Plaster</i></p>  <p>Plaster on canvas backing</p>	<p><i>Luxalon</i></p>  <p>Luxalon Metal Systems</p>	<p><i>Solomit</i></p>  <p>Wire and exposed straw</p>
<p><i>Caneite</i></p>  <p>sugar cane and plywood</p>	<p><i>Glass</i></p>  <p>Glass ceiling</p>	<p><i>Mineral Fibre Tiles</i></p>  <p>Acoustic ceiling tiles</p>	<p><i>Stramit</i></p>  <p>Fibre with timber backing</p>
<p><i>Fiberglass Ceiling Panel</i></p>  <p>Panels made of fiberglass</p>	<p><i>Hardboard (Masonite)</i></p>  <p>compressed wood chips</p>	<p><i>Plasterboard (Gyprock)</i></p>  <p>gypsum plaster panels</p>	<p><i>Timber</i></p>  <p>Timber panels</p>
<p><i>Fibrous Plaster</i></p>  <p>Ceiling panels</p>	<p><i>Lath and Plaster</i></p>  <p>Plaster on timber beams</p>	<p><i>Polystyrene</i></p>  <p>Tiles used for sound proofing</p>	<p><i>Woodtex</i></p>  <p>Compressed timber panels</p>

These images are intended as a general guide only. Direct any ceiling material queries to Jeff West (08) 8226 5129.