



23MIT6162  
23MEM6367

Minister for Infrastructure  
and Transport  
Minister for Energy and  
Mining  
Level 14, 83 Pirie Street  
Adelaide SA 5000  
GPO Box 1533  
Adelaide SA 5001  
Tel 08 7133 1100  
minister.koutsantonis@sa.gov.au

Hon David Speirs MP  
Leader of the Opposition  
[leaderoftheopposition@parliament.sa.gov.au](mailto:leaderoftheopposition@parliament.sa.gov.au)

Dear Mr Speirs

A handwritten signature in black ink that reads 'David'.

**APPLICATION UNDER THE FREEDOM OF INFORMATION ACT 1991**

I refer to your application made under the *Freedom of Information Act 1991* (the Act), dated 24 February 2023.

Your application seeks access to:

*“All documents, including but not limited to emails, text messages, and any other form of correspondence, pertaining to overseas travel (planned or actual) by the Minister and/or his staff, between 1/07/2022 and 24/02/2023.”*

The legislative prescribed timeframe to determine this application has expired and is now deemed to have refused you access to all documents relevant to your application.

I refer to your internal review application made pursuant to section 29 of the *Freedom of Information Act 1991* on 28 March 2023. I have made the following determination upon internal review.

I refer to your application made under the *Freedom of Information Act 1991* (the Act), dated 2 March 2023 to the Department for Energy and Mining. Your application was transferred to our office on the 6 March 2023.

Your application seeks access to:

*“Documents as defined under Part 1 Section 4 Freedom of Information Act 1991 (the FOI Act), pertaining to the Minister for Energy and Mining overseas visit to various countries including but not limited to Spain, in February 2023. From date 11/11/2022 to 24/02/2023.”*

The purpose of this letter is to advise you of my determination. An extensive search was conducted within this office. A total of 62 documents were identified as answering the terms of your application.

I grant you access in full to 16 documents; copies of which are enclosed.  
I grant you access in part to 45 documents; copies of which are enclosed.  
I refuse you access in full to 2 documents.

### **Documents Released in Full**

3, 4, 5, 6, 7, 8, 9, 12, 13, 14, 50, 52, 53, 54, 55, 62

### **Documents Released in Part**

2, 10, 11, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 51, 56, 57, 58, 59, 60 and 61

### **Documents Refused in Full**

1, 1a

### **Documents Released in Part**

Documents 2, 18, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 51 and 63 are released in part as it contains personal mobile numbers. I therefore determine this information exempt pursuant to clause 6(1) to the Act.

Documents 10, 15, 16, 17, 19, 20, 21, 22, 23, 24, 25, 26, 56, 57, 58, 59, 60 and 61 are released in part as it contains personal business information. I therefore determine this exempt pursuant to clause 7(1)(c).

Documents 11 and 18 contain active DIT account codes and authorised DIT persons which forms part of the business and financial affairs of the Department. I therefore determine this information exempt pursuant to clause 7(1)(c).

Documents 37 and 45 are released in part as it contains personal information such as passport numbers and personal information. I therefore determine this information exempt pursuant to clause 6.

### **Documents Refused in Full**

Documents 1 and 1a are cabinet documents which were specifically prepared for Cabinet and are therefore exempt in full pursuant to clause 1(1)(a).

## Exemptions

### **Clause 1 - Cabinet**

- (1) A document is an exempt document—
  - (a) if it is a document that has been specifically prepared for submission to Cabinet (whether or not it has been so submitted); or
  - (b) if it is a preliminary draft of a document referred to in paragraph (a); or
  - (c) if it is a document that is a copy of or part of, or contains an extract from, a document referred to in paragraph (a) or (b); or
  - (e) if it contains matter the disclosure of which would disclose information concerning any deliberation or decision of Cabinet; or

### **Clause 6 – Documents affecting personal affairs**

- (1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

### **Clause 7– Documents affecting business affairs**

- (1) A document is an exempt document—
  - (a) if it contains matter the disclosure of which would disclose trade secrets of any agency or any other person; or
  - (b) if it contains matter—
    - (i) consisting of information (other than trade secrets) that has a commercial value to any agency or any other person; and
    - (ii) the disclosure of which—
      - (A) could reasonably be expected to destroy or diminish the commercial value of the information; and
      - (B) would, on balance, be contrary to the public interest; or
  - (c) if it contains matter—
    - (i) consisting of information (other than trade secrets or information referred to in paragraph (b)) concerning the business, professional, commercial or financial affairs of any agency or any other person; and
    - (ii) the disclosure of which—
      - (A) could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of such information to the Government or to an agency; and
      - (B) would, on balance, be contrary to the public interest.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), details of your FOI application, and the documents to which you are given access, will be published in the agency's disclosure log. A copy of PC045 can be found at the following address: <https://dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>. Please visit the website for further information.

No fees and charges are payable for this application.

If you are unhappy with this determination you are entitled to apply for an internal review, in accordance with section 29 of the FOI Act. To make an internal review application, please either write a letter or complete *Application for Review of Determination* form, to the Principal Officer of this agency, the Hon Tom Koutsantonis MP, within 30 (calendar) days after you receive this letter.

If you require any further information, please contact Vicky Cathro on (08) 7133 1100.

Yours sincerely



**Hon Tom Koutsantonis MP**  
Principal Officer

11 / 4 / 2023



## Official Program

- Japan
- Republic of Korea

### The Honourable Tom Koutsantonis MP

Minister for Energy and Mining

Minister for Infrastructure and Transport

Saturday, 8 October – Saturday, 15 October 2022



**Premier Delegation**

**The Honourable Peter Malinauskas MP**  
Premier of South Australia

**Mr Damien Walker**

Chief Executive  
Department of the Premier and Cabinet  
M: +61 **Clause 6 (1) -  
Personal Affairs**

**Mr John Bistrovic**

Chief of Staff  
Office of the Premier  
M: +61 **Clause 6 (1) -  
Personal Affairs**

**Mr Adam Todd**

Director, Media and Communications  
Office of the Premier  
M: +61 **Clause 6 (1) -  
Personal Affairs**

**Ms Carolyn Sladden**

Director, Diplomatic Relations and Protocol  
Department of the Premier and Cabinet  
M: +61 **Clause 6 (1) -  
Personal Affairs**

*Accompanying in market:*

**Ms Sally Townsend**

Commissioner, South Australia – Japan and Korea  
Australian Trade and Investment Commission  
M: +81 **Clause 6 (1) -  
Personal Affairs**

**Australian Embassy - Tokyo****Australian Embassy - Tokyo**

2-1-14 Mita, Minato-ku, Tokyo 108-8361  
P: 03-5232-4111

**Mr Peter Roberts OAM**

Chargé d'Affaires

**Ms Liza Watts**

First Secretary (Trade & Economic)  
Australian Embassy Tokyo  
M: +81 **Clause 6 (1) -  
Personal Affairs**

**Ministerial Delegation**

**The Honourable Tom Koutsantonis MP**  
Minister for Energy and Mining

**The Honourable Nick Champion MP**  
Minister for Trade and Investment

**Dr Paul Heithersay PSM**

Chief Executive  
Department for Energy and Mining

**Mr Sam Crafter**

Chief Executive Officer  
Office of Hydrogen Power SA

**Mr David Reynolds PSM**

Chief Executive Officer  
Department for Trade and Investment

**Mr Peter Labropoulos**

Chief of Staff  
Office of the Minister for Energy and Mining

**Mr James Agness**

Chief of Staff  
Office of the Minister for Trade and Investment

**Australian Embassy – Republic of Korea****Australian Embassy Republic of Korea**

19th Floor Kyobo Building, 1 Jong-Ro, Jongno-Gu  
Seoul 03154  
P: +82 2 2003 0100

**Her Excellency Ms Catherine Raper**

Ambassador of Australia to the Republic of Korea

**Time Difference**

South Australia is 1 hour 30 minutes ahead of Tokyo

South Australia is 1 hour 30 minutes ahead of Seoul

**Accommodation****JAPAN****Conrad Tokyo – Hilton**

1 Chome-9-1 Higashishinbashi, Minato City, Tokyo  
105-7337, Japan

P: +81 3-6388-8000

**KOREA****Four Seasons - Seoul**

97 Saemunan-ro, Jongno-gu, Seoul  
South Korea

P: +82 2-6388-5000

**Transportation****JAPAN**

Tokyo MK Limousines

Vehicle: Van, 8 seater

Registration: TBA

Driver name: TBA

Driver mobile: TBA

**KOREA**

EmbassyLimo

Vehicle: Van, 8 seater

Registration: TBA

Driver name: TBA

Driver mobile: TBA

**South Australian Government Travel Insurance**

Accident & Health International

Policy #: 023171

Telephone: +61 2 9978 6666

Email: [acchealth@acchealth.com.au](mailto:acchealth@acchealth.com.au)

Website: [www.acchealth.com.au](http://www.acchealth.com.au)

SAICORP

Telephone: +61 8 8226 2270

Website: [www.safa.sa.gov.au](http://www.safa.sa.gov.au)

QBT

Email: [international@qbt.travel](mailto:international@qbt.travel)

Phone: +61 1300 138 766

**Currency conversion****Japanese Yen**

1 AUD = 93.97 JYP

1 JYP = 0.011 AUD

**South Korean Won**

1 AUD = 0.921.81 KRW

1 KRW = 0.0011 AUD

*\*as at 6/10/2022*

**Forecasted Weather**

09 Oct: Japan	21° Max	16° Min
10 Oct: Japan	22° Max	20° Min
11 Oct: Japan	26° Max	18° Min
12 Oct: Korea	22° Max	15° Min
13 Oct: Korea	22° Max	11° Min
14 Oct: Korea	21° Max	10° Min

*\*as at 4/10/2022*

**Dress**

Business attire for all engagements

**Masks****JAPAN**

Masks: Required indoors unless eating and drinking. Required outside, unless social distanced (2m) or exercising

Social distancing: handshaking is being avoided by many in business settings

**KOREA**

Masks: Required indoors unless eating and drinking. Not mandated outside but encouraged

Social distancing: handshaking is being avoided by many in business settings

## Saturday, 8 October 2022: Adelaide - Sydney - Tokyo

Time	Activity	Attendees
As conv.	Depart for Adelaide International Airport	All
As conv.	<b>Arrive Adelaide Airport</b>	All
As conv.	Check in and proceed through security	All
1.30 pm	<b>Premier media door stop</b>  On conclusion of media engagement, proceed to Qantas Chairman's Lounge	Premier A.Todd
2.25 pm	<b>Depart for Sydney</b> aboard Qantas Airways flight QF744 <i>In flight: 1hr 50mins</i>	Minister P.Heithersay S.Crafter P.Labropoulos
4.45 pm	<b>Arrive Sydney Kingsford Smith Airport</b> <i>Layover: 5hrs 10 mins</i>  <i>Transfer to T1 International terminal</i>  Check-in and proceed to Qantas Chairman's Lounge	Minister P.Heithersay S.Crafter P.Labropoulos
9.45 pm	<b>Depart for Tokyo</b> aboard ANA flight NH880 <i>In flight: 9hrs 40mins</i>	P.Heithersay S.Crafter
9.55 pm	<b>Depart for Tokyo</b> aboard Qantas Airways flight QF25 <i>In flight: 10hrs 5mins</i>	Minister P.Labropoulos



## Sunday, 9 October 2022: Tokyo

Time	Activity	Attendees
5.25 am	Arrive Tokyo Haneda Airport	P.Heithersay S.Crafter
6.00 am	Arrive Tokyo Haneda Airport  Premier Met plane side by: <b>Ms Liza Watts</b> First Secretary (Trade & Economic) Australian Embassy Tokyo  Escorted through immigration and customs to arrival area  Premier Met by: <b>Ms Sally Townsend</b> Commissioner, South Australia - Japan and Korea	Min Koutsantonis P.Labropoulos
As conv.	Depart for Conrad Tokyo 1 Chome-9-1 Higashishinbashi, Minato City, Tokyo 105-337, Japan	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
As conv.	Arrive at hotel and check-in  <i>*Early check-in has been facilitated</i>	
As conv.	Executive time  <i>* Collect train tickets and platform details from Sally Townsend for Tuesday's return trip to Nagoya</i>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
4.30 pm	Meet Ms Emily Hallams, Executive Director, Australia New Zealand Chamber of Commerce Japan (ANZCCJ) in the lobby of the Conrad Hotel for transfer to Meiji Kinenkan (Mobile +81 <span style="background-color: black; color: red;">Clause 6 (1) - Personal Affairs</span> )  2 Chome-2-23 Motoaskasaka, Minato City, Tokyo  Foyer Café booked for meeting with CIMIC Group	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
5.15 pm	Meeting: <b>CIMIC Group</b>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
6.20 pm	Proceed to Reception	

<p>6.30 pm</p>	<p><b>Conference: Australia Japan Joint Business Conference Welcome Reception</b></p>	<p>Premier S.Townsend J.Bistrovic</p> <p>Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos</p> <p>Min Champion and delegation</p>
<p>8.00 pm</p>	<p>Return to Conrad hotel</p>	

8.45 pm **Izakaya (informal Japanese bar) visit hosted by Japanese Consul-General Junji SHIMADA**  
Meet in the lobby of the Conrad Hotel at 8.45pm.

Min Koutsantonis  
P.Heithersay  
S.Crafter  
P.Labropoulos

Min Champion and  
delegation



**Monday, 10 October 2022: Tokyo**

Time	Activity	Attendees
7.45 am	Depart for the Imperial Hotel Tokyo 1 Chome-1-1 Uchisaiwaicho, Chiyoda City, Tokyo 100-8558  Proceed to meeting room (3F - Nishiki Room) – all day room booking. C. Sladden to advance	
8.15 am	<b>Meeting: Mitsubishi Corporation</b>	Premier S.Townsend J.Bistrovic A.Todd C.Sladden  S.Crafter
9.00 am	Proceed to Fuji Room, Imperial Hotel	
9.15 am	<b>Conference: AJBCC Opening Ceremony</b>	Premier S.Townsend J.Bistrovic  Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos  Min Champion and delegation
9.45 am	Proceed to meeting room (3F - Nishiki Room)	
10.00 am	<b>Meeting: Nippon Steel Corporation (NSC)</b>	Premier D.Walker S.Townsend J.Bistrovic A.Todd  Min Koutsantonis P.Heithersay S.Crafter
10.45 am	Remain in meeting room (3F - Nishiki Room)	
11.00 am	<b>Meeting: Kawasaki Heavy Industries (KHI)</b>	Premier

D.Walker  
S.Townsend  
J.Bistrovic

Min Koutsantonis  
P.Heithersay  
S.Crafter

Min Champion  
D.Reynolds

11.45 am Proceed to JABCC luncheon room within Imperial Hotel

12.15 pm **JABCC luncheon, accompanied by Japanese Consul-General Junji SHIMADA**

Min Koutsantonis  
P.Heithersay  
S.Crafter  
P.Labropoulos

1.15 pm Lunch concludes

1.25 pm Proceed to tba

1.30 pm **Meeting: Santos**

Premier  
D.Walker  
J.Bistrovic  
A.Todd  
C.Sladden  
S.Townsend

S. Crafter

1.35 pm Proceed to Fuji Room, Imperial Hotel

1.45 pm **Conference: Plenary Session: Japan-Australia Relation's and Energy Transition: Toward Carbon Neutrality**

Premier  
D.Walker  
J.Bistrovic  
A.Todd  
C.Sladden  
S.Townsend

Min Koutsantonis  
P.Heithersay  
S.Crafter  
P. Labropoulos

Min Champion  
D.Reynolds  
J.Agness

3.15 pm Proceed to JABCC afternoon tea venue in Imperial Hotel

3.15 pm	<b>JABCC afternoon tea</b>	Min Koutsantonis P.Heithersay S.Crafter P. Labropoulos
	<b>Attendees:</b> Refer to General Brief 3	
4.00 pm	Proceed to meeting room (3F - Nishiki Room)	
4.05 pm	<b>Meeting: Sojitz</b>	Premier D.Walker S.Townsend J.Bistrovic
		Min Koutsantonis P.Heithersay S.Crafter
		Min Champion D.Reynolds
4.45 pm	Remain in meeting room (3F - Nishiki Room)	
5.00 pm	<b>Meeting: Marubeni</b>	Premier D.Walker S.Townsend J.Bistrovic
		Min Koutsantonis P.Heithersay S.Crafter
		Min Champion D.Reynolds
6.00 pm	<b>Executive time</b>	
6.30 pm	Depart for Two Rooms, Nihonbashi 103-6107 7F Annex Nihonbashi Takashimaya S.C., Nihonbashi 2-5-1, Chuo-ku, Tokyo (10 minutes from Imperial Hotel)	

7.00 pm Business dinner: Mitsubishi Heavy Industries (MHI)

Premier  
D.Walker  
S.Townsend

Min Koutsantonis  
P.Heithersay  
S.Crafter

*\*following pre-  
dinner beverages,  
separate table for  
other officials*

J.Bistrovic  
A.Todd  
C.Sladden  
P.Labropoulos

As conv. Return to hotel



**Tuesday, 11 October 2022: Tokyo**

Time	Activity	Attendees
5.50 am	Depart for Tokyo Station  Junfeng Zhu from DTI will accompany the delegation onto the correct platform at Tokyo Station +	
6.42 am	Shinkansen 6:42 Tokyo -> 8:16 Nagoya Nozomi 201	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
8.30 am	Meet Toyota representative at Nagoya station for transfer to Toyota city	
9.30 am	<b>Site visit and meeting: Toyota</b>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
3.15 pm	Transfer to Nagoya Station	
4.14 pm	Shinkansen 16:14 Nagoya à 17:46 Shinagawa Nozomi 112	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
5.46 pm	Junfeng Zhu, DTI, will meet you on the arrival platform at Shinagawa Station and accompany you and Minister Champion's delegation to the dinner venue  Depart for Pullman Tokyo Tamachi Japan, 〒108-8566 Tokyo, Tokyo 3 1 21 Shibaura Minato	
6.30 pm	<b>Business dinner: Hydrogen in South Australia Dinner</b>	Premier D.Walker S.Townsend J.Bistrovic A.Todd C.Sladden  Min Koutsantonis P.Heithersay



S.Crafter  
P.Labropoulos

Min Champion  
D.Reynolds  
J.Agness

**9.00 pm** Return to hotel

\* Confirm transfer arrangements for tomorrow with Sally Townsend





## Wednesday, 12 October 2022: Tokyo - Seoul

Time	Activity	Attendees
As conv.	Check out of hotel, accompanied for the day by Ms Junfeng Zhu, DTI	
8.05 am	Transfer to INPEX office, Akasaka Biz Tower 5-3-1, Akasaka, Minato-ku, Tokyo 107-6332 (15 minutes)	
8.30 am	<b>Meeting: INPEX</b>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu
9.30 am	Transfer to MHI office, Nijubashi Bldg, 2-3, Marunouchi 3-chome, Chiyoda-ku, Tokyo, 100-8332 (15 minutes)	
10.00 am	<b>Meeting: MHI and H2U</b>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu
10.45 am	Transfer to ENEOS office, 1-2-1 Otemachi, Chiyoda-ku, Tokyo, 100-8162 (5 minutes)	
11:00 am	<b>Meeting: ENEOS</b>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu
12.00 pm	Transfer to Pullman Tokyo Tamachi, 1-21-3 Shibaura, Minato-ku, Tokyo. 108-8566 (20 minutes)	
12.30 pm	<b>Meeting: Chiyoda Corporation, Mitsubishi Corporation</b>  Interpretation: Yes Purpose:	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu
1.30 pm	Transfer to Tokyo Narita Airport	

<b>2.30 pm</b>	<b>Arrive at Tokyo Haneda Airport</b> <i>*Airport facilitation</i>  Check-in	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu
<b>4.20 pm</b>	<b>Depart for Seoul</b> <i>In flight: 2hrs 25mins</i>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu
<b>6.45 pm</b>	<b>Arrive at Seoul</b> <i>*Airport facilitation</i>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu
<b>7.35 pm approx.</b>	Depart for Four Seasons Hotel, Seoul 97 Saemunan-ro, Jongno-gu, Seoul	
<b>8.35 pm</b>	Arrive at hotel and check in	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos J.Zhu

**Thursday, 13 October 2022: Seoul**

Time	Activity	Attendees
7.25 am	Proceed to Ara, 6 <sup>th</sup> Floor, Four Seasons	
7.30 am	<b>Business breakfast: AustCham</b>	Premier D.Walker S. Townsend J.Bistrovic A.Todd C.Sladden  Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos  Min Champion D. Reynolds J. Agness
8.50 am	Depart for Hyundai Namyang R&D Center, Onseokdong Hwaseongsi, Seoku-dong, Hwaseong-si, Gyeonggi-do	
10.20 am	<b>Meeting and site visit: Hyundai</b>	Premier D.Walker S.Townsend J.Bistrovic A.Todd  Min Koutsantonis P.Heithersay S.Crafter
12.00 pm	Depart for Four Seasons	
1.30 pm	<b>Executive time</b>	
1.55 pm	Proceed to Ara, 6 <sup>th</sup> Floor, Four Seasons	



2.00 pm Seminar: Hydrogen in South Australia

Premier  
D.Walker  
S.Townsend  
J.Bistrovic  
A.Todd  
C.Sladden

Min Koutsantonis  
P.Heithersay  
S.Crafter  
P.Labropoulos

Min Champion  
D.Reynolds  
J.Agness

3.30 pm Proceed to Room 702, 7<sup>th</sup> Floor, Four Seasons

4.00 pm Meeting: Daelim E&C (DL E&C)

Premier  
D.Walker  
S.Townsend  
J.Bistrovic

Min Koutsantonis  
P.Heithersay  
S.Crafter  
P.Labropoulos

5.15 pm Proceed to venue tbc, Four Seasons

5.30 pm Meeting: H2Korea

Premier  
D.Walker  
S.Townsend  
J.Bistrovic  
A.Todd  
C.Sladden

6.10 pm Executive time

6.25 pm Proceed to Ara Room, 6<sup>th</sup> Floor, Four Seasons

6.30 pm  
\*guests invited  
for 6.00 pm

Reception: South Australia Reception

Premier  
D.Walker  
S.Townsend  
J.Bistrovic  
A.Todd  
C.Sladden

Min Koutsantonis  
P.Heithersay  
S.Crafter  
P.Labropoulos

Min Champion  
D.Reynolds  
J.Agness



## Friday, 14 October 2022: Seoul – Singapore – Adelaide

Time	Activity	Attendees
As Conv.	Check out of hotel and proceed to TBA	
Morning TBC	Meeting: Ministry of Trade, Industry and Energy (MOTIE)	Premier D.Walker S.Townsend J.Bistrovic A.Todd C.Sladden
10.00 am	Depart for KOSPO Power Plant	
11.00 am	Meeting and site visit: KOSPO Power Plant	Premier D.Walker J.Bistrovic A.Todd C.Sladden M. Kim  Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
12.30 pm	Informal lunch	
As conv	Depart for Incheon International Airport (40 min travel time, subject to traffic)	
2.30 pm	Arrive at Incheon International Airport <i>*Airport facilitation</i>  Check-in	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos

**4.55 pm** **Depart for Singapore** aboard Singapore Airlines flight SQ601  
*In flight: 6hrs 15mins*

**10.10 pm** **Arrive at Changi International Airport**  
*Layover: 2hr*

Min Koutsantonis  
 P.Heithersay  
 S.Crafter  
 P.Labropoulos

**Saturday, 15 October 2022: Adelaide**

Time	Activity	Attendees
<b>12.05 am</b>	<b>Depart Singapore for Perth</b> aboard Singapore Airlines flight SQ225 <i>In flight: 5hrs 5mins</i>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
<b>5.10 am</b>	<b>Arrive Perth Airport</b>	
<b>9.40am</b>	<b>Depart Perth for Adelaide</b> aboard Qantas flight QF884 <i>In flight: 2hrs 45mins</i>	Min Koutsantonis P.Heithersay S.Crafter P.Labropoulos
<b>2.55 pm</b>	<b>Arrive Adelaide International Airport</b>	

**END OF OFFICIAL PROGRAM**



# HAIGH'S CHOCOLATES

Haigh Retail Trust      Adelaide Arcade  
ABN 70 509 741 385      Tax Invoice

Chocolate Storage tips:  
The optimum temperature for storing  
chocolate is 15-20 degrees Celsius.  
During hot weather avoid leaving  
chocolate in a parked car and store  
away from heat and light.

COPY  
====  
#10040/1/893 - 30262      07/10/2022/10:22

132	5.000	60.00	300.00
MK & DK SELECTION 340G			
915	5.000	42.90	214.50
FRUIT & NUT CHOCOLATE BOX 200G			

Total      AUD      514.50  
=====

No of items 10.000

Your payment  
VISA      514.50

Credit Card: \*\*\*\*\*  
Valid till : 03/24 Author. : 908382

GST %	Net	Gross	GST
10.000	467.73	514.50	46.77

You were served by Megan

Conditions of Sale and Exchange Policy:

-----  
Goods purchased in this retail store are  
not to be resold without permission.

Due to food handling regulations, we are  
unable to exchange products or accept  
returns unless there is a product fault.



## Argirou, Jacqui (DIT)

---

**From:** Day, Richard (DEM)  
**Sent:** Thursday, 6 October 2022 11:53 AM  
**To:** Labropoulos, Peter (DIT)  
**Cc:** Argirou, Jacqui (DIT); Crafter, Sam (OHPSA); Heithersay, Paul (DEM)  
**Subject:** FW: Gift exchange Minister Koutsantonis meetings? [SEC=OFFICIAL]

### OFFICIAL

Hi Peter

Short answer

- DPC is arranging gifts for meetings involving the Premier where gifts will be exchanged. This is a mixture of SA branded leather notebooks (long lead time apparently), Aboriginal gift cards, Haighs chocolates, RM Williams scarves. So no need for Minister Koutsantonis do anything else here.
- Sally and I think the only meeting that the Minister is doing independently of the Premier that necessitates a gift exchange is Toyota. Sally is confirming this and will come back to me with details.
- Hence it might be worthwhile arranging some Haighs chocolates that you can easily carry on the plane / train.

Cheers

Richard

**From:** Sally Townsend <Sally.Townsend@austrade.gov.au>  
**Sent:** Thursday, 6 October 2022 9:48 AM  
**To:** Day, Richard (DEM) <Richard.Day@sa.gov.au>  
**Cc:** Crafter, Sam (OHPSA) <Sam.Crafter2@sa.gov.au>; Sladden, Carolyn (DPC) <carolyn.sladden@sa.gov.au>; O'Keefe, Alex (DPC) <Alex.O'Keefe@sa.gov.au>  
**Subject:** Re: Gift exchange Minister Koutsantonis meetings? [SEC=OFFICIAL]

### OFFICIAL

Hi Richard,

I will ask Toyota but expect gifts there. Basically no gifts for everyone else.

- Mitsubishi Corporation and Chiyoda Corporation (given previous meeting Premier and MC, plus a lot of the attendees seem to be from Australia) NO
- MHI and H2U (given dinner MHI with the Premier, and H2U reps are Australian) NO
- Inpex NO
- ENEOS NO
- Lunch with Shimada-san - this is not a lunch with him. Its a lunch with all of the attendees of the conference, he will just be in same table.



**DISCLAIMER:**

The information in this e-mail may be confidential and/or legally privileged. It is intended solely for the addressee. Access to this e-mail by anyone else is unauthorised. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. If you have received this email in error, please delete it from your system and notify the sender immediately. DEM does not represent, warrant or guarantee that the integrity of this communication has been maintained or that the communication is free of errors, virus or interference.



Mr. Tom Koutsantonis  
Level 14 Au Adl  
Adelaide TBA  
Australia

Arrival 입실일 : 10/12/22  
Departure 퇴실일 : 10/14/22  
Room No. 객실 번호 : 2520  
Folio No 영수증번호 : 348697  
Cashier 캐셔번호 : 116  
Group Code 단체코드 :

INFORMATION INVOICE

Date 날짜	Description 항목	Charges 금액	Payments 지불
10/12/22	Deposit Applied to Account prepayment		627,000
10/12/22	Room Charge - Package	285,000	
10/12/22	Room Tax	28,500	
10/13/22	Room Service Room# 2520 : CHECK# 120998	38,000	
10/13/22	Room Charge - Package	285,000	
10/13/22	Room Tax	28,500	
10/14/22	Manual Visa Converted to \$42.93 charged via visa 14.10.22 XXXXXXXXXXXX1022 XX/XX		38,000

Balance 잔액(KRW) 0

Guest Signature 서명 : \_\_\_\_\_



Australian Embassy / Consulate  
1  
1

Labropoulos, Peter

Arrival 입실일 : 10/12/22  
 Departure 퇴실일 : 10/14/22  
 Room No. 객실 번호 : 2020  
 Folio No 영수증번호 : 348707  
 Cashier 캐셔번호 : 94  
 Group Code 단체코드 :

INFORMATION INVOICE

Page : 1 of 1

Date 날짜	Description 항목	Charges 금액	Payments 지불
10/12/22	Deposit Applied to Account PREPAYMENT		627,000
10/12/22	Room Charge - Package	285,000	
10/12/22	Room Tax	28,500	
10/13/22	Room Service Room# 2020 : CHECK# 121005	38,000	
10/13/22	Room Charge - Package	285,000	
10/13/22	Room Tax	28,500	
10/14/22	Manual Visa <b>Converted to \$42.93 charged via visa 14.10.22</b> XXXXXXXXXXXX1022 XX/XX		<u>38,000</u>
Balance 잔액(KRW)			0

Guest Signature 서명 : \_\_\_\_\_



Mr. Tom Koutsantonis  
Level 14 Au Adl  
Adelaide TBA  
Australia

Arrival 입실일 : 10/12/22  
Departure 퇴실일 : 10/14/22  
Room No. 객실 번호 : 2520  
Folio No 영수증번호 : 348697  
Cashier 캐셔번호 : 116  
Group Code 단체코드 :

INFORMATION INVOICE

Date 날짜	Description 항목	Charges 금액	Payments 지불
10/12/22	Deposit Applied to Account prepayment	Converted to \$707.16 charged via visa 5.10.22	627,000
10/12/22	Room Charge - Package	285,000	
10/12/22	Room Tax	28,500	
10/13/22	Room Service Room# 2520 : CHECK# 120998	38,000	
10/13/22	Room Charge - Package	285,000	
10/13/22	Room Tax	28,500	
10/14/22	Manual Visa XXXXXXXXXXXX1022 XX/XX		38,000
Balance 잔액(KRW)			0

Guest Signature 서명 : \_\_\_\_\_



Mr. Tom Koutsantonis  
 Level 14 Au Adl  
 Adelaide TBA  
 Australia

Arrival 입실일 : 10/12/22  
 Departure 퇴실일 : 10/14/22  
 Room No. 객실 번호 : 2520  
 Folio No 영수증번호 : 348697  
 Cashier 캐셔번호 : 116  
 Group Code 단체코드 :

INFORMATION INVOICE

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10/13/22	Room Charge - Package	285,000	
10/13/22	Room Tax	28,500	
10/14/22	Manual Visa XXXXXXXXXXXX1022 XX/XX		38,000
Balance 잔액(KRW)			0

Guest Signature 서명 : \_\_\_\_\_



**Government of South Australia**  
Interpreting and Translating Centre

Interpreting and Translating Centre  
ABN: 69 535 948 542

GPO Box 292,  
ADELAIDE SA 5001

INQUIRIES: Phone 1800 280 203  
Fax (08) 8226 1992  
DHS.ITCAccounts@sa.gov.au

# TAX INVOICE

ITC0278492

12/10/2022

DIT OFFICE OF THE HON TOM KOUT  
ATTN: CARLY MCNEILL  
OFFICE MANAGER  
LEVEL 17,  
25 GRENFELL STREET  
ADELAIDE SA 5000

ACCOUNT NO: ITC000800057 PAGE: 001

TERMS: DUE IN 30 DAYS

ACCOUNT CONTACT

Assgnt	Description	AMT(Ex GST)	GST	TOTAL(Inc GST)
426492	Date of job: Oct 06 2022 10:29AM Start time: 10:29,Duration: 1,Type: Business Card,Lang: Japanese,INT/TRN: Saori Yamamoto,Document: 2022 09 27 Carly McNeill Minister's Business Card ,REF: via Quote #11439	91.00	9.10	100.10
11439	Date of job: Sep 29 2022 10:02AM Translation Type: Typesetting,Number of Words: 0,Language: T ypesetting across multiple,Other Type:2022 09 27 Carly McNeill Minister's Business Card ,Client Reference (CRN): ,Request Date: Oct 06 2022 10:29AM	72.00	7.20	79.20
426493	Date of job: Oct 06 2022 10:29AM Start time: 10:29,Duration: 1,Type: Business Card,Lang: Korean,INT/TRN: Sung Min Yim,Document: 2022 09 27 Carly McNeill Minister's Business Card ,REF: via Quote #11439	91.00	9.10	100.10
<b>AMOUNT (Excluding GST)</b>				<b>254.00</b>
<b>GST</b>				<b>25.40</b>
<b>TOTAL (Including GST)</b>				<b>279.40</b>

## REMITTANCE

**Payments can be made by cheque**

Make cheque payable to:

DHS - Interpreting and Translating Centre

Return this section with your cheque to:

Accounts Receivable

Shared Services SA

GPO Box 11028

ADELAIDE SA 5001

**Payments can be made by EFT**

Bank: Commonwealth Bank of Australia

BSB: 065-266 Account No: 1000-1453

Name: Department of Human Services

Please quote Invoice Number as reference.

Send remittance advice to:

ARReceipting@sharedservices.sa.gov.au



## Receipt from Australia Japan Business Co-operation Committee Limited

Receipt #1411-5329

AMOUNT PAID	DATE PAID	PAYMENT METHOD
A\$1,526.25	Oct 10, 2022, 2:19:57 AM	<b>VISA</b> - 1022

### SUMMARY

Payment for invoice(s) 998	A\$1,526.25
<b>Amount charged</b>	<b>A\$1,526.25</b>

If you have any questions, contact us at [steve@mukiwa.com.au](mailto:steve@mukiwa.com.au) or call at **+61 435 236 686**.

Something wrong with the email? [View it in your browser.](#)

You're receiving this email because you made a purchase at Australia Japan Business Co-operation Committee Limited which partners with Stripe to provide invoicing and payment processing.



## Argirou, Jacqui (DIT)

---

**From:** Sally Townsend <Sally.Townsend@austrade.gov.au>  
**Sent:** Monday, 15 August 2022 5:44 PM  
**To:** Pangallo, Angela (DTI); Johnson, Katrina (DTI); Argirou, Jacqui (DIT)  
**Cc:** Sims, Adam (DTI)  
**Subject:** Joint Conference registration & Business Visa requirements [SEC=OFFICIAL]

### OFFICIAL

Dear Angie, Katrina, Jacqui,

I have just had a call with the CEO of AJBCC who has asked that all members of the delegation please register themselves on the AJBCC website:

[Australia Japan Business Co-operation Committee | JOINT CONFERENCE 2022 \(ajbcc.com.au\)](https://www.ajbcc.com.au)

Would you be able to go ahead and register the delegation members or share this information with those responsible for registration please? They need to indicate the parts of the conference that they wish to attend, then the AJBCC will work with JABCC regarding how much, if anything needs to be charged. Please note that the Premier will be one of the panellists for Plenary Session #3 (13:45-15:15).

As you will have seen in my previous email to the Consulate-General Visa section, each delegate will need to download the MySOS app and complete the fast-track steps in order to board the plane. Here are the instructions: [Fast Track \(mhlw.go.jp\)](https://www.mhlw.go.jp)

*This is essential for everyone entering Japan to complete within 72 hours of their flight.*

A Japan-specific PCR test is required to be undertaken within 72 hours of the flight. This can be done at Clinpath Pathology's Mile End drive thru testing station:

[Mile-End-COVID-19-Drive-Through-Station \(MLE\) | Clinpath Pathology](#)

Please also note that a PCR test is also necessary for entry into ROK. I have organised for a nurse from a testing centre to visit Conrad Tokyo at 8:30am, Monday October 11<sup>th</sup> to do these for us.

Kind regards,

Sally

# Tax Invoice/ Adjustment Note

10  
QBT Pty Limited  
ABN: 50 128 382 187  
Level 7  
175 LIVERPOOL STREET  
SYDNEY NSW 2000

## Customer Details


Name: **SADIT MINSTER KOUTSANTONIS INV**  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Labropoulos Pangiotis Kostandinos Mr

## Credit Note Details

Credit Note Number: 4569587  
Credit Note Date: 19-Jan-2023  
QBT Booking Reference: 7855542 / 6LISEN  
Customer Number: XXXXXXXXXX  
Customer Reference/s: TB: JACQUI  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

## Product Details

		Ex GST	GST	Total
 Description:	International Air Tickets - All Nippon Air.	-8697.77	0.00	-8697.77
Full Routing:	ADL/SYD/HND			
First Departure Date:	08 Oct 2022			
Ticket No:	3936947330/1			
Exchange Ticket No:	3936947330			
Booking Class:	C			
Flight No:	QF0744/NH0880			
Taxes:	-\$653.77			

## Fee Details

	Ex GST	GST	Total
			
<b>Total:</b>	<b>Ex GST</b>	<b>GST</b>	<b>Total</b>
 Total Tax Invoice/Adjustment Note	-8,697.77	0.00	-8,697.77

## Payment Details

**Total Payment** **0.00**

DEPARTMENT FOR INFRASTRUCTURE AND TRANSPORT

*ANZ VISA PURCHASE CARD "DUMMY" SALES SLIP FOR PURCHASES WITH NO TAX INVOICE/RECEIPT*

TRAVELLER'S NAME : ..Peter Labropoulos.....

Per diem supplied for meals and incidentals whilst travelling overseas. All expenditure detailed below were costs incurred whilst in Korea.

DATE	DESCRIPTION OF GOODS/SERVICES	TAX ID *	TOTAL COST (\$)
12-14 October 2023	Meals and incidentals	PNA (No GST) Transactions were incurred overseas and do not attract GST	\$124.27
DATE OF EXPENDITURE	REASON FOR NO TAX INVOICE		
12-14 October 2023	Tax invoice not obtained for meal and incidental costs		



**\*NOTE:**

**IT IS THE RESPONSIBILITY OF ALL TRAVELLERS TO OBTAIN A COMPLIANT TAX INVOICE FOR ALL PER DIEM PURCHASES**

I declare that the details contained on this form are correct and genuine travel/business-related expenses.

.....*Peter Labropoulos*.....  
Traveller's Signature

Date 15 / 2 / 23



**From:** [Labropoulos, Peter \(DIT\)](#)  
**To:** [McNeill, Carly \(DIT\)](#)  
**Subject:** FW: [A359527] Order received - Japan Wireless 20221009 Hotel  
**Date:** Tuesday, 6 December 2022 12:47:15 PM

OFFICIAL: Sensitive

**From:** Japan—Wireless Customer Services <order@japan-wireless.com>  
**Sent:** Friday, 7 October 2022 4:17 PM  
**To:** Labropoulos, Peter (DIT) <peter.labropoulos@sa.gov.au>  
**Subject:** [A359527] Order received - Japan Wireless 20221009 Hotel

Dear Peter  
 Thank you for your order on Japan-Wireless.com. Your payment has been completed.  
 An order confirmation email containing your order number will be sent within 48 hours.  
 Should you not receive it, please check your SPAM box.

Should you need to extend your rental period, please submit your extension period and process the payment here. [Extension Form](#)  
 As this is an automatically generated email, do not reply directly to it.  
 If you have any question, please contact our customer service: [customer@japan-wireless.com](mailto:customer@japan-wireless.com)

We look forward to serving you.  
 Hope you will enjoy your stay in Japan!

### ORDER

Product	Premium Wifi (187 Mbps)
Quantity	1
Pickup Date	2022/10/9
Return Date	2022/10/12
Pickup Location	Hotel
Hotel Name and Address	1-9-1 Higashi-Shinbashi, Minato-ku Tokyo, 105-7337, Japan
Booking name	Peter (Pangiotis) Labropoulos
Estimated pickup time	08:00
Full name	Peter
Country/ City	Labropoulos
Email	<a href="mailto:peter.labropoulos@sa.gov.au">peter.labropoulos@sa.gov.au</a>

Insurance

No

Pocket Translator

No

Coupon Code

SNS special discount

Special Request

Payment ID

pi\_3Lq9ORHXxdbXPdXc1sfx8RhT

-I read and agreed the Terms & Conditions.  
<https://www.japan-wireless.com/en/terms-and-conditions>

I agree

## Online Credit Card Sales Slip



CARD TYPE		CARD NUMBER	
VISA CARD		4716-14**.*-1022	
EXPIRY		PURCHASER	
0000/00/		LABROPOULOS ...	
DATE TRANSACTION (CANCELLATION DATE)		ITEM	
2022/09/29 11:15:00		Fee	
TRANSACTION TYPE	INSTALLMENT	APPROVAL NUMBER	
APPROVAL	FULL PAYMENT	134328	
<b>MERCHANT INFORMATION</b>			
MERCHANT NAME	TAXABLE	9	3 6 4
INICIS Co., Ltd.	VAT	9	3 6
MERCHANT NO.	TAXFREE		0
7251*****	INICARE (taxfree)		0
REGISTRATION NUMBER	TOTAL (WON)	1	0 3 0 0
220.**-*****	TOTAL (-)	1	2 . 7 5
<b>STORE INFORMATION</b>			
REPRESENTATIVE	STORE NAME		
Ryu, Seung Rong	K-ETA		
BUSINESS STATUS	REPRESENTATIVE		
SERVICE PROVIDER	김진성		
BUSINESS ITEM	REGISTRATION NUMBER		
OTHER SOFTWARE DEVELOPMENT	109-83-05061		
ADDRESS	ADDRESS		
14th and 15th floors, KG Tower, 92 Tongil-ro, Jung-gu, Seoul	서울특별시 강서구 하늘길 38김포공항 국제선		
Merchant Help Desk	Sub-merchant Help Desk		
1588-4954	02-2110-4073		

This Transaction will be billed by INICIS Co.,Ltd.

In accordance with Article 33, clause 2 of Korea Value Added Tax Act, when a retailer issued credit card receipt via a payment gateway company, additional issuance of a tax invoice is not allowed.

## Online Credit Card Sales Slip



CARD TYPE		CARD NUMBER	
VISA CARD		4715-14**.*-1022	
EXPIRY		PURCHASER	
0000/00/		KOUTSANTONIS...	
DATE TRANSACTION (CANCELLATION DATE)		ITEM	
2022/09/29 10:03:05		Fee	
TRANSACTION TYPE	INSTALLMENT	APPROVAL NUMBER	
APPROVAL	FULL PAYMENT	409785	
MERCHANT INFORMATION		TAXABLE	9 3 6 4
MERCHANT NAME		VAT	9 3 6
INICIS Co., Ltd.		TAXFREE	0
MERCHANT NO.		INICARE (taxfree)	0
7251*****		TOTAL (WON)	1 0 3 0 0
REGISTRATION NUMBER		TOTAL (-)	1 2 . 7 5
220-**-*****		STORE INFORMATION	
REPRESENTATIVE	STORE NAME		
Ryu, Seung Rong	K-ETA		
BUSINESS STATUS	REPRESENTATIVE		
SERVICE PROVIDER	김진성		
BUSINESS ITEM	REGISTRATION NUMBER		
OTHER SOFTWARE DEVELOPMENT	109-83-05061		
ADDRESS	ADDRESS		
14th and 15th floors, KG Tower, 92 Tongil-ro, Jung-gu, Seoul	서울특별시 강서구 하늘길 38김포공항 국제선		
Merchant Help Desk	Sub-merchant Help Desk		
1588-4954	02-2110-4073		

This Transaction will be billed by INICIS Co.,Ltd.

In accordance with Article 33, clause 2 of Korea Value Added Tax Act, when a retailer issued credit card receipt via a payment gateway company, additional issuance of a tax invoice is not allowed.

# Tax Invoice

QBT Pty Limited  
 ABN: 50 128 382 187  
 Level 7  
 175 LIVERPOOL STREET  
 SYDNEY NSW 2000

## Customer Details

Name: SA DIT INV  
 (ABN: 92366288135)  
 GPO BOX 1533  
 ADELAIDE SA 5001

Passenger: Koutsantonis Anastasios Hon

## Invoice Details

Invoice Number: 4132605  
 Invoice Date: 30-Aug-2022  
 QBT Booking Reference: 7848593 / 53GSSA  
 Customer Number: XXXXXXXXXX  
 Customer Reference/s: TB: JACQUELINE ARGIROU  
 Business Unit: MINISTER  
 KOUTSANTONIS OFFICE

## Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Singapore Airlines	5198.33	0.00	5198.33
	Full Routing: ICN/SIN/PER			
	First Departure Date: 14 Oct 2022			
	Ticket No: 3936902700/1			
	Booking Class: Z			
	Flight No: SQ0601/SQ0225			
	Taxes: \$85.33			

## Fee Details

		Ex GST	GST	Total
	QBT International Offline Booking Fee	75.00	0.00	75.00

Total:		Ex GST	GST	Total

	Total Tax Invoice	5,273.33	0.00	5,273.33
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## Payment Details

**Total Payment** **0.00**



## Customer Details

Name: **SADIT MINSTER KOUTSANTONIS INV**  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Labropoulos Pangiotis Kostandinos Mr

## Invoice Details

Invoice Number: 4132610  
Invoice Date: 30-Aug-2022  
QBT Booking Reference: 7855542 / 6LISEN  
Customer Number: XXXXXXXXXX  
Customer Reference/s: TB: JACQUI  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

## Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Singapore Airlines	5198.33	0.00	5198.33
	Full Routing: ICN/SIN/PER			
	First Departure Date: 14 Oct 2022			
	Ticket No: 3936902701/1			
	Booking Class: Z			
	Flight No: SQ0601/SQ0225			
	Taxes: \$85.33			

## Fee Details

	Ex GST	GST	Total
 QBT International Offline Booking Fee	75.00	0.00	75.00

Total:	Ex GST	GST	Total

 Total Tax Invoice	5,273.33	0.00	5,273.33
--	----------	------	----------

## Payment Details

**Total Payment 0.00**

# Tax Invoice

QBT Pty Limited  
ABN: 50 128 382 187  
Level 7  
175 LIVERPOOL STREET  
SYDNEY NSW 2000

### Customer Details


Name: SADIT MINSTER KOUTSANTONIS INV  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

### Invoice Details

Invoice Number: 4146881  
Invoice Date: 02-Sep-2022  
QBT Booking Reference: 7855542 / 6LISEN  
Customer Number: [REDACTED]  
Customer Reference/s: TB: JACQUI  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

Passenger: Labropoulos Pangiotis Kostandinos Mr

### Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - All Nippon Air. Full Routing: ADL/SYD/HND First Departure Date: 08 Oct 2022 Ticket No: 3936947330/1 Booking Class: C Flight No: QF0744/NH0880 Taxes: \$653.77	8697.77	0.00	8697.77

### Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Asiana Full Routing: NRT/ICN First Departure Date: 12 Oct 2022 Ticket No: 3936947333/1 Booking Class: D Flight No: OZ0101 Taxes: \$101.80	864.80	0.00	864.80

### Product Details

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas Full Routing: PER/ADL First Departure Date: 15 Oct 2022 Ticket No: 3936947334/1 Booking Class: D Flight No: QF0884 Taxes: \$25.65	1383.82	138.38	1522.20

### Fee Details

		Ex GST	GST	Total
	QBT Domestic Offline Booking Fee	12.50	1.25	13.75



SA Government Client Service  
Commonwealth Bank of Australia  
Email: [sagovernmentclientservice@cba.com.au](mailto:sagovernmentclientservice@cba.com.au)  
Phone: 1300 737 492

## REQUEST FOR FOREIGN CURRENCY

Contact Name: ...Carly McNeill.....

Phone: ..... **Clause 6 (1) - Personal Affairs** .....

Email: ...Carly.mcneill@sa.gov.au.....

Please prepare foreign cash in the following currency and denominations to be available for collection on the **(insert date)**

Currency: ..... JPY .....

Total value in foreign currency: .....\$362.80.....

Branch: .....King William St Branch.....

To be collected by: .....

Collection Time: .....

CURRENCY: JPY				
Denomination of note		Quantity of notes		Sub Totals
2,000	X	16	=	32,000 JPY
1,000	X	2	=	2,000 JPY
TOTAL Value				<b>34,000 JPY*</b>

\*17,000 JPY per traveller

Currency: ..... KRW .....

Total value in foreign currency: .....\$525.75.....

CURRENCY:KRW				
Denomination of note		Quantity of notes		Sub Totals
50,000	X	6	=	300,000 KRW
10,000	X	14	=	140,000 KRW
5,000	X	8	=	40,000 KRW
1,000	X	6	=	6,000 KRW
TOTAL Value				<b>486,000 KRW*</b>

\*243,000 KRW per traveller

Please debit our bank account on the collection date **065-266 1001-9821 DPTI – Accounts Payable Disbursement Account**

..... / /202  
Signature of Authorised Person Date

..... / /202  
Signature of Authorised Person Date

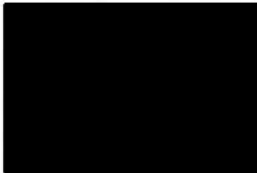
NAME: [Redacted]

NAME: [Redacted]



Notes


1. Approval from the CE to purchase foreign currency must be attached to this form before signing.
2. Authorised persons on DPTI – Accounts Payable Disbursement Account



3. The contact person must notify SSSA-Financial Accounting via email (SharedServicesSA: FinancialAccounting08 [FinancialAccounting08@sharedservices.sa.gov.au](mailto:FinancialAccounting08@sharedservices.sa.gov.au)) of the Australian dollar amount and the date of this transaction.
4. The contact person must supply the Project/ task/code xxx-xxx-xxx to their finance contact and ask that a journal be processed to recognise this transaction in the General Ledger. There is no GST (PNA)

Example

Resp /9610 /67212	CR \$x,xxx.xx	Travel expenses for xxx
Resp xxxxx/ 10000/ xxx	DR \$x,xxx.xx	Travel expenses for xxx

5. A scanned copy of the signed form to be emailed to CommBank [sagovernmentclientservice@cba.com.au](mailto:sagovernmentclientservice@cba.com.au) or taken to King William Street Branch for processing.
6. If foreign currency is to be returned, go to the bank, changed it back into Australian Dollars and deposit it into Clause 6 (1) - Personal Affairs 

The journal also needs to be reversed

Resp /9610 /67211	DR \$x,xxx.xx	Travel expenses for xxx
Resp xxxxx/ 10000/ xxx	CR \$x,xxx.xx	Travel expenses for xxx

7. If there are any queries contact Rose Hepple

[Refer Policy FP028 Cash and Banking](#)

Japan, Korea 2022 – Per Diem Allowance calculated as at 27 September 2022 Itinerary using ECP 2022/23 Travel Allowance Rates

Xe Currency Converter as at 27 September 2022

[Currency Exchange Rates - International Money Transfer](#) | Xe

	Currency	Breakfast	Lunch	Dinner	Incidentals	TOTAL per person
Sunday 9 October - Japan	JPY	2,438 (\$25.99)	1,750 (\$18.65)	-	2,059 (\$21.95)	6,247 JPY (\$66.59)
Monday 10 October - Japan	JPY	-	-	-	2,059 (\$21.95)	2,059 JPY (\$21.95)
Tuesday 11 October - Japan	JPY	2,438 (\$25.99)	1,750 (\$18.65)	-	2,059 (\$21.95)	6,247 JPY (\$66.59)
Wednesday 12 October - Japan - Korea	JPY	-	1,750 (\$18.65)	-	1,029 JPY (half day) (\$10.96)	2,779 JPY (\$29.61)
	KRW	-	-	55,980 (\$60.52)	-	55,980 KRW (\$60.62)
Thursday 13 October - Seoul	KRW	20,655 (\$22.33)	26,167 (\$28.29)	55,980 (\$60.52)	18,799 (\$20.32)	121,601 KRW (\$131.46)
Friday 14 October - Seoul - Singapore	KRW	20,655 (\$22.33)	26,167 (\$28.29)	-	18,799 (\$20.32)	65,621 KRW (\$70.94)
						<b>\$447.76 p.p</b> <b>converted to</b>
						<b>17,332 JPY p.p</b>
						<b>243,202 KRW p.p</b>

Providing Minister and Peter 17,330 JPY & 243,200 KRW in currency each

\*due to available denominations Minister and Peter provided 17,000 JPY.

\*due to available denominations Minister and Peter provided 205,000 KRW.

### Returned Currency - Peter and Minister

Won Supplied	Won returned breakdown		
410,000	30x 10,000 bills	303,000 Won returned in bills	
	3 x 1,000 bills		
	2 x 10 coins	20 won returned in coins	Total returned 303,020 Won Total spent 106,980 Won
Yen Supplied	Yen returned breakdown		
34,000	4 x 5,000 bills	22,000 Yen in bills returned	
	2 x 1,000 bills		
	3 x 1 coin (3yen) 1 x 5 coin (5 yen) 5 x 10 coin (60 yen) 1 x 50 coin (50 yen) 12 x 100 coin (1200 yen) 1 x 500 coin (500 yen)	1,818 yen in coins returned	Total returned 23,818 Yen Total spent 10,182 Yen
	\$21.25 returned in Aust currency		Total returned \$21.25 AUD

#### Won Spent

Receipt	106980
Nil returned	

Money spent in Korea	\$124.27	Converted to AUD
----------------------	----------	------------------

Receipt reconciled with expenditure	Yen Spent
11-Oct	172
12-Oct	1569
11-Oct	400
11-Oct	1518
10-Oct	528
11-Oct	400
11-Oct	330
11-Oct	830
12-Oct	5000
Total receipts	10747

Money spent in Japan	\$110.98	converted to AUD
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\$235.25	Total currency spent
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タリーズコーヒー  
東京商工会議所ビル店  
TEL : 03-6259-1623  
FAX : 03-6259-1623  
◎秋の新作ドリンク 9/30-◎  
バニラ香るクリームブリュレ  
カスタードとコーヒーシュガーをトッピングし  
クリームブリュレの様な見た目と味わいに

2022年10月12日(水) 09時44分28秒

\* S イスフレッツシェイク ¥541  
\* S コーヒー グアテマラグラノデオ  
@314 × 2 ¥628  
\* コールドミルク  
@0 × 2  
\* S コアラテ ¥400  
小計 ¥1,569

外税対象額( 8%) ¥1,569  
消費税( 8%) ¥125  
合計 ¥1,694  
点数 6点

現金 ¥5,000  
おつり ¥3,306

上記、正に領収いたしました

お客様NO. 242

\*:軽減税率対象商品です

本日のコーヒー/アイスコーヒーご購入で  
**One more Coffee!**  
本日のコーヒー/アイスコーヒーご購入の  
レシートをご提示いただいたお客様は、  
2杯目(上記2商品)をショート¥150(税込)  
トール¥205(税込)、グランデ¥260(税込)  
にてお楽しみいただけます。 ※一部メニューは除く  
※当日内、同一店舗、ご本人様のみ有効

No:02-378542

担当者 : 101910

Conrad Tokyo  
\* Cerise \*  
Tel: 03-6388-8000

Check : 5133019 Table : 14  
Server: Masaru N Guests: 1  
2022-10-12 7:34  
1 Breakfast

Regular Check  
1 Conrad Breakfast 5,000

Subtotal 5,000  
Tips 0

Total Amount Due 5,000

Cash 5,000

GRAND TOTAL 5,000

T513 C24000184 2022-10-12 7:50

<< GUEST SIGNATURE >>

\* Reduced Tax Rate

Rate	Sales	Tax
10.00 %	4,545	455
Total	4,545	455



## 領収書

(株)ジェイアール東海  
パッセンジャーズ大阪列車営業支店  
http://www.jr-cp.co.jp  
TEL 06-6324-26012022年10月11日 16時42分  
0112-2499 0112-BW  
大阪 2121054901004006714 1個  
アサヒポートライ350ml ¥330内税8%対象額 ¥0  
(内税8%) ¥0  
内税10%対象額 ¥330  
(内税10%) ¥30合計 ¥330  
(内消費税等 ¥30)  
お預り ¥1,170  
お釣 ¥840

※は軽減税率(8%)対象商品

## 領収書

(株)ジェイアール東海  
パッセンジャーズ大阪列車営業支店  
http://www.jr-cp.co.jp  
TEL 06-6324-26012022年10月11日 16時41分  
0112-2498 0112-BW  
大阪 2121059314541000070 1個  
クォーターワイン(白) ¥500  
4901004006714 1個  
アサヒポートライ350ml ¥330内税8%対象額 ¥0  
(内税8%) ¥0  
内税10%対象額 ¥830  
(内税10%) ¥75合計 ¥830  
(内消費税等 ¥75)  
お預り ¥1,000  
お釣 ¥170

※は軽減税率(8%)対象商品

## 領収書

(株)ジェイアール東海  
パッセンジャーズ東京列車営業支店  
http://www.jr-cp.co.jp  
TEL 03-3275-17172022年10月11日 07時37分  
0201-4570 0201-BW  
東京 2200582983013603704 1個  
ラジサイスコーヒ ※ ¥400内税8%対象額 ¥400  
(内税8%) ¥29  
内税10%対象額 ¥0  
(内税10%) ¥0合計 ¥400  
(内消費税等 ¥29)  
お預り ¥500  
お釣 ¥100

※は軽減税率(8%)対象商品

(株)ジェイアール東海パッセンジャーズ  
http://www.jr-cp.co.jp名古屋ステーション上09  
0120-044-758  
お買い上げありがとうございました

2022年10月11日(火) 15:53 No:0001

4902102072618  
0001カ・コ-5500ml ※ ¥172小計 ¥172  
内税8%対象額 8.00% ¥172  
(内税8%) 8.00% ¥12  
合計 ¥172  
(内消費税等 ¥12)クレジット ¥172  
(消費税等 ¥12)

a0001175100000172a

※は軽減税率(8%)対象商品

責No:00820266:古谷 繁  
取引No1751 1点買(株)ジェイアール東海パッセンジャーズ  
http://www.jr-cp.co.jp名古屋ステーション上09  
0120-044-758  
お買い上げありがとうございました

2022年10月11日(火) 15:50 No:0002

4901411105147  
0001一番搾り糖質ゼロ3  
単255×3個 ¥7654940824714430  
0001レミそかつサト ※ ¥750  
2989003600036  
0001有料袋 ¥3小計 ¥1,518  
内税8%対象額 8.00% ¥750  
(内税8%) 8.00% ¥55  
内税10%対象額 10.00% ¥768  
(内税10%) 10.00% ¥69  
合計 ¥1,518  
(内消費税等 ¥124)クレジット ¥1,518  
(消費税等 ¥124)

a0002057700001518a

※は軽減税率(8%)対象商品

責No:00822329:杉原 信  
取引No0577 5点買

## 領収書

(株)ジェイアール東海  
パッセンジャーズ東京列車営業支店  
http://www.jr-cp.co.jp  
TEL 03-3275-17172022年10月11日 07時06分  
0201-3365 0201-AW  
東京 2220272983013603704 1個  
ラジサイスコーヒ ※ ¥400内税8%対象額 ¥400  
(内税8%) ¥29  
内税10%対象額 ¥0  
(内税10%) ¥0合計 ¥400  
(内消費税等 ¥29)  
お預り ¥1,000  
お釣 ¥600

※は軽減税率(8%)対象商品

ファミマ ペディシ留店  
東京都港区東新橋1-9-1東京汐留ビルディング内 ペディシ留B1  
電話:03-5537-18352022年10月10日(月) 7:29  
レジ 5-5020 責No.081領収証  
ロールバーンメモリ ¥528  
合計 ¥528  
(10%対象 ¥528)  
(内消費税等 ¥48)  
お預り ¥1,000  
お釣 ¥472



## Customer Details

Name: **SADIT MINSTER KOUTSANTONIS INV**  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Koutsantonis Anastasios Hon

## Invoice Details

Invoice Number: 4590137  
Invoice Date: 02-Feb-2023  
QBT Booking Reference: 8089446 / 6XGFWD  
Customer Number: XXXXXXXXXX  
Customer Reference/s: TB: JACQUI  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

## Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Qantas Full Routing: ADL/MEL/DXB/FCO First Departure Date: 11 Feb 2023 Ticket No: 9787771493/1 Booking Class: Y Flight No: QF0694/QF8407/QF8097 Taxes: \$128.02	7953.02	0.00	7953.02

## Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Qatar Airways Full Routing: MAD/DOH/ADL First Departure Date: 19 Feb 2023 Ticket No: 9787771501/1 Booking Class: D Flight No: QR0148/QR0914 Taxes: \$1298.90	7066.90	0.00	7066.90

## Fee Details

		Ex GST	GST	Total
	QBT International Offline Booking Fee	75.00	0.00	75.00

Total:		Ex GST	GST	Total

	Total Tax Invoice	15,094.92	0.00	15,094.92
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## Payment Details

**Total Payment 0.00**

# Tax Invoice/ Adjustment Note

QBT Pty Limited  
ABN: 50 128 382 187  
Level 7  
175 LIVERPOOL STREET  
SYDNEY NSW 2000

## Customer Details

Name: SADIT MINSTER KOUTSANTONIS INV  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Koutsantonis Anastasios Hon

## Credit Note Details

Credit Note Number: 4590247  
Credit Note Date: 02-Feb-2023  
QBT Booking Reference: 8089446 / 6XGFWD  
Customer Number: XXXXXXXXXX  
Customer Reference/s: TB: JACQUI  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

## Product Details

	Ex GST	GST	Total
 Description: International Air Tickets - Qantas	-7953.02	0.00	-7953.02
Full Routing: ADL/MEL/DXB/FCO			
First Departure Date: 11 Feb 2023			
Ticket No: 9787771493/1			
Booking Class: Y			
Flight No: QF0694/QF8407/QF8097			
Taxes: -\$128.02			

## Fee Details

	Ex GST	GST	Total
<b>\$</b>			
<b>Total:</b>	<b>Ex GST</b>	<b>GST</b>	<b>Total</b>
 Total Tax Invoice/Adjustment Note	-7,953.02	0.00	-7,953.02

## Payment Details

**Total Payment** **0.00**

## Customer Details

Name: **SADIT MINSTER KOUTSANTONIS INV**  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Koutsantonis Anastasios Hon

## Invoice Details

Invoice Number: 4590246  
Invoice Date: 02-Feb-2023  
QBT Booking Reference: 8089446 / 6XGFWD  
Customer Number: XXXXXXXXXX  
Customer Reference/s: TB: JACQUI  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE



## Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Qantas	7093.02	0.00	7093.02
	Full Routing: ADL/MEL/DXB/FCO			
	First Departure Date: 11 Feb 2023			
	Ticket No: 9787771539/1			
	Booking Class: Y			
	Flight No: QF0694/QF8407/QF8097			
	Taxes: \$128.02			

## Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - British Airways	525.20	0.00	525.20
	Full Routing: FCO/MAD			
	First Departure Date: 14 Feb 2023			
	Ticket No: 9787775961/1			
	Booking Class: I			
	Flight No: IB3239			
	Taxes: \$47.20			

## Fee Details

		Ex GST	GST	Total
				
<b>Total:</b>		<b>Ex GST</b>	<b>GST</b>	<b>Total</b>
	Total Tax Invoice	7,618.22	0.00	7,618.22

## Payment Details

**Total Payment** **0.00**

**Copy**

# Tax Invoice

22  
**QBT Pty Limited**  
**ABN: 50 128 382 187**  
 Level 7  
 175 LIVERPOOL STREET  
 SYDNEY NSW 2000

**Customer Details**

Name: **SADIT MINSTER KOUTSANTONIS INV**  
 (ABN: 92366288135)  
 25 GRENFELL ST  
 LVL 17  
 ADELAIDE SA 5000

Passenger: Knapp Evan Mr

**Invoice Details**

Invoice Number: 4590296  
 Invoice Date: 02-Feb-2023  
 QBT Booking Reference: 8092956 / 6ELNBG  
 Customer Number: XXXXXXXXXX  
 Customer Reference/s: TB: JACQUI ARGIROU  
 Business Unit: MINISTER  
 KOUTSANTONIS OFFICE


**Product Details**

		Ex GST	GST	Total
	<b>Description:</b> International Air Tickets - Qatar Airways <b>Full Routing:</b> ADL/DOH/FCO/MAD/DOH/ADL <b>First Departure Date:</b> 11 Feb 2023 <b>Ticket No:</b> 9787775963/2 <b>Booking Class:</b> C <b>Flight No:</b> QR0915/QR0131/QR0148/QR0914 <b>Taxes:</b> \$1243.23	12226.23	0.00	12226.23

**Product Details**

		Ex GST	GST	Total
	<b>Description:</b> International Air Tickets - British Airways <b>Full Routing:</b> FCO/MAD <b>First Departure Date:</b> 14 Feb 2023 <b>Ticket No:</b> 9787775965/1 <b>Booking Class:</b> I <b>Flight No:</b> IB3239 <b>Taxes:</b> \$47.20	525.20	0.00	525.20

**Fee Details**

		Ex GST	GST	Total
	QBT International Offline Booking Fee	75.00	0.00	75.00

Total:		Ex GST	GST	Total

	<b>Total Tax Invoice</b>	<b>12,826.43</b>	<b>0.00</b>	<b>12,826.43</b>
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**Payment Details**

**Total Payment** **0.00**



# Tax Invoice

QBT Pty Limited  
ABN: 50 128 382 187  
Level 7  
175 LIVERPOOL STREET  
SYDNEY NSW 2000

## Customer Details


Name: SADIT MINSTER KOUTSANTONIS INV  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Knapp Evan Mr

## Invoice Details

Invoice Number: 4612982  
Invoice Date: 20-Feb-2023  
QBT Booking Reference: 8092956 / 6ELN BG  
Customer Number: [REDACTED]  
Customer Reference/s: TB: JACQUI ARGIROU  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

## Product Details

		Ex GST	GST	Total
 Description:	Hotel International - The Tribune, Part Of Jdv By Hyatt	727.90	0.00	727.90
Check-In:	12 Feb 2023			
Check-out:	14 Feb 2023			
Location:	Rome			
Issued Date:	02 Feb 2023			

## Fee Details

	Ex GST	GST	Total
 QBT International Chargeback Processing Fee	10.00	0.00	10.00

Total:	Ex GST	GST	Total

 Total Tax Invoice	737.90	0.00	737.90
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## Payment Details

**Total Payment 0.00**

# Tax Invoice

QBT Pty Limited  
 ABN: 50 128 382 187  
 Level 7  
 175 LIVERPOOL STREET  
 SYDNEY NSW 2000

## Customer Details


Name: SADIT MINSTER KOUTSANTONIS INV  
 (ABN: 92366288135)  
 25 GRENFELL ST  
 LVL 17  
 ADELAIDE SA 5000

Passenger: Koutsantonis Anastasios Hon

## Invoice Details

Invoice Number: 4612976  
 Invoice Date: 20-Feb-2023  
 QBT Booking Reference: 8089446 / 6XGFWD  
 Customer Number: XXXXXXXXXX  
 Customer Reference/s: TB: JACQUI  
 Business Unit: MINISTER  
 KOUTSANTONIS OFFICE


## Product Details

		Ex GST	GST	Total
	Description: Hotel International - The Tribune, Part Of Jdv By Hyatt	573.03	0.00	573.03
	Check-In: 12 Feb 2023			
	Check-out: 14 Feb 2023			
	Location: Rome			
	Issued Date: 02 Feb 2023			

## Fee Details

	Ex GST	GST	Total
 QBT International Chargeback Processing Fee	10.00	0.00	10.00

Total:	Ex GST	GST	Total

 Total Tax Invoice	583.03	0.00	583.03
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## Payment Details

**Total Payment** **0.00**

Printed: 02-Feb-2023

## Attention

SA Dept for Planning and Transport

SADIT MINSTER KOUTSANTONIS INV

GPO BOX 1533 , Adelaide SA 5001

## Booking Details

Last Updated Date: 02 Feb 2023

Created Date: 02 Feb 2023

QBT Booking Reference: 6ELNBG

 Customer Number: XXXXXXXXXX

We are pleased to advise the following travel arrangements

## Name of Passenger


Mr Evan Knapp

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR915</b> Airline Reference: <b>6ELNBG</b>	<b>22:20</b> <b>11/02/2023</b> <b>Sat</b> <b>Terminal 1</b> <b>Adelaide: Adelaide</b> <b>Airport</b>	<b>04:30</b> <b>12/02/2023</b> <b>Sun</b> <b>Doha: Doha</b> <b>International Airport</b>	<b>BUSINESS (C)</b> Confirmed	<b>Aircraft type: BOEING 777-300ER</b> <b>Flight Duration: 13:40</b> <b>Airline Meal: (M) Meal</b> <b>Number of stops: 0</b> <b>Check-in terminal: Terminal 1</b> <b>Baggage allowance: 40K</b>

## Remarks

ADL DOH - Dep: 11/02/2023 22:20 Terminal 1 /Arr: 12/02/2023 04:30 Terminal N/A

ADL DOH - CO2/PAX\* 641.38 KG ECO, 1,282.77 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR131</b> Airline Reference: <b>6ELNBG</b>	<b>08:35</b> <b>12/02/2023</b> <b>Sun</b> <b>Doha: Doha</b> <b>International Airport</b>	<b>12:50</b> <b>12/02/2023</b> <b>Sun</b> <b>Terminal 3</b> <b>Rome: Fiumicino</b> <b>Airport</b>	<b>BUSINESS (C)</b> Confirmed	<b>Aircraft type: BOEING 787-9</b> <b>PASSENGER JET</b> <b>Flight Duration: 6:15</b> <b>Airline Meal: (M) Meal</b> <b>Number of stops: 0</b> <b>Baggage allowance: 40K</b>

## Remarks

DOH FCO - Dep: 12/02/2023 08:35 Terminal N/A /Arr: 12/02/2023 12:50 Terminal 3

DOH FCO - CO2/PAX\* 229.06 KG ECO, 458.11 KG PRE

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	<b>The Tribune, Part Of Jdv By Hyatt Rome</b>	<b>12/02/2023 Sun ROME, IT</b>	<b>14/02/2023 Tue ROME, IT</b>	Confirmed HY0043025331 Name: Mr Evan Knapp	45 VIA CAMPANIA 00187 <b>Phone:</b> 390662283753 <b>Rate Type:</b> DAILY <b>Hotel cancellation policy:</b> 48HRS PRIOR OR 1 NIGHT FEE/ CREDIT CARD REQ

**Remarks**

A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244  
A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Iberia Airlines IB3239 Airline Reference: KB70J</b>	<b>07:00 14/02/2023 Tue Terminal 1 Rome: Fiumicino Airport</b>	<b>09:35 14/02/2023 Tue Terminal 4 Madrid: Adolfo Suarez Barajas Airport</b>	BUSINESS (I) Confirmed	<b>Aircraft type:</b> AIRBUS INDUSTRIE A321 <b>Flight Duration:</b> 2:35 <b>Airline Meal:</b> (S) Snack or Brunch <b>Number of stops:</b> 0 <b>Check-in terminal:</b> Terminal 1 <b>Baggage allowance:</b> 2PC

**Remarks**

**FCO MAD - Dep:** 14/02/2023 07:00 Terminal 1 /Arr: 14/02/2023 09:35 Terminal 4  
**FCO MAD - CO2/PAX\*** 121.60 KG ECO, 121.60 KG PRE

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	<b>Hyatt Centric Gran Via Madrid Madrid</b>	<b>14/02/2023 Tue MADRID, ES</b>	<b>19/02/2023 Sun MADRID, ES</b>	Confirmed HY0025459070 Name: Mr Evan Knapp	31 GRAN VIA 28013 <b>Phone:</b> 34-91-8371234 <b>Rate Type:</b> DAILY <b>Hotel cancellation policy:</b> 48 HOURS PRIOR OR 1NIGHT FEE CREDIT CARD REQ



Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR148</b> <b>Airline Reference:</b> <b>6ELNBG</b>	<b>08:20</b> <b>19/02/2023</b> <b>Sun</b> <b>Terminal 4S</b> <b>Madrid: Adolfo</b> <b>Suarez Barajas</b> <b>Airport</b>	<b>17:05</b> <b>19/02/2023</b> <b>Sun</b> <b>Doha: Doha</b> <b>International Airport</b>	<b>BUSINESS (I)</b> <b>Confirmed</b>	<b>Aircraft type: BOEING 787-8</b> <b>DREAMLINER</b> <b>Flight Duration: 6:45</b> <b>Airline Meal: (M) Meal</b> <b>Number of stops: 0</b> <b>Check-in terminal: Terminal 4S</b> <b>Baggage allowance: 40K</b>

**Remarks**

MAD DOH - Dep: 19/02/2023 08:20 Terminal 4s /Arr: 19/02/2023 17:05 Terminal N/A  
MAD DOH - CO2/PAX\* 267.48 KG ECO, 534.96 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR914</b> <b>Airline Reference:</b> <b>6ELNBG</b>	<b>20:30</b> <b>19/02/2023</b> <b>Sun</b> <b>Doha: Doha</b> <b>International Airport</b>	<b>17:05</b> <b>20/02/2023</b> <b>Mon</b> <b>Terminal 1</b> <b>Adelaide: Adelaide</b> <b>Airport</b>	<b>BUSINESS (I)</b> <b>Confirmed</b>	<b>Aircraft type: BOEING 777-300ER</b> <b>Flight Duration: 13:05</b> <b>Airline Meal: (M) Meal</b> <b>Number of stops: 0</b> <b>Baggage allowance: 40K</b>

**Remarks**

DOH ADL - Dep: 19/02/2023 20:30 Terminal N/A /Arr: 20/02/2023 17:05 Terminal 1  
DOH ADL - CO2/PAX\* 641.38 KG ECO, 1,282.77 KG PRE

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/DOH/FCO/MAD/DOH/ADL) for Mr Evan Knapp	AUD	10983.00	1243.23	0.00	12226.23
Hotel: The Tribune, Part Of Jdv By Hyatt (12/02/2023 Check-In) for Mr Evan Knapp	EUR	482.00	0.00	0.00	482.00
Air Fare (FCO/MAD) for Mr Evan Knapp	AUD	478.00	47.20	0.00	525.20
Hotel: Hyatt Centric Gran Via Madrid (14/02/2023 Check-In) for Mr Evan Knapp	EUR	1083.75	0.00	0.00	1083.75

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

## Customer References

BUSUNIT : MINISTER KOUTSANTONIS OFFICE  
TRAVELBKR : JACQUI ARGIROU

## Fare Conditions

Fare Information: CJAUR1FW

### CHANGE CONDITIONS

- Prior to departure of first flight
    - Reissue: Restrictions or penalties may apply
    - Penalty fee between: 0.00 AUD / 946.00 AUD
    - Maximum Reissue penalty fee for entire ticket: 1017.00 AUD
    - Revalidation: Not applicable (See reissue conditions)
  - No-show for first flight
    - Reissue: Restrictions or penalties may apply
    - Penalty fee between: 946.00 AUD / 946.00 AUD
    - Revalidation: Not applicable (See reissue conditions)
    - Maximum Reissue penalty fee for entire ticket: 1017.00 AUD
  - After departure of first flight
    - Reissue: Restrictions or penalties may apply
    - Penalty fee between: 0.00 AUD / 946.00 AUD
    - Revalidation: Not applicable (See reissue conditions)
    - Maximum Reissue penalty fee for entire ticket: 1017.00 AUD
  - No-show for subsequent flight(s)
    - Reissue: Restrictions or penalties may apply
    - Penalty fee between: 946.00 AUD / 946.00 AUD
    - Revalidation: Not applicable (See reissue conditions)
    - Maximum Refund penalty fee for entire ticket: 1017.00 AUD
- Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD
- Penalty may apply. Please check the complete fare rules.

### No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 946.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 946.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

Fare Information: IJAUR1SX

Madrid-Adelaide

## MINIMUM STAY

Travel must commence after: Tuesday Feb 14, 2023 12:00 AM from MAD

## MAXIMUM STAY

Travel must commence before: Sunday Feb 11, 2024 12:00 AM from MAD

## CHANGE CONDITIONS

### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 1017.00 AUD
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)

### No-show for first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 1017.00 AUD / 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD

### After departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD

### No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 1017.00 AUD / 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Refund penalty fee for entire ticket: 1017.00 AUD

Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD
- Penalty may apply. Please check the complete fare rules.

### No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 1088.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 1088.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

Fare Information: IDNNAOY4

## TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Friday Feb 03, 2023 11:59 PM

## CHANGE CONDITIONS

### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Friday Feb 02, 2024 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

### No-show for first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

### After departure of first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

### No-show for subsequent flight(s)

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty may apply. Please check the complete fare rules.

### No-show for first flight

- Refund: Not allowed

### After departure of first flight

- Refund: Not allowed

### No-show for subsequent flight(s)

- Refund: Not allowed

## Additional Information (Please read your itinerary carefully)

### Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

**Booking Arrangements**

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

**Booking Changes**

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

**Check In (International)**

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

**Contact Details**

Please provide local phone contact numbers for stopover cities.

**Electronic Tickets**

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

**No Show / Cancellation Fees**

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

**Passenger Security**

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights. To get the most up to date information, visit the Australian Government's travel security website: <https://www.homeaffairs.gov.au/travelsecure-subsite/Pages/Items-you-cannot-take-on-plane.aspx>

**Passport**

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport. Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

**QBT Privacy Notice**

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at [www.qbt.travel](http://www.qbt.travel) You can gain access to the information QBT holds about you by contacting your dedicated Account Manager. QBT is a wholly owned subsidiary of Helloworld Travel Limited. Our Privacy Policy explains how we handle and protect your personal information. It also explains how you may request to access and correct your personal information. You can find out more about how we manage your privacy by visiting our website <https://www.qbt.travel>

**Reconfirmation**

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

**Seating and Meals**

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

**Ticketing Policy**

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown. Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

## Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight ( I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

For all guests who have approved ESTA's there will be no change to their check-in. Travellers arriving at the airport for travel to the United States without a previously approved ESTA will likely result in being denied boarding.

For more information visit the US Department of State website <https://esta.cbp.dhs.gov/>

Other points of note:

An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

Even if a traveller has an ESTA they will still be required to complete a paper form I94W and present it to US Customs on arrival into the USA.

Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.

VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.

An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.

US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

## Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete your application for an eTA, you will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first). For more information please go to

<https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta.html>.

## Travelling to New Zealand

From 1 October 2019, Australian permanent residents need a New Zealand Electronic Travel Authority (NZeTA) to enter New Zealand. Australian citizens are exempt from this requirement. For more information go to <https://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa/about-visa/nzeta>

## Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from [www.cibtvias.com.au](http://www.cibtvias.com.au) or by contacting your travel consultant for information. It is also recommended that you check [www.smarttraveller.gov.au](http://www.smarttraveller.gov.au) for health and consular travel warnings for all destinations.

\*\*\*\*\* Itinerary End \*\*\*\*\*

**Argirou, Jacqui (DIT)**

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**From:** Nihill, Leanne (DIT)  
**Sent:** Tuesday, 14 February 2023 9:16 PM  
**To:** Argirou, Jacqui (DIT); McNeill, Carly (DIT)  
**Subject:** FW: QBT travel itinerary for Mr JON WILLIAM WHELAN 16/02/2023 MAD/BCN/MAD - 6GVPYF  
**Attachments:** qbt\_Itinerary\_20230214045859085\_8098289.pdf; CalEvent1\_Flight.ics; CalEvent2\_Flight.ics

OFFICIAL

Hi Jacqui and Carly,  
For your information, some very late changes for Thursday, Peter is aware of the changes and asked me to forward details to you once confirmed. All three are now travelling in commercial flight as per the attached. I have now passed on all details to arrangers in Madrid, also I have asked Jon to make arrangements with Hotel for transfer to the Airport.

*Kind Regards  
Leanne*

**Leanne Nihill**  
Senior Project Officer supporting Jon Whelan  
Office Of The Chief Executive

T 08 7133 1362 • M **Clause 6 (1) - Personal Affairs**

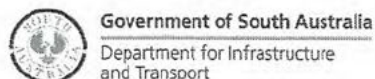
**From:** Wagenfeller, Scott (DIT) <Scott.Wagenfeller@sa.gov.au>  
**Sent:** Tuesday, 14 February 2023 4:56 PM  
**To:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>  
**Subject:** FW: QBT travel itinerary for Mr JON WILLIAM WHELAN 16/02/2023 MAD/BCN/MAD - 6GVPYF

OFFICIAL

FYI.

Kind regards,  
Scott.

**Scott Wagenfeller** (he/him)  
Team Leader Contract Operations  
Contracts, Policy & Compliance • Financial & Procurement Services • People & Corporate Services



T 08 7133 2047 • M **Clause 6 (1) - Personal Affairs** • E [scott.wagenfeller@sa.gov.au](mailto:scott.wagenfeller@sa.gov.au)  
Kaurna Country  
Level 4 – 83 Pirie Street, Adelaide SA 5000 • GPO Box 1533, Adelaide SA 5001 • DX 171

WFH: Wednesday and Friday



The Department for Infrastructure and Transport acknowledges the Traditional Custodians of the Country throughout South Australia and recognises their continuing connection to land and waters. We pay our respects to the diversity of cultures, significance of contributions and to Elders past, present and emerging.

We are committed to creating a diverse and inclusive culture where everyone is valued and respected.

Printed: 14-Feb-2023

## Attention

SA Dept for Planning and Transport

SA DIT INV

GPO BOX 1533 , Adelaide SA 5001

## Booking Details

Last Updated Date: 14 Feb 2023

Created Date: 14 Feb 2023

QBT Booking Reference: 6GVPYF

Customer Number: XXXXXXXXXX

We are pleased to advise the following travel arrangements

## Names of Passengers

1 - Mr Jon William Whelan

2 - Honorable Anastasios Koutsantonis

3 - Mr Evan Knapp

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Iberia Airlines</b> IB3002 TKT: P1 - 9787958756, TKT: P2 - 9787958755, TKT: P3 - 9787958754 Airline Reference: JVLQK	<b>07:00</b> 16/02/2023 Thu Terminal 4 Madrid: Adolfo Suarez Barajas Airport	<b>08:15</b> 16/02/2023 Thu Terminal 1 Barcelona: Barcelona Airport	<b>BUSINESS (J)</b> Confirmed	<b>Aircraft type:</b> AIRBUS INDUSTRIE A321 <b>Flight Duration:</b> 1:15 <b>Airline Meal:</b> (S) Snack or Brunch <b>Number of stops:</b> 0 <b>Check-in terminal:</b> Terminal 4 <b>Baggage allowance:</b> 2PC

## Remarks

MAD BCN - Dep: 16/02/2023 07:00 Terminal 4 /Arr: 16/02/2023 08:15 Terminal 1

MAD BCN - CO2/PAX\* 62.31 KG ECO, 62.31 KG PRE



Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Iberia Airlines</b> <b>IB3021</b> TKT: P1 - 9787958756, TKT: P2 - 9787958755, TKT: P3 - 9787958754 Airline Reference: JVLQK	<b>13:30</b> <b>16/02/2023</b> Thu Terminal 1 Barcelona: Barcelona Airport	14:55 16/02/2023 Thu Terminal 4 Madrid: Adolfo Suarez Barajas Airport	BUSINESS (J) Confirmed	<b>Aircraft type:</b> AIRBUS INDUSTRIE A320-100/200 <b>Flight Duration:</b> 1:25 <b>Airline Meal:</b> (S) Snack or Brunch <b>Number of stops:</b> 0 <b>Check-in terminal:</b> Terminal 1 <b>Baggage allowance:</b> 2PC

**Remarks**

BCN MAD - Dep: 16/02/2023 13:30 Terminal 1 /Arr: 16/02/2023 14:55 Terminal 4  
 BCN MAD - CO2/PAX\* 62.32 KG ECO, 62.32 KG PRE

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (MAD/BCN/MAD) for Mr Jon William Whelan	AUD	833.00	56.30	0.00	889.30
Air Fare (MAD/BCN/MAD) for Mr Evan Knapp	AUD	833.00	56.30	0.00	889.30
Air Fare (MAD/BCN/MAD) for Honorable Anastasios Koutsantonis	AUD	833.00	56.30	0.00	889.30

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

## Customer References

BUSUNIT : OFFICE OF THE CHIEF EXECUTIVE  
TRAVELBKR : SCOTT WAGENFELLER

### Clause 6 (1) - Personal Affairs

## Fare Conditions

Fare Information: JDRT  
Madrid-Barcelona  
Barcelona-Madrid

### ADVANCE PURCHASE

### MAXIMUM STAY

Travel must commence before: Friday Feb 16, 2024 12:00 AM from BCN

### CHANGE CONDITIONS

#### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Wednesday Feb 14, 2024 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

#### No-show for first flight

- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Wednesday Feb 14, 2024 12:00 AM

#### After departure of first flight

- Reissue: Not allowed
- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Friday Feb 16, 2024 12:00 AM

#### No-show for subsequent flight(s)

- Reissue: Not allowed
- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Friday Feb 16, 2024 12:00 AM

Penalty may apply

## REFUND CONDITIONS

- Prior to departure of first flight
  - Refund: Restrictions or penalties may apply
  - Penalty may apply. Please check the complete fare rules.
- No-show for first flight
  - Refund: Restrictions or penalties may apply
- After departure of first flight
  - Refund: Not allowed
  - Refund: Restrictions or penalties may apply
- No-show for subsequent flight(s)
  - Refund: Not allowed
  - Refund: Restrictions or penalties may apply

## Additional Information (Please read your itinerary carefully)

### Travelling Overseas?

Be aware of data roaming charges and your responsibility to safeguard government information. Take the least amount of government information possible and contact the ICT Service Desk if you require a secure travel device for your trip, or require assistance with ?hardening? and backing up your regular device. International data roaming charges can be accrued without warning, it is recommended to turn-off data roaming, mobile data, Bluetooth and Wi-Fi on your device. If mobile data is required to access essential government information, international roaming data packs can be purchased with assistance from your ICT Service Desk prior to departure. Risks vary depending on your travel destination. Please seek advice from your IT Security Adviser (ITSA) before you leave. More information:

[https://digital.sa.gov.au/sites/default/files/content\\_files/security/International-Travel-Brochure.pdf](https://digital.sa.gov.au/sites/default/files/content_files/security/International-Travel-Brochure.pdf)

### Hotel Bookings

#### If your agency has requested Hotel Chargeback

For **domestic** bookings if a hotel advises there is no chargeback please call our 24 hour support team on 1300 138 766 and one of our team will assist you.

For **international** bookings, sometimes hotels do not accept this payment method and do not advise QBT of this. In these cases you may be required to pay at the hotel with your credit card.

Please note that chargeback is room only and you may be asked to supply your credit card or a bond to cover any incidentals you may use.

### Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

### Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

### Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

### Check In (International)

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

### Contact Details

Please provide local phone contact numbers for stopover cities.

### Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

## No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

## Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights. To get the most up to date information, visit the Australian Government's travel security website:

<https://www.homeaffairs.gov.au/travelsecure-subsite/Pages/Items-you-cannot-take-on-plane.aspx>

## Passport

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport.

Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

## QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at [www.qbt.travel](http://www.qbt.travel) You can gain access to the information QBT holds about you by contacting your dedicated Account Manager. QBT is a wholly owned subsidiary of Helloworld Travel Limited. Our Privacy Policy explains how we handle and protect your personal information. It also explains how you may request to access and correct your personal information. You can find out more about how we manage your privacy by visiting our website

<https://www.qbt.travel>

## Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

## Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

## Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

## Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight ( I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

For all guests who have approved ESTA's there will be no change to their check-in. Travellers arriving at the airport for travel to the United States without a previously approved ESTA will likely result in being denied boarding.

For more information visit the US Department of State website. <https://esta.cbp.dhs.gov/>

Other points of note:

An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

Even if a traveller has an ESTA they will still be required to complete a paper form I94W and present it to US Customs on arrival into the USA.

Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.

VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA. An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use. US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

## Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete your application for an eTA, you will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first). For more information please go to <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta.html>.

## Travelling to New Zealand

From 1 October 2019, Australian permanent residents need a New Zealand Electronic Travel Authority (NZeTA) to enter New Zealand. Australian citizens are exempt from this requirement. For more information go to <https://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa/about-visa/nzeta>

## Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from [www.cibtvisas.com.au](http://www.cibtvisas.com.au) or by contacting your travel consultant for information. It is also recommended that you check [www.smarttraveller.gov.au](http://www.smarttraveller.gov.au) for health and consular travel warnings for all destinations.

\*\*\*\*\* Itinerary End \*\*\*\*\*

Printed: 02-Feb-2023

## Attention

SA Dept for Planning and Transport  
  
SADIT MINSTER KOUTSANTONIS INV  
  
GPO BOX 1533 , Adelaide SA 5001

## Booking Details

Last Updated Date: 02 Feb 2023  
Created Date: 19 Jan 2023  
QBT Booking Reference: 6XGFWD  
Customer Number: XXXXXXXXXX

We are pleased to advise the following travel arrangements


## Name of Passenger

Honorable Anastasios Koutsantonis

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF694 TKT: P1 - 9787771493 Airline Reference: 6XGFWD	18:45 11/02/2023 Sat Terminal 1 Adelaide: Adelaide Airport	20:30 11/02/2023 Sat Terminal 1 Melbourne: Tullamarine Airport	ECONOMY (Y) Confirmed	Aircraft type: BOEING 737-800 Flight Duration: 1:15 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Seat Information: 4D Check-in terminal: Terminal 1 Baggage allowance: 40K

## Remarks

ADL MEL - Dep: 11/02/2023 18:45 Terminal 1 /Arr: 11/02/2023 20:30 Terminal 1  
ADL MEL - CO2/PAX\* 66.52 KG ECO, 66.52 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF694 Airline Reference: 6XGFWD	18:45 11/02/2023 Sat Terminal 1 Adelaide: Adelaide Airport	20:30 11/02/2023 Sat Terminal 1 Melbourne: Tullamarine Airport	BUSINESS (D) WAITLISTED	Aircraft type: BOEING 737-800 Flight Duration: 1:15 Airline Meal: (H) Hot meal Number of stops: 0 Check-in terminal: Terminal 1

## Remarks

ADL MEL - Dep: 11/02/2023 18:45 Terminal 1 /Arr: 11/02/2023 20:30 Terminal 1  
ADL MEL - CO2/PAX\* 66.52 KG ECO, 66.52 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qantas</b> <b>QF8407</b> <b>TKT: P1 - 9787771493</b> <b>Airline Reference: Q3ST7N</b>	<b>22:00</b> <b>11/02/2023</b> <b>Sat</b> <b>Terminal 2</b> <b>Melbourne:</b> <b>Tullamarine Airport</b>	<b>05:10</b> <b>12/02/2023</b> <b>Sun</b> <b>Terminal 3</b> <b>Dubai: Dubai</b> <b>International Airport</b>	<b>BUSINESS (D)</b> <b>Confirmed</b>	<b>Aircraft type: AIRBUS INDUSTRIE</b> <b>A380-800</b> <b>Flight Duration: 14:10</b> <b>Airline Meal: (M) Meal</b> <b>Number of stops: 0</b> <b>Seat Information: 6G</b> <b>Check-in terminal: Terminal 2</b> <b>Baggage allowance: 40K</b> <b>Flight Operated By:</b> <b>EMIRATES(EK407)</b>

**Remarks**

MEL DXB - Dep: 11/02/2023 22:00 Terminal 2 /Arr: 12/02/2023 05:10 Terminal 3  
MEL DXB - CO2/PAX\* 740.29 KG ECO, 1,480.58 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qantas</b> <b>QF8097</b> <b>TKT: P1 - 9787771493</b> <b>Airline Reference: Q3ST7N</b>	<b>08:55</b> <b>12/02/2023</b> <b>Sun</b> <b>Terminal 3</b> <b>Dubai: Dubai</b> <b>International Airport</b>	<b>12:40</b> <b>12/02/2023</b> <b>Sun</b> <b>Terminal 3</b> <b>Rome: Fiumicino</b> <b>Airport</b>	<b>BUSINESS (D)</b> <b>Confirmed</b>	<b>Aircraft type: AIRBUS INDUSTRIE</b> <b>A380-800</b> <b>Flight Duration: 6:45</b> <b>Airline Meal: (M) Meal</b> <b>Number of stops: 0</b> <b>Seat Information: 12J</b> <b>Check-in terminal: Terminal 3</b> <b>Baggage allowance: 40K</b> <b>Flight Operated By:</b> <b>EMIRATES(EK97)</b>

**Remarks**

DXB FCO - Dep: 12/02/2023 08:55 Terminal 3 /Arr: 12/02/2023 12:40 Terminal 3  
DXB FCO - CO2/PAX\* 273.87 KG ECO, 547.75 KG PRE

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	<b>The Tribune, Part Of Jdv</b> <b>By Hyatt</b> <b>Rome</b>	<b>12/02/2023</b> <b>Sun</b> <b>ROME, IT</b>	<b>14/02/2023</b> <b>Tue</b> <b>ROME, IT</b>	<b>Confirmed</b> <b>HY0006999809</b> <b>Name:</b> <b>Honorable</b> <b>Anastasios</b> <b>Koutsantonis</b>	<b>45 VIA CAMPANIA 00187</b> <b>Phone: 390662283753</b> <b>Rate Type: DAILY</b> <b>Hotel cancellation policy: 48HRS</b> <b>PRIOR OR 1 NIGHT FEE/ CREDIT</b> <b>CARD REQ</b>

**Remarks**

A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY  
SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK  
PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	<b>Hyatt Centric Gran Via</b> Madrid Madrid	<b>14/02/2023</b> Tue MADRID, ES	<b>19/02/2023</b> Sun MADRID, ES	Confirmed HY0065023308 Name: Honorable Anastasios Koutsantonis	31 GRAN VIA 28013 <b>Phone:</b> 34-91-8371234 <b>Rate Type:</b> DAILY <b>Hotel cancellation policy:</b> 48 HOURS PRIOR OR 1NIGHT FEE CREDIT CARD REQ


**Remarks**

A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR148</b> TKT: P1 - 9787771501 Airline Reference: 6XGFWD	<b>08:20</b> <b>19/02/2023</b> Sun Terminal 4S Madrid: Adolfo Suarez Barajas Airport	<b>17:05</b> <b>19/02/2023</b> Sun Doha: Doha International Airport	BUSINESS (D) Confirmed	<b>Aircraft type:</b> BOEING 787-8 DREAMLINER <b>Flight Duration:</b> 6:45 <b>Airline Meal:</b> (M) Meal <b>Number of stops:</b> 0 <b>Check-in terminal:</b> Terminal 4S <b>Baggage allowance:</b> 40K

**Remarks**

MAD DOH - Dep: 19/02/2023 08:20 Terminal 4s /Arr: 19/02/2023 17:05 Terminal N/A  
MAD DOH - CO2/PAX\* 267.48 KG ECO, 534.96 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR914</b> TKT: P1 - 9787771501 Airline Reference: 6XGFWD	<b>20:30</b> <b>19/02/2023</b> Sun Doha: Doha International Airport	<b>17:05</b> <b>20/02/2023</b> Mon Terminal 1 Adelaide: Adelaide Airport	BUSINESS (D) Confirmed	<b>Aircraft type:</b> BOEING 777-300ER <b>Flight Duration:</b> 13:05 <b>Airline Meal:</b> (M) Meal <b>Number of stops:</b> 0 <b>Baggage allowance:</b> 40K

**Remarks**

DOH ADL - Dep: 19/02/2023 20:30 Terminal N/A /Arr: 20/02/2023 17:05 Terminal 1  
DOH ADL - CO2/PAX\* 641.38 KG ECO, 1,282.77 KG PRE



Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/MEL/DXB/FCO) for Honorable Anastasios Koutsantonis	AUD	7825.00	128.02	0.00	7953.02
Hotel: The Tribune, Part Of Jdv By Hyatt (12/02/2023 Check-In) for Honorable Anastasios Koutsantonis	EUR	382.00	0.00	0.00	382.00
Hotel: Hyatt Centric Gran Via Madrid (14/02/2023 Check-In) for Honorable Anastasios Koutsantonis	EUR	1083.75	0.00	0.00	1083.75
Air Fare (MAD/DOH/ADL) for Honorable Anastasios Koutsantonis	AUD	5768.00	1298.90	0.00	7066.90

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

## Customer References

BUSUNIT : MINISTER KOUTSANTONIS OFFICE  
TRAVELBKR : JACQUI

## Booking Remarks

----- LAST DATE TO TICKET 29JAN23 -----  
THE ITINERARY MAY HAVE TO BE RE-PRICED.

-----EMIRATESTICKET AND FARE CONDITIONS-----  
ADL-MEL-DXB-FCO/MAD-DXB-SYD  
TICKETING DEADLINE IS 29JAN23.  
THE ITINERARY MAY HAVE TO BE RE-PRICED.  
CANCELLATION PENALTY BEFORE DEPARTURE AUD300.00  
CANCELLATION PENALTY AFTER DEPARTURE AUD300.00  
NO SHOW PENALTY IS NON REFUNDABLE  
CHANGE FEE BEFORE DEPARTURE AUD250.00  
CHANGE FEE AFTER DEPARTURE AUD250.00  
CHANGES ARE SUBJECT TO SAME FARE TYPE AVAILABILITY.  
ADDITIONAL FARE DIFFERENCES MAY APPLY.  
ROUTING AND AIRLINE RESTRICTIONS MAY APPLY.  
-----IBERIAFARE -----  
THIS FARE PERMITS CHANGES SUBJECT TO AVAILABILITY  
THIS FARE IS FULLY REFUNDABLE  
THIS FARE DOES NOT HAVE A NO SHOW PENALTY  
TICKETING DEADLINE IS 29JAN23

Clause 6 (1) - Personal Affairs

## Fare Conditions

Fare Information: DOEU

## CHANGE CONDITIONS

### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Friday Feb 02, 2024 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

### No-show for first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Friday Feb 02, 2024 12:00 AM

### After departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Sunday Feb 11, 2024 12:00 AM

### No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Refund penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Sunday Feb 11, 2024 12:00 AM

Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 300.00 AUD / 300.00 AUD
- Maximum Refund penalty fee for entire ticket: 300.00 AUD
- Fare rules are subject to change by the Airline, please contact us to find out more information

### No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 800.00 AUD / 800.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

### After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 300.00 AUD / 300.00 AUD
- Maximum Refund penalty fee for entire ticket: 300.00 AUD

### No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 800.00 AUD / 800.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

Fare Information: DJR7R1SO  
Madrid-Adelaide

## CHANGE CONDITIONS

### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 413.00 AUD
- Maximum Reissue penalty fee for entire ticket: 413.00 AUD
- Revalidation: Not applicable (See reissue conditions)

### No-show for first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 413.00 AUD / 413.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 413.00 AUD

### After departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 413.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 413.00 AUD

### No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 413.00 AUD / 413.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Refund penalty fee for entire ticket: 413.00 AUD

Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 334.00 AUD / 804.00 AUD
- Maximum Refund penalty fee for entire ticket: 804.00 AUD
- Penalty may apply. Please check the complete fare rules.

### No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 804.00 AUD / 804.00 AUD
- Maximum Refund penalty fee for entire ticket: 804.00 AUD

### After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 334.00 AUD / 804.00 AUD
- Maximum Refund penalty fee for entire ticket: 804.00 AUD

### No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 804.00 AUD / 804.00 AUD
- Maximum Refund penalty fee for entire ticket: 804.00 AUD

## Additional Information (Please read your itinerary carefully)

### Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

### Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

### Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

### Check In (International)

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

### Contact Details

Please provide local phone contact numbers for stopover cities.

## Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

## No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

## Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights. To get the most up to date information, visit the Australian Government's travel security website:

<https://www.homeaffairs.gov.au/travelsecure-subsite/Pages/Items-you-cannot-take-on-plane.aspx>

## Passport

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport.

Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

## QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at [www.qbt.travel](http://www.qbt.travel) You can gain access to the information QBT holds about you by contacting your dedicated Account Manager. QBT is a wholly owned subsidiary of Helloworld Travel Limited. Our Privacy Policy explains how we handle and protect your personal information. It also explains how you may request to access and correct your personal information. You can find out more about how we manage your privacy by visiting our website

<https://www.qbt.travel>

## Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

## Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

## Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

## Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight ( I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

For all guests who have approved ESTA's there will be no change to their check-in. Travellers arriving at the airport for travel to the United States without a previously approved ESTA will likely result in being denied boarding.

For more information visit the US Department of State website <https://esta.cbp.dhs.gov/>

Other points of note:

An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

Even if a traveller has an ESTA they will still be required to complete a paper form I94W and present it to US Customs on arrival into the USA.

Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.

VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.

An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.

US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

## Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete your application for an eTA, you will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first). For more information please go to

<https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta.html>.

## Travelling to New Zealand

From 1 October 2019, Australian permanent residents need a New Zealand Electronic Travel Authority (NZeTA) to enter New Zealand. Australian citizens are exempt from this requirement. For more information go to <https://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa/about-visa/nzeta>

## Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from [www.cibtvisas.com.au](http://www.cibtvisas.com.au) or by contacting your travel consultant for information. It is also recommended that you check [www.smarttraveller.gov.au](http://www.smarttraveller.gov.au) for health and consular travel warnings for all destinations.

\*\*\*\*\* Itinerary End \*\*\*\*\*

**Argirou, Jacqui (DIT)**

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**From:** Wagenfeller, Scott (DIT)  
**Sent:** Tuesday, 14 February 2023 10:14 AM  
**To:** Nihill, Leanne (DIT); Argirou, Jacqui (DIT)  
**Subject:** RE: Overseas Trip - Airport Transfers, Early Check In  
**Attachments:** R: HY0017713974 - Mr Jon Whelan on 12/02/2023; RE: Transfer reminder; Driver's information

OFFICIAL: Sensitive

Hi Leanne and Jacqui,

I can confirm these bookings for the trip with providers -

**Rome Transfers:**

- 12/02 Airport to Tribune - the transfer was paid on board by credit card of one of the travellers, will obtain invoice of this
- 14/02 @ 4:00am for The Tribune to Airport – **paid in advance by Scott**

**Madrid Transfers - all paid in advance by Scott:**

- 14/02 @ 9:35am for Airport to Hyatt Centric – **REF: AL54**
- 14/02 @ 3:15pm for Hyatt Centric to Australian Embassy – **REF: AM20**
- 14/02 @ 5:30pm for Australian Embassy to Hyatt Centric – **REF: AM15**
- 19/02 @ 5:30am for Hyatt Centric to Airport – **REF: AL56**
- 23/02 @ 5:30am for Hyatt Centric to Airport – **REF: AL55**

**Madrid Airport Transfer Details -**

- Name of the driver: Jonathan
- Telephone of the driver: +34 **Clause 6 (1) - Personal Affairs**
- Upon arrival at Adolfo Suárez Barajas Airport, please walk towards Baggage Claim and then to Customs. Once through Customs, pass by the main gate and you will locate the airport greeter who will display the Hotel name on a Tablet.

Kind regards,  
Scott.

**Scott Wagenfeller** (he/him)  
Team Leader Contract Operations  
Contracts, Policy & Compliance • Financial & Procurement Services • People & Corporate Services



**Government of South Australia**  
Department for Infrastructure  
and Transport

T 08 7133 2047 • M **Clause 6 (1) - Personal Affairs** • E [scott.wagenfeller@sa.gov.au](mailto:scott.wagenfeller@sa.gov.au)  
Karna Country  
Level 4 – 83 Pirie Street, Adelaide SA 5000 • GPO Box 1533, Adelaide SA 5001 • DX 171

WFH: Wednesday and Friday



The Department for Infrastructure and Transport acknowledges the Traditional Custodians of the Country throughout South Australia and recognises their continuing connection to land and waters. We pay our respects to the diversity of cultures, significance of contributions and to Elders past, present and emerging.

We are committed to creating a diverse and inclusive culture where everyone is valued and respected.

**From:** Wagenfeller, Scott (DIT)  
**Sent:** Friday, 10 February 2023 10:19 AM  
**To:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Subject:** Overseas Trip - Airport Transfers, Early Check In

OFFICIAL: Sensitive

Hi Leanne and Jacqui,

I can confirm the following to you in writing for the upcoming overseas trip –

**Madrid Early Check in on 12/02/2023 –**

The Hyatt Centric Gran Hotel have added notes on this for all 3 guest rooms, however check-in time is 3:00pm therefore, they cannot confirm if an early check in can occur it depends on availability and how quickly the rooms will be cleaned to be made available. Nevertheless, if they cannot check in early they can leave their baggage at the hotel front desk and they will be stored securely, then once the room is ready they will be contacted and given the keys.

**Rome and Madrid Airport Transfers:**

Booked through The Tribune Hotel, Rome

- 1. 12/02/2023 at 12:50pm** - Fiumicino Airport to The Tribune Hotel  
3 x passengers in van, arriving flights are in at 12:40pm & 12:50pm, driving time to hotel is approx. 1 hour at that time.  
They are aware of both arriving flight numbers and it is booked under 'Jon Whelan'  
**Arrival instructions:** These will be supplied today from them, but likely to be same as at the Madrid airport. If they are different I will communicate.
- 2. 14/02/2023 at 4:00am** - The Tribune Hotel to Fiumicino Airport  
3 x passengers in van, departing flights are 7:00am, driving time in traffic is approx. 50 minutes that time.  
Booked under 'Jon Whelan' to arrive at airport 2 hours before flights around 5:00am (advised to do in Italy by QBT)
  - SCS Autonoleggio contact number is: 0039.06 Clause 6 (1) - Personal and Tribune Hotel phone number: +39 06 62283753
  - Both Jon and Evan's mobile numbers have been supplied to the company if they need to call.
  - Trying to organise payment today however Jon may need to pay this on this work credit card, ANZ aware he will be in Italy.
  - Business class lounge available at airport if check ins are early.

Booked through Hyatt Centric Gran Via Madrid (ALL PRE-PAID)

- 3. 14/02/2023 at 9:35am, REF:AL54** - Madrid Barajas Airport to Hyatt Centric Gran Hotel  
3 x passengers in Mercedes van, arriving flights are in at 9:35am, the driver will wait a maximum 30 minutes, driving time in traffic to hotel is approx. 50 minutes.  
**Arrival instructions:** Upon arrival at Adolfo Suárez Barajas Airport, please walk towards Baggage Claim and then to Customs. Once through Customs, pass by the main gate and you will locate the airport greeter who will display the Hotel name on a Tablet.
- 4. 14/02/2023 at 3:15pm** - Hyatt Centric Gran Hotel to Australian Embassy – Torre Emperador, Paseo de la Castellana, 259D  
3 x passengers in Mercedes car, approximately 35 minutes driving time in traffic arriving in time for 4:15pm meeting.

Booked under 'Jon Whelan' \*Paying this service today and will be supplied reference number.

5. **19/02/2023 at 5:30am, REF:AL56** - Hyatt Centric Gran Hotel to Madrid Barajas Airport  
2 x passengers in Mercedes van, departing flights are 8:25am, driving time in traffic is approx. 25 minutes at that time of day  
Booked under 'Evan Knapp' to arrive at airport 2 hours before flights around 6:00am (advised to do in Spain by QBT)
  
  6. **23/02/2023 at 5:30am, REF:AL55** - Hyatt Centric Gran Hotel to Madrid Barajas Airport  
1 x passengers in Mercedes car, departing flights are 8:25am, driving time in traffic is approx. 25 minutes at that time of day  
Booked under 'Jon Whelan' to arrive at airport 2 hours before flights around 6:00am (advised to do in Spain by QBT)
- Hyatt Centric Gran Via Madrid contact number is: +34 918 37 12 34
  - Both Jon and Evan's mobile numbers have been supplied to the company if they need to call.
  - Business class lounges available at airport if check ins are early.

Please advise immediately if any of this is incorrect and needs to be changed today. Thanks very much.

Kind regards,  
Scott.

**Scott Wagenfeller** (he/him)  
Team Leader Contract Operations  
Contracts, Policy & Compliance • Financial & Procurement Services • People & Corporate Services



Government of South Australia  
Department for Infrastructure  
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T 08 7133 2047 • M **Clause 6 (1) - Personal Affairs** • E [scott.wagenfeller@sa.gov.au](mailto:scott.wagenfeller@sa.gov.au)  
Kaurna Country  
Level 4 – 83 Pirie Street, Adelaide SA 5000 • GPO Box 1533, Adelaide SA 5001 • DX 171

WFH: Wednesday and Friday



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**Argirou, Jacqui (DIT)**

---

**From:** Nihill, Leanne (DIT)  
**Sent:** Friday, 10 February 2023 12:12 PM  
**To:** Wagenfeller, Scott (DIT); Argirou, Jacqui (DIT)  
**Subject:** RE: Overseas Trip - Airport Transfers, Early Check In

OFFICIAL: Sensitive

Thank you Scott, looks very comprehensive.  
Just now need to add one more in please as below in red.

**14/02/2023 at 3:15pm** - Hyatt Centric Gran Hotel to Australian Embassy -- Torre Emperador, Paseo de la Castellana, 259D  
3 x passengers in Mercedes car, approximately 35 minutes driving time in traffic arriving in time for 4:15pm meeting.  
Booked under 'Jon Whelan' \*Paying this service today and will be supplied reference number.

*Will also now need a return to the Hyatt from Australian Embassy – 5:30 pm pick up pls for 3 PAX.*

*Kind Regards  
Leanne*

**Leanne Nihill**  
Senior Project Officer supporting Jon Whelan  
Office Of The Chief Executive

T 08 7133 1362 • M **Clause 6 (1) -  
Personal Affairs**

---

**From:** Wagenfeller, Scott (DIT) <Scott.Wagenfeller@sa.gov.au>  
**Sent:** Friday, 10 February 2023 10:19 AM  
**To:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Subject:** Overseas Trip - Airport Transfers, Early Check In

OFFICIAL: Sensitive

Hi Leanne and Jacqui,

I can confirm the following to you in writing for the upcoming overseas trip –

**Madrid Early Check in on 12/02/2023 –**

The Hyatt Centric Gran Hotel have added notes on this for all 3 guest rooms, however check-in time is 3:00pm therefore, they cannot confirm if an early check in can occur it depends on availability and how quickly the rooms will be cleaned to be made available. Nevertheless, if they cannot check in early they can leave their baggage at the hotel front desk and they will be stored securely, then once the room is ready they will be contacted and given the keys.

**Rome and Madrid Airport Transfers:**

Booked through The Tribune Hotel, Rome

1. **12/02/2023 at 12:50pm** - Fiumicino Airport to The Tribune Hotel  
3 x passengers in van, arriving flights are in at 12:40pm & 12:50pm, driving time to hotel is approx. 1 hour at that time.

They are aware of both arriving flight numbers and it is booked under 'Jon Whelan'

**Arrival instructions:** These will be supplied today from them, but likely to be same as at the Madrid airport. If they are different I will communicate.

2. **14/02/2023 at 4:00am** - The Tribune Hotel to Fiumicino Airport  
3 x passengers in van, departing flights are 7:00am, driving time in traffic is approx. 50 minutes that time.  
Booked under 'Jon Whelan' to arrive at airport 2 hours before flights around 5:00am (advised to do in Italy by QBT)
  - SCS Autonoleggio contact number is: 0039.06 **Clause 6 (1) Personal** and Tribune Hotel phone number: +39 06 62283753
  - Both Jon and Evan's mobile numbers have been supplied to the company if they need to call.
  - Trying to organise payment today however Jon may need to pay this on this work credit card, ANZ aware he will be in Italy.
  - Business class lounge available at airport if check ins are early.

Booked through Hyatt Centric Gran Via Madrid (ALL PRE-PAID)

3. **14/02/2023 at 9:35am, REF:AL54** - Madrid Barajas Airport to Hyatt Centric Gran Hotel  
3 x passengers in Mercedes van, arriving flights are in at 9:35am, the driver will wait a maximum 30 minutes, driving time in traffic to hotel is approx. 50 minutes.  
**Arrival instructions:** Upon arrival at Adolfo Suárez Barajas Airport, please walk towards Baggage Claim and then to Customs. Once through Customs, pass by the main gate and you will locate the airport greeter who will display the Hotel name on a Tablet.
4. **14/02/2023 at 3:15pm** - Hyatt Centric Gran Hotel to Australian Embassy – - Torre Emperador, Paseo de la Castellana, 259D  
3 x passengers in Mercedes car, approximately 35 minutes driving time in traffic arriving in time for 4:15pm meeting.  
Booked under 'Jon Whelan' *\*Paying this service today and will be supplied reference number.*
5. **19/02/2023 at 5:30am, REF:AI56** - Hyatt Centric Gran Hotel to Madrid Barajas Airport  
2 x passengers in Mercedes van, departing flights are 8:25am, driving time in traffic is approx. 25 minutes at that time of day  
Booked under 'Evan Knapp' to arrive at airport 2 hours before flights around 6:00am (advised to do in Spain by QBT)
6. **23/02/2023 at 5:30am, REF:AL55** - Hyatt Centric Gran Hotel to Madrid Barajas Airport  
1 x passengers in Mercedes car, departing flights are 8:25am, driving time in traffic is approx. 25 minutes at that time of day  
Booked under 'Jon Whelan' to arrive at airport 2 hours before flights around 6:00am (advised to do in Spain by QBT)
  - Hyatt Centric Gran Via Madrid contact number is: +34 918 37 12 34
  - Both Jon and Evan's mobile numbers have been supplied to the company if they need to call.
  - Business class lounges available at airport if check ins are early.

Please advise immediately if any of this is incorrect and needs to be changed today. Thanks very much.

Kind regards,  
Scott.

**Scott Wagenfeller** (he/him)  
Team Leader Contract Operations  
Contracts, Policy & Compliance • Financial & Procurement Services • People & Corporate Services



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WFH: Wednesday and Friday



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**Argirou, Jacqui (DIT)**

---

**From:** Nihill, Leanne (DIT)  
**Sent:** Wednesday, 8 February 2023 2:55 PM  
**To:** Argirou, Jacqui (DIT)  
**Subject:** FW: Booked Travel 7856 for Jon Whelan (12 Feb 2023)  
**Attachments:** HY0017713974\_Airport\_Transfer\_Tribune\_Hotel\_Rome.pdf; HY0041757055\_Airport\_Transfer\_Hyatt\_Centric\_Madrid.pdf; Itinerary-WHELAN JON WILLIAM MR-9787661700.pdf

OFFICIAL

Hi Jacqui,  
Please see airport transfer confirmation, I have asked that the one from Rome to Airport of 14 Feb be updated to reflect that it needs to be for the 7:00 am Departure from the airport , I am expecting that it will be 6:30 am pick up from the Hotel but want it clarified. Scott has provided details of all flights so hopefully it is just a translation issue.

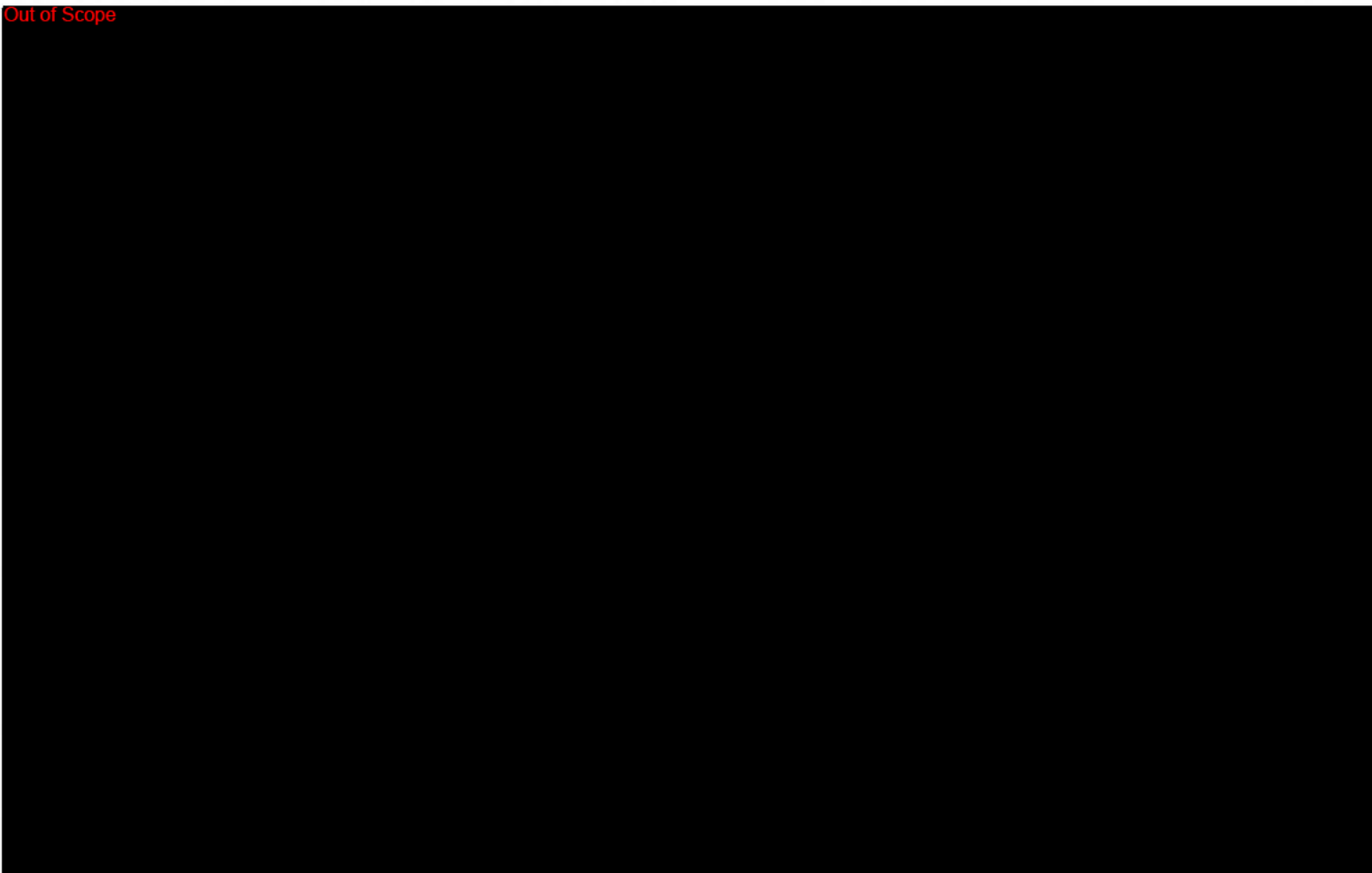
*Kind Regards  
Leanne*

**Leanne Nihill**  
Senior Project Officer supporting Jon Whelan  
Office Of The Chief Executive

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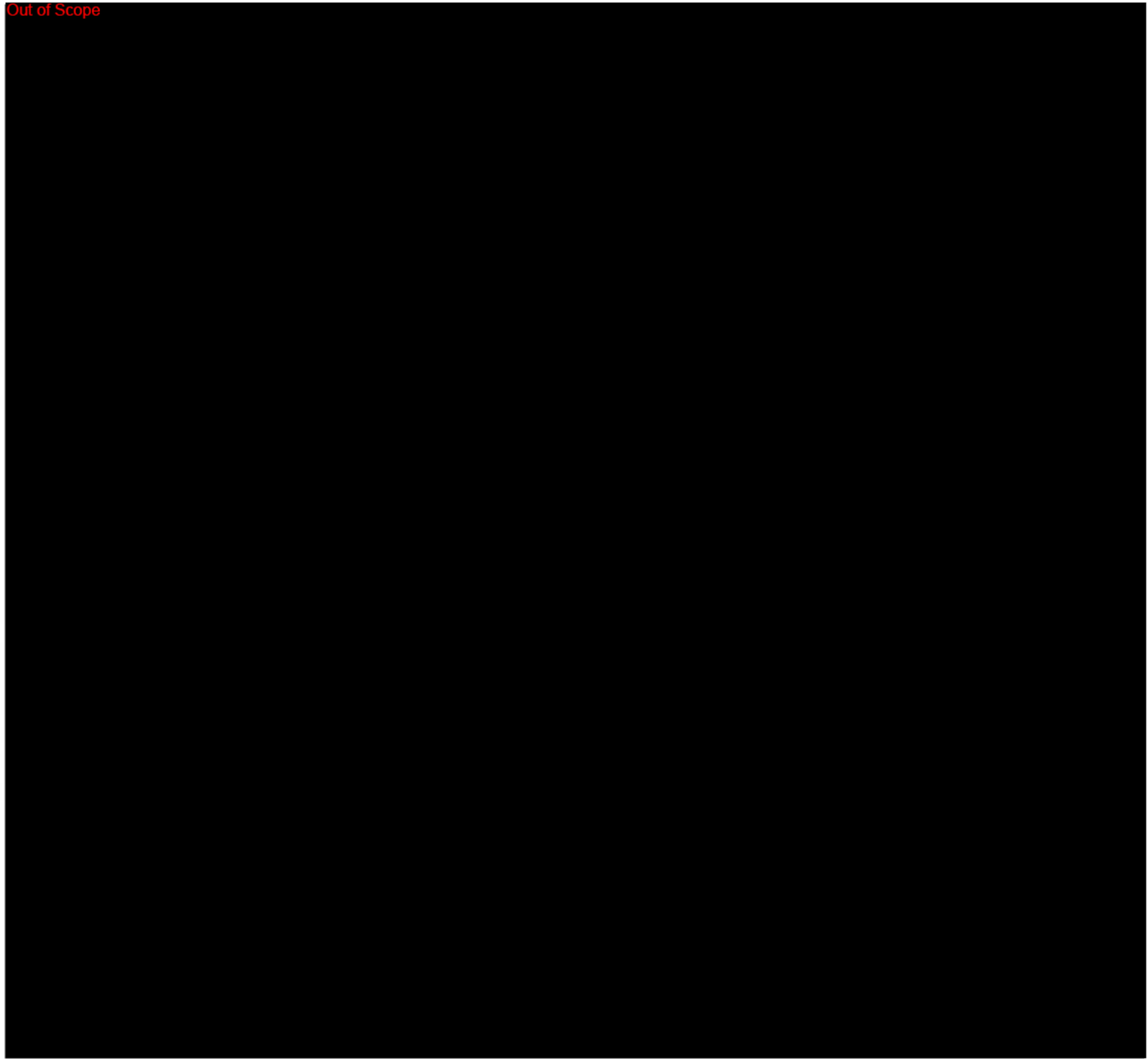
---

**From:** DIT Appian Workflow <DIT.NoReply@sa.gov.au>  
**Sent:** Wednesday, 8 February 2023 1:58 PM  
**To:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>; Formston, Judith (DIT) <Judith.Formston@sa.gov.au>; Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>  
**Subject:** Booked Travel 7856 for Jon Whelan (12 Feb 2023)



Out of Scope





**Argirou, Jacqui (DIT)**

---

**From:** Nihill, Leanne (DIT)  
**Sent:** Tuesday, 7 February 2023 6:06 PM  
**To:** Argirou, Jacqui (DIT)  
**Subject:** RE: KNAPP/EVAN MR & KOUTSANTONIS/ANASTASIOS HON [#394FA3G]

## OFFICIAL

Hi Jacqui,

Just letting you know that Scott will book all transportation, I will confirm all details tomorrow as it will likely be overnight when they respond. I think that the QBT statement (use of plural bookings) has confused the situation. However Scott has not organised prepayment for your bookings or a transfer back to Madrid Airport. There was only one outstanding booking which was waiting on me to provide flight details for Scott.

How has the accommodation been paid for Minister and Evan? We use the Travel Corporate CC not Jon's Corporate one for payment – that could be what QBT are referring to. I am not sure what arrangements you have for accommodation.

*Kind Regards*  
 Leanne

**Leanne Nihill**

Senior Project Officer supporting Jon Whelan  
 Office Of The Chief Executive

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Personal Affairs

---

**From:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Sent:** Tuesday, 7 February 2023 1:52 PM  
**To:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>  
**Subject:** FW: KNAPP/EVAN MR & KOUTSANTONIS/ANASTASIOS HON [#394FA3G]

## OFFICIAL

Hey Leanne,

Can you call me when you have the chance?

Thanks  
 J

---

**From:** [SAGOVT2@QBT.TRAVEL](mailto:SAGOVT2@QBT.TRAVEL) <[SAGOVT2@QBT.TRAVEL](mailto:SAGOVT2@QBT.TRAVEL)>  
**Sent:** Tuesday, 7 February 2023 1:34 PM  
**To:** Argirou, Jacqui (DIT) <[JACQUI.ARGIROU@SA.GOV.AU](mailto:JACQUI.ARGIROU@SA.GOV.AU)>  
**Subject:** KNAPP/EVAN MR & KOUTSANTONIS/ANASTASIOS HON [#394FA3G]

Hi Jacqui,

I just wanted to give you a heads up on the bookings for the Rome and Madrid hotels as ive been speaking with Scott who made the other booking for Jon Whelan. Scott was able to contact both hotels and organise prepayment, on his departments credit card, for the room for Jon Whelan and he was also able to book and pay for transfers on arrival and departure in Rome and then again on arrival in Madrid for all 3 passengers.

However Scott has not organised prepayment for your bookings or a transfer back to Madrid Airport (If required). If you would like to you can contact the hotels direct on the email address below and ask to do the same. The other options is for your passengers to pay direct when they arrive. I though it may be a good idea to have all booking treated the same by the hotels, if the minster doesn't mind paying direct when he gets there then you dont have to worry about it.

The email address and confirmation numbers for the hotel:

**MADRID**

[info.centricmadrid@hyatt.com](mailto:info.centricmadrid@hyatt.com)

Name - KOUTSANTONIS/ANASTASIOS HON - Confirmation number - HY0065023308

Name - KNAPP/EVAN MR - Confirmation number - HY0025459070

**ROME**

[info@thetribunehotel.com](mailto:info@thetribunehotel.com)

Name - KOUTSANTONIS/ANASTASIOS HON - Confirmation number - HY0006999809

Name - KNAPP/EVAN MR - Confirmation number - HY0025459070

I hope this makes sense please feel free to give me a call if you have any questions.

Cheers Kane

Kane Swan

QBT Consultant

Level 8, 33 King William St Adelaide SA 5000

p +61 1300 138 766 | e [sagovt@qbt.travel](mailto:sagovt@qbt.travel) | w [www.qbt.travel](http://www.qbt.travel)





**Argirou, Jacqui (DIT)**

---

**From:** Nihill, Leanne (DIT)  
**Sent:** Wednesday, 1 February 2023 11:52 AM  
**To:** Argirou, Jacqui (DIT)  
**Subject:** RE: Rome/Paris/Madrid Tuesday 14/02

OFFICIAL

I just also checked Air France and Alitalia but no early flights.  
 Also I don't think the Iberia morning flight offers BC but it does from Rome to Madrid. Scott is checking now.

*Kind Regards*  
 Leanne

**Leanne Nihill**

Senior Project Officer supporting Jon Whelan  
 Office Of The Chief Executive

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---

**From:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Sent:** Wednesday, 1 February 2023 11:50 AM  
**To:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>  
**Subject:** RE: Rome/Paris/Madrid Tuesday 14/02

OFFICIAL

Happy with the early morning flight to Paris

Business class for internal flights.

**From:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>  
**Sent:** Wednesday, 1 February 2023 10:27 AM  
**To:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Subject:** FW: Rome/Paris/Madrid Tuesday 14/02

OFFICIAL

*Kind Regards*  
 Leanne

**Leanne Nihill**

Senior Project Officer supporting Jon Whelan  
 Office Of The Chief Executive

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---

**From:** Nihill, Leanne (DIT)  
**Sent:** Tuesday, 31 January 2023 5:44 PM  
**To:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>  
**Subject:** Rome/Paris/Madrid Tuesday 14/02

OFFICIAL

14/02 Rome to Paris (Orly)

Dep 6:55 am Arr 9:05am or

Dep 9:30 am Arr 11:40am

Paris (Orly) to Madrid

Dep 17:20 Arr 19:25 or

Dep 19:25 Arr 21:30

*Kind Regards*

*Leanne*

**Leanne Nihill**

Senior Project Officer supporting Jon Whelan  
Office Of The Chief Executive



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Department for Infrastructure  
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**Argirou, Jacqui (DIT)**

---

**From:** Nihill, Leanne (DIT)  
**Sent:** Thursday, 2 February 2023 8:53 AM  
**To:** Alexandrides, Daniel (DIT)  
**Cc:** Argirou, Jacqui (DIT); Labropoulos, Peter (DIT); McNeill, Carly (DIT)  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

## OFFICIAL

Hi Daniel,

I have updated with latest information that has been confirmed overnight from a DIT perspective. Jacqui will need to provide outbound and inbound flight details for the Minister as Jon's are different.

Jon mentioned an IMARC meeting in Madrid, I spoke to Richard Day yesterday about this but he was not aware of this requirement, I think he was going to contact you about this.

**Rome Monday 13 February**

Weibuild have compressed all their options to Monday 13 February due to plans to travel to Paris, however as the REN21 meeting has now been moved to Madrid on Friday 17 February, I still need to confirm whether the original option offered on Tuesday 14 February @ 11:30am to meet with Weibuild's Dr Salini in Rome is still an option. Noting that there is no longer a need to travel to Paris for the day. Weibuild advised overnight that they are looking to finalise their proposed itinerary today.

**Rome to Madrid Tuesday 14 February**

Once Weibuild have confirmed their offering for 14 February, I will know departure times from Rome to Madrid. At the moment it is scheduled for 7:00 pm arriving 9:35 pm.

**Madrid Wednesday 15 February** – Talgo have confirmed their planned itinerary and additional information has been included in document. This is a full day from 8:30am to 5:15.

**Madrid Thursday 16 February** – I am still waiting on Acciona and CIMIC (CPB) final details.

*Kind Regards*  
 Leanne

**Leanne Nihill**

Senior Project Officer supporting Jon Whelan  
 Office Of The Chief Executive

T 08 7133 1362 • M Clause 6 (1) -  
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---

**From:** Alexandrides, Daniel (DIT) <Daniel.Alexandrides@sa.gov.au>  
**Sent:** Wednesday, 1 February 2023 6:56 PM  
**To:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>  
**Cc:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>; Labropoulos, Peter (DIT) <Peter.Labropoulos@sa.gov.au>; McNeill, Carly (DIT) <Carly.McNeill@sa.gov.au>  
**Subject:** Re: Feb Europe visit - draft itinerary and cab sub

## OFFICIAL

Hi Leanne

In the morning, can you please confirm the itinerary (linked in the below email) is up to date from DIT's perspective?

Kind regards

Daniel

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Personal Affairs

---

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Wednesday, February 1, 2023 6:02:53 PM  
**To:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Cc:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>; Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>; McNeill, Carly (DIT) <[Carly.McNeill@sa.gov.au](mailto:Carly.McNeill@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

Hi Daniel

I've updated the itinerary per the original sharepoint link to reflect the Minister's new travel dates and the energy related engagements I am arranging for Friday 17th.

You'll need to populate the Minister's flight times at your end and also check in with Leanne on any changes to the transport related engagements Mon 13-thurs 16 as she's been coordinating that part of the program at her end.

Cheers

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 Clause 6 (1) -  
Personal Affairs E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Sent:** Wednesday, 1 February 2023 12:07 PM  
**To:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Cc:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>; Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>; McNeill, Carly (DIT) <[Carly.McNeill@sa.gov.au](mailto:Carly.McNeill@sa.gov.au)>  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

Hi Richard

Is the below itinerary being updated to reflect our latest discussions? Or is there a different link?

Fyi, attached is the updated travel minute which is currently with the Prem's office for consideration/approval.

Kind regards


**Daniel Alexandrides** BEng (Mech + Petro) MPPM(ContractMgmt)  
Advisor to the Hon. Tom Koutsantonis MP

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Wednesday, 25 January 2023 3:14 PM  
**To:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Cc:** Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>; Smith, Nick (DEM) <[Nick.Smith2@sa.gov.au](mailto:Nick.Smith2@sa.gov.au)>; Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; May, Cameron (DEM) <[Cameron.May@sa.gov.au](mailto:Cameron.May@sa.gov.au)>  
**Subject:** Feb Europe visit - draft itinerary and cab sub  
**Importance:** High

OFFICIAL

Hi Dan

As discussed, draft cab sub and itinerary in relation to the Europe trip are available at the following links, with input from both agencies.

 [MEM,MIT Overview itinerary Europe Feb 2023.docx](#)

 [Cabinet submission - Business-related Overseas Travel - Spain IREC.docx](#)

Cheers

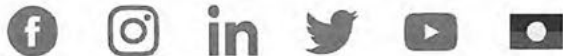
Richard

**Richard Day** | Director, Strategy, Policy and Communications

**Strategy, Policy and Communications | Growth and Low Carbon**

Department for Energy and Mining

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GPO Box 320, Adelaide, South Australia 5001  
[Karna](#) | 11 Waymouth Street, 12th Floor

*As guests here on Karna land, we acknowledge everything this department does impacts on Aboriginal country, the sea, the sky, it's people and their spiritual and cultural connection which have existed since the first sunrise. Our responsibility is to share our collective knowledge, recognise a difficult history, respect the relationships made over time, and create a stronger future. We are ready to walk, learn and work together.*



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## Argirou, Jacqui (DIT)

---

**From:** Wagenfeller, Scott (DIT)  
**Sent:** Wednesday, 25 January 2023 2:30 PM  
**To:** Nihill, Leanne (DIT)  
**Cc:** Argirou, Jacqui (DIT)  
**Subject:** RE: Accommodation  
**Attachments:** Nh Collection Madrid Abascal Quote.pdf; Hyatt Regency Hesperia Madrid Quote.pdf; Hyatt Centric Gran Via Madrid Quote.pdf; Four Seasons Hotel Madrid Quote.pdf

### OFFICIAL

Hi Leanne,

Please see summary of the quotes for the hotels in Madrid for 9 nights, with prices converted to AU -

Hotel Provider	Price Per Night AU	Total Price AU
Nh Collection Madrid Abascal	\$304	\$2,737
Hyatt Regency Hesperia Madrid	\$317	\$2,861
Hyatt Centric Gran Via Madrid	\$349	\$3,145
Four Seasons Hotel Madrid	\$1,466	\$13,200

Breakfast - it was not included on any of the costings and QBT advised that it cannot be added onto the charge back by them due to the travel contract policy that they must follow for agencies. I will need to contact the hotel directly to organise once we confirm the provider and organise payment (by either credit card authority or Jon's government card in person).

Is the Nh Collection Madrid Abascal recommended? Yes, they have confirmed it is a nice hotel and very similar to the Novotel.

Another recommendation is the Hyatt Centric Gran Via Madrid which is in a better location and good for transport.

All other recommendations would be going sideways and moving away from the central point of the city, if that is where they will be gathering after the conference/site visits.

Hope that helps, thanks.

Kind regards,  
Scott.

**Scott Wagenfeller** (he/him)  
 Team Leader Contract Operations  
 Contracts, Policy & Compliance • Financial & Procurement Services • People & Corporate Services



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 Department for Infrastructure  
 and Transport

T 08 7133 2047 • M Clause 6 (1) - Personal Affairs • E [scott.wagenfeller@sa.gov.au](mailto:scott.wagenfeller@sa.gov.au)  
 Kaurna Country  
 Level 4 – 83 Pirie Street, Adelaide SA 5000 • GPO Box 1533, Adelaide SA 5001 • DX 171

WFH: Wednesday and Friday



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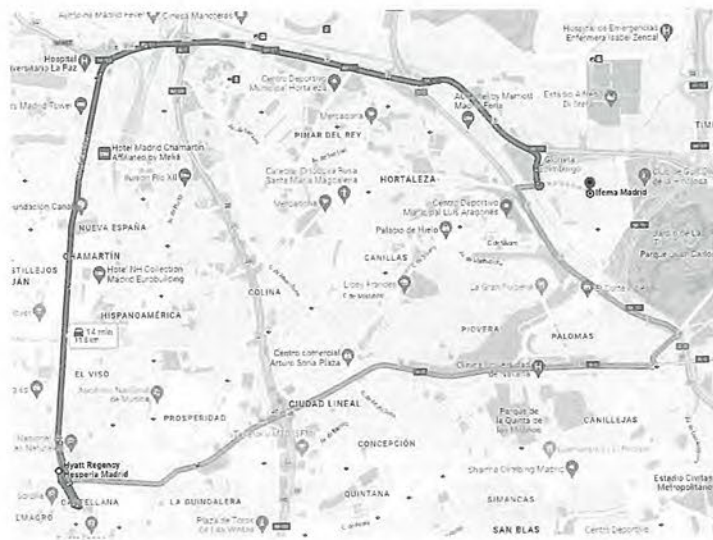
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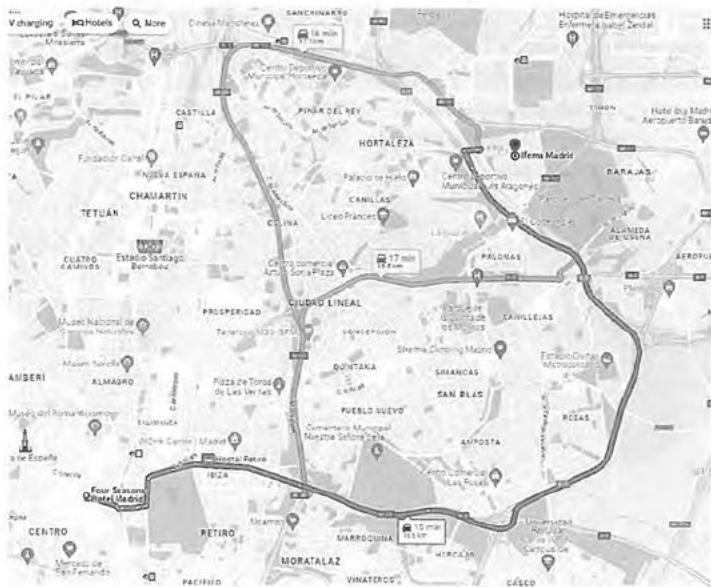
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**From:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>  
**Sent:** Wednesday, 25 January 2023 12:58 PM  
**To:** Wagenfeller, Scott (DIT) <Scott.Wagenfeller@sa.gov.au>  
**Cc:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Subject:** RE: Accommodation

OFFICIAL

Hi Scott,  
Would you please get QBT to provide quotes on the three below for Madrid.





Jon – in Tuesday 14 February out Thursday 23 February.

Minister plus Advisor – in Tuesday 14 February out Tuesday 21 February.

If at all possible please see if there are any options available with breakfast included.

Also please ask QBT to provide any other suggestions that are central, the conference is being held out towards the airport and it has been recommended not to look for accommodation in that area.

*Kind Regards*

*Leanne*

**Leanne Nihill**

Senior Project Officer supporting Jon Whelan  
Office Of The Chief Executive

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---

**From:** Nihill, Leanne (DIT)

**Sent:** Wednesday, 25 January 2023 12:11 PM

**To:** Wagenfeller, Scott (DIT) <[Scott.Wagenfeller@sa.gov.au](mailto:Scott.Wagenfeller@sa.gov.au)>

**Subject:**

OFFICIAL

[Hotel NH Collection Madrid Abascal | nh-hotels.com](https://www.nh-hotels.com)

Hi Scott, any opinion on this hotel? It was recommended by someone from DPC however it is for both Jon and Minister so need to make sure it is OK.

*Kind Regards*

*Leanne*

**Leanne Nihill**

Senior Project Officer supporting Jon Whelan  
Office Of The Chief Executive



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# Argirou, Jacqui (DIT)

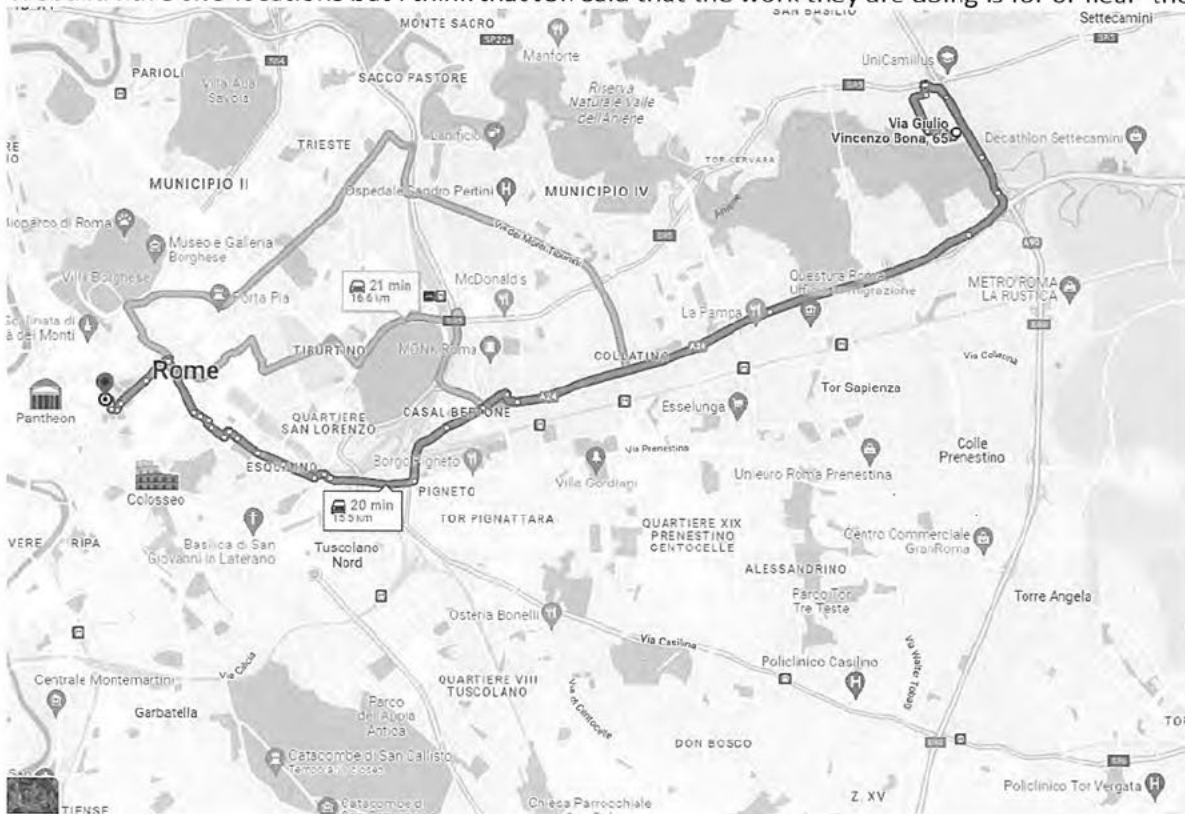
**From:** Nihill, Leanne (DIT)  
**Sent:** Wednesday, 1 February 2023 12:14 PM  
**To:** Argirou, Jacqui (DIT)  
**Subject:** Rome

## OFFICIAL

Hi Jacqui,  
 What do you think about this one. The hotel has reasonable reviews and it is either 10 minutes or 20 minutes by car from Webuild, depending on which location their office is in. Only 10 minutes from Colosseum – reasonably central to some of the other tourist sites as well.

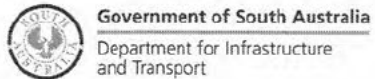
[https://www.hyatt.com/en-US/hotel/italy/the-tribune/romjd?src=corp\\_lclb\\_gmbseo\\_romjd](https://www.hyatt.com/en-US/hotel/italy/the-tribune/romjd?src=corp_lclb_gmbseo_romjd)

Webuild have two locations but I think that Jon said that the work they are doing is for or near the Colosseum.



Kind Regards  
 Leanne

**Leanne Nihill**  
 Senior Project Officer supporting Jon Whelan  
 Office Of The Chief Executive



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**Argirou, Jacqui (DIT)**

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**From:** Nihill, Leanne (DIT)  
**Sent:** Friday, 10 February 2023 9:30 AM  
**To:** Argirou, Jacqui (DIT)  
**Subject:** FW: Briefings for Overseas Travel

**OFFICIAL**

Hi Jacqui, we have not received anything as yet (CV) for Diego Diaz, President SNCF International who is meeting with the Minister, Evan & Jon along with David Franks from Keolis on Tuesday 14 February. I have taken the below information from LinkedIn.

I am an executive with international experience in the mobility and rail industry. Over the past 25 years I have driven transitions and transformations in engineering, manufacturing, services, and management contexts. My approach is hands-on and collaborative. I focus on value protection and creation, considering financial contribution, the firm responsibility to its stakeholders & the environment and the need to anticipate new trends in the market.

- Expertise in the management of globally distributed and multi-cultural groups
  - P&L management & turn-around
  - Strategic planning
  - Marketing strategy
  - Market opening
  - Business Development
  - Post M&A integration
  - Technology & Innovation
  - Board membership
- Lived in the USA, France, Austria, Germany and the Czech Republic



*Kind Regards*  
*Leanne*

**Leanne Nihill**  
Senior Project Officer supporting Jon Whelan

**From:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>  
**Sent:** Friday, 10 February 2023 9:22 AM  
**To:** Knapp, Evan (DIT) <Evan.Knapp@sa.gov.au>  
**Cc:** Alexandrides, Daniel (DIT) <Daniel.Alexandrides@sa.gov.au>; Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>; Labropoulos, Peter (DIT) <Peter.Labropoulos@sa.gov.au>  
**Subject:** RE: Briefings for Overseas Travel

OFFICIAL

Evan

We have already sent through all the info for the visits (agenda and info on attendees) with Talgo and Webuild (I thought Daniel was putting that together) ? We are finalising some info on the Spanish grant which has only been dealt with overnight with Spain. This will be provided today.

The Keolis meeting with David Franks and Diego Diaz on Tuesday 14, Feb – only recently got confirmation that Diego is available. We only confirmed a restaurant yesterday due to language barrier and time difference. We are putting something together on that today. However, Minister is aware that it's to discuss bringing back trains. A briefing on Keolis wording they want to use and potentially discuss at the lunch was sent up yesterday. We are pulling up info Diego this morning.

Cimic – we are waiting on their board to approve the visit agenda (general trip has been discussed with Australia reps). However, there is a joint meeting with Cimic and Acciona on a JV project in Barcelona.  
Both Cimic and Acciona (Australia) only met the Minister last week so those briefings are already in your office about their work and likelihood of bidding for N-S Corridor.

Leanne is updating the itinerary that Jacqui put together with more detail this morning.

We are trying to get as much as we can.

Leanne lost yesterday pulling together gifts for the trip.

I'm happy to discuss with Minister this afternoon.

Regards

**Jon Whelan**  
Chief Executive

**From:** Knapp, Evan (DIT) <Evan.Knapp@sa.gov.au>  
**Sent:** Friday, 10 February 2023 9:02 AM  
**To:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>  
**Cc:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Subject:** FW: Briefings for Overseas Travel  
**Importance:** High

OFFICIAL

Jon,

Leanne has called Jacqui indicating that only two briefings will be provided for the trip, and no indication of which ones. This is despite the clear request below.

Can you please urgently confirm which two briefings the Department is proposing to provide, and why the rest will not be supplied?

I'm worried this will not go down well with the Minister.

**Evan Knapp** (He/Him)  
Senior Adviser, Infrastructure

Ministerial Office of the Hon. Tom Koutsantonis MP  
Minister for Infrastructure & Transport  
Minister for Energy & Mining



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**From:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>

**Sent:** Monday, 6 February 2023 10:55 AM

**To:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>

**Cc:** Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>

**Subject:** Briefings for Overseas Travel

**Importance:** High

OFFICIAL

Hi Leanne,

Following on from our phone call this morning, confirming that we will need briefings for the Rome / Madrid trip.

We will need basic briefings (who, what, where) for:

- Acciona
- We Build
- Public Transport Site Visit

We will also need more in-depth briefings for the following meetings:

- Talgo / Spanish Ministry
- Keolis
- CIMIC

If you have any questions, please touch base with Evan.

Thanks

**Jacqueline Argirou**  
Executive Assistant to the Hon Tom Koutsantonis MP  
Minister for Infrastructure and Transport  
Minister for Energy and Mining



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## Argirou, Jacqui (DIT)

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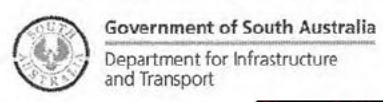
**From:** Nihill, Leanne (DIT)  
**Sent:** Thursday, 9 February 2023 1:37 PM  
**To:** Argirou, Jacqui (DIT)  
**Subject:** Acciona's Itinerary  
**Attachments:** Agenda Acciona.docx

### OFFICIAL

Hi Jacqui,  
 Please see attached Acciona's suggested itinerary, noting that this has been approved by Jon.

*Kind Regards*  
 Leanne

**Leanne Nihill**  
 Senior Project Officer supporting Jon Whelan  
 Office Of The Chief Executive



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## ACCIONA EXECUTIVE INTERNATIONAL VISIT – South Australian Delegation PROPOSED TRAVEL ITINERARY

Tuesday 14<sup>th</sup> February – Saturday 18<sup>th</sup> February 2023

Honourable Tom Koutsantonis, Minister for Infrastructure, Transport, Energy & Mining

Jon Whelan, Chief Executive, Department for Infrastructure & Transport

Evan Knapp, Minister's Adviser

Sean Bonham, Executive General Manager, South West, ACCIONA Australia & NZ

Program	Time	Participants	Location & Notes
Tuesday 14 FEBRUARY 2023			
Meeting	6:00pm	<u>SA Delegation</u> Tom Koutsantonis Jon Whelan Evan Knapp, Adviser  <u>ACCIONA Delegation</u> Jose Manuel Entrecanales  Luis Castilla, CEO Infrastructure  Huberto Moreno, Managing Director Construction  Fernando Fajardo, Chief Business Development Officer  Sean Bonham, Executive General Manager SW, Construction	The Minister, Jon and the Minister's Adviser, Evan Knapp have a meeting with the Australian Ambassador to Spain,  Pick up from the Embassy at 5:30pm  Embassy is: <i>Torre Emperador,            Paseo de la Castellana, 259D.</i>
Dinner	7:30pm	Above group	Venue to be confirmed

OFFICIAL

THURSDAY 16 FEBRUARY 2023			
Site Visit to Barcelona Metro Joint Veture ACS (CPB) and ACCIONA, hosted by Juan Santamaria	0800am	Tom Koutsantonis Jon Whelan Evan Knapp Juan Santamaria, Executive Chairman, CIMIC Group Sean Bonham, EGM, ACCIONA Maria Jose Rodriguez, Manager, Australia-Spain Corporate Development & Origination, ACCIONA	Fly to Barcelona for Site Visit to Barcelona Metro TBM  Pick up and transfer to airport to be confirmed
Transfer to Campus Mesena, ACCIONA	2:00pm	Tom Koutsantonis Jon Whelan Evan Knapp Sean Bonham Maria Jose Rodriguez	
ACCIONA Campus	3:00pm	Above group ACCIONA team to discuss and present Hydrogen and Desalination Plant presentations	
SATURDAY 18 FEBRUARY 2023			
Site Visit to various locations	8:00am TBC	Tom Koutsantonis Jon Whelan Evan Knapp Sean Bonham	Pick up time to be confirmed but approx. 800am
Lunch	2:00pm		
Transfer to Madrid	5:00pm	Tom Koutsantonis Evan Knapp	

**Cathro, Vicky (DIT)**

---

**From:** Whelan, Jon (DIT)  
**Sent:** Wednesday, 15 February 2023 7:31 AM  
**To:** Knapp, Evan (DIT)  
**Subject:** Fwd: Agenda February 15th- Minister Transport SA  
**Attachments:** AgendaVisitMinisterSA\_230215.docx

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**From:** Jesús Emilio Rodríguez Alonso <jesus.rodriguezalonso@talgo.com>  
**Sent:** Tuesday, February 14, 2023 8:04:54 PM  
**To:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>; Jonathan Veitch <jveitch@talgo.com>  
**Cc:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Rafael Sterling <rafael.sterling@talgo.com>  
**Subject:** RE: Agenda February 15th- Minister Transport SA

OFFICIAL: Sensitive

Dear Jon,

Please find the updated agenda.

@Jonathan Veitch Clause 6 (1) - Personal Affairs

Call me by whatsapp with anything you could need.

Thank you all,

J

---

**De:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>  
**Enviado el:** lunes, 13 de febrero de 2023 19:29  
**Para:** Jesús Emilio Rodríguez Alonso <jesus.rodriguezalonso@talgo.com>  
**CC:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Rafael Sterling <rafael.sterling@talgo.com>; Jonathan Veitch <jveitch@talgo.com>  
**Asunto:** Re: Agenda February 15th- Minister Transport SA

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Thanks Jesús

Whelan  
Jon William

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Affairs

Koutsantonis Anastasios

Clause 6 (1) -  
Personal Affairs

Knapp  
Evan James

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Affairs

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**From:** Jesús Emilio Rodríguez Alonso <[jesus.rodriguezalonso@talgo.com](mailto:jesus.rodriguezalonso@talgo.com)>  
**Sent:** Monday, February 13, 2023 7:01 pm  
**To:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>  
**Cc:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; Rafael Sterling <[rafael.sterling@talgo.com](mailto:rafael.sterling@talgo.com)>; Jonathan Veitch <[jveitch@talgo.com](mailto:jveitch@talgo.com)>  
**Subject:** RE: Agenda February 15th- Minister Transport SA

OFFICIAL: Sensitive

Hi Jon,

Please find attach the latest version of the agenda.

For the visit to the depot, we will need your passports numbers for the registration of the delegation.

Thank you,

J

---

**De:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>  
**Enviado el:** jueves, 9 de febrero de 2023 13:09  
**Para:** Jonathan Veitch <[jveitch@talgo.com](mailto:jveitch@talgo.com)>; Jesús Emilio Rodríguez Alonso <[jesus.rodriguezalonso@talgo.com](mailto:jesus.rodriguezalonso@talgo.com)>  
**CC:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; Rafael Sterling <[rafael.sterling@talgo.com](mailto:rafael.sterling@talgo.com)>  
**Asunto:** Re: Agenda February 15th- Minister Transport SA

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Thanks so much

We are really excited to be visiting next week.

I'm hoping I can get bios for Rafael Sterling and Jesus Emilio Rodriguez soon.

Regards

Jon

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**From:** Jonathan Veitch <[jveitch@talgo.com](mailto:jveitch@talgo.com)>  
**Sent:** Wednesday, February 8, 2023 1:10:58 AM  
**To:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Jesús Emilio Rodríguez Alonso <[jesus.rodriguezalonso@talgo.com](mailto:jesus.rodriguezalonso@talgo.com)>  
**Cc:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; Rafael Sterling <[rafael.sterling@talgo.com](mailto:rafael.sterling@talgo.com)>  
**Subject:** Agenda February 15th- Minister Transport SA

Hello Jon,

We are so looking forward to receiving you, Evan and the Minister next week here in Madrid.

As requested, I attach a short presentation providing an overview of Talgo, and the biographies of our President Carlos de Palacio and myself. I am sure my colleagues Rafael Sterling and Jesus Emilio Rodriguez will share theirs in advance of our meeting. In our initial meeting at our HQ and Factory I will build on the short presentation to confirm our capabilities and intentions for South Australia.

I also detail below the confirmed agenda for the 15<sup>th</sup> February and acknowledge receipt of your shoe sizes and hotel for pick up and return. Please do not hesitate in contacting me if you need any further clarification or support during your stay.

Safe travels and best regards

Jon

8:30 am	Departure from Hotel. Talgo will arrange a taxi for you.	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp
9:00 am – 10:00 am	Meeting in Talgo HQ with Mr. Carlos de Palacio (President), Mr. Rafael Sterling (CCO), Mr. Jesús Rodriguez (Head of Business Development APAC region) and Mr. Jonathan Veitch (Key Account Manager Australia). * CEO tbc	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp Mr. Carlos de Palacio Mr. Rafael Sterling Mr. Jesús Rodriguez Mr. Jonathan Veitch

10:15 am – 11:15 am	Factory tour	Hon. Mr. Tom Koutsantonis
11:30 am	Departure from Talgo to Spanish Ministry of Industry, Trade and Tourism	Mr. Jon Whelan Mr. Evan Knapp Mr. Rafael Sterling
12:15 am – 1:15 pm	Meeting Spanish Ministry of Industry, Commerce and Tourism *Sub- directorate of Financial Development and the General Sub-Directorate for Asia, Europe and and Oceania tbc Financial discussion	Mr. Jesús Rodríguez Mr. Jonathan Veitch
1:30 pm – 3:30 pm	Lunch	
4:00 pm – 5:00 pm	Site visit of Facilities at Fuencarral (Maintenance base)	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp Mr. Jesús Rodríguez Mr. Jonathan Veitch
5:15 pm	Return to Hotel. Talgo will arrange transportation back to Hotel	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp

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## AGENDA

### Minister SA Transport and Infrastructure Visit 15<sup>th</sup> February



<b>Client/Partner</b>	MINISTER SA TRANSPORT AND INFRASTRUCTURE
<b>Location</b>	Las Matas (Madrid), Paseo Tren Talgo 2
<b>Facilities</b>	LAS MATAS II (TALGO HQ)
<b>Topic</b>	Courtesy Visit
<b>Date</b>	February 15 <sup>th</sup> 2023

ATTENDEES: (F) FULL TIME; (P) PART TIME	
DEPARTMENT OF INFRASTRUCTURE AND TRANSPORT (DIT)	TALGO
MR. HON. TOM KOUTSANTONIS MINISTER FOR TRANSPORT AND INFRASTRUCTURE (F)	MR. CARLOS DE PALACIO (P) PRESIDENT
	MR. GONZALO URQUIJO (P) CEO
MR. JON WHELAN CHIEF EXECUTIVE (F)	MR. RAFAEL STERLING (P) CCO
MR. EVAN KNAPP SENIOR ADVISER, INFRASTRUCTURE (F)	MR. JESÚS RODRÍGUEZ. (F) HEAD BUSINESS DEVELOPMENT APAC

AGENDA
<p><b><u>Wednesday, February 15<sup>th</sup></u></b></p> <p><u>08:15-Pick up Hotel Hyatt Centric Gran Via, 31 Madrid</u></p> <p><u>9:00-10:00 Las Matas II (Presidential Area): Presentations Talgo HQ</u>  <b>Attendees:</b> Hon Tom Koutsantonis, Mr. Jon Whelan, Mr. Evan Knapp, Mr. Carlos de Palacio, Mr. Gonzalo Urquijo, Mr. Rafael Sterling, Mr. Jesús Rodríguez</p> <ol style="list-style-type: none"> <li>1. <b>Greetings:</b> Mr. Carlos de Palacio &amp; Mr. Gonzalo Urquijo– Handle presents – photos (10 min)</li> <li>2. <b>Talگو presentation</b> (20 min): Overview. Trials</li> <li>3. <b>Cooperation opportunities with South Australia</b> (20 min)</li> <li>4. <b>Safety features</b> (5 min)</li> </ol> <p><u>10:15-11:15 Site visit of facilities at Las Matas II (Factory)</u>  <b>Attendees:</b> Hon Tom Koutsantonis, Mr. Jon Whelan, Mr. Evan Knapp, Mr. Rafael Sterling, Mr. Jesús Rodríguez,</p>



Government of South Australia  
Department for Infrastructure  
and Transport

## AGENDA

### Minister SA Transport and Infrastructure Visit 15<sup>th</sup> February



12:15-13:15 Meeting Spanish Ministry of Industry, Commerce and Tourism. Financial discussion

**Attendees:** Mrs. Laura Jarillo – Deputy Director for Asia, Europe and Oceania (+2), Mr. Jordi Fornells– Deputy Sub director of Financial Development(+2), Hon Tom Koutsantonis, Mr. Jon Whelan, Mr. Evan Knapp, Mr. Rafael Sterling, Mr. Jesús Rodríguez

13:30-15:30 Lunch. Restaurant Txistu (Pl. Angel Carbaio, 6) – 8 pax

**Attendees:** Mr. Leonardo Hernández- International Business manager RENFE, Mrs. Carmen García Cristóbal Head of Sales and Business Development Leasing Division, Hon Mr. Tom Koutsantonis, Mr. Jon Whelan, Mr. Evan Knapp, Mr. Rafael Sterling, Mr. Jesús Rodríguez,

16:00-17:00 Site Visit of Facilities at Fuencarral (Maintenance base)

**Attendees:** Mr. Ignacio Guisasola –Business Development Manager RENFE, Mrs. Irantzu Cacho Alcega – Market Analyst, Hon Tom Koutsantonis, Mr. Jon Whelan, Mr. Evan Knapp, Mr. Jesús Rodríguez,

17:30 Arrival Hotel Hyatt Centric Gran Via, 31 Madrid

**Attendees:** Hon Tom Koutsantonis, Mr. Jon Whelan, Mr. Evan Knapp, Mr. Jesús Rodríguez

**Contact Details:**

Jesús Rodríguez Alonso. Head Business Development APAC

Email. [jesus.rodriguezalonso@talgo.com](mailto:jesus.rodriguezalonso@talgo.com) Mob. Clause 6 (1) -  
Personal Affairs



**Argirou, Jacqui (DIT)**

**From:** Whelan, Jon (DIT)  
**Sent:** Wednesday, 1 February 2023 11:27 AM  
**To:** Argirou, Jacqui (DIT)  
**Cc:** Nihill, Leanne (DIT)  
**Subject:** FW: Agenda February 15th- Minister Transport SA

OFFICIAL: Sensitive

**Jon Whelan**  
 Chief Executive

T 08 7133 1395 • M

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 Personal Affairs

**From:** Jesús Emilio Rodríguez Alonso <jesus.rodriguezalonso@talgo.com>  
**Sent:** Wednesday, 1 February 2023 3:40 AM  
**To:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>  
**Cc:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Rafael Sterling <rafael.sterling@talgo.com>; Jonathan Veitch <jveitch@talgo.com>  
**Subject:** Agenda February 15th- Minister Transport SA

OFFICIAL: Sensitive

Hi Jon,

With the objective to fit all key meetings on February 15<sup>th</sup> we propose the following draft agenda:

8:30 am	Departure from Hotel. Talgo will arrange a taxi for you.	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp
9:00 am – 10:00 am	Meeting in Talgo HQ with Mr. Carlos de Palacio (President), Mr. Rafael Sterling (CCO), Mr. Jesús Rodriguez (Head of Business Development APAC region) and Mr. Jonathan Veitch (Key Account Manager Australia). * CEO tbc	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp Mr. Carlos de Palacio Mr. Rafael Sterling Mr. Jesús Rodriguez Mr. Jonathan Veitch
10:15 am – 11:15 am	Factory tour	Hon. Mr. Tom Koutsantonis
11:30 am	Departure from Talgo to Spanish Ministry of Industry, Trade and Tourism	Mr. Jon Whelan Mr. Evan Knapp Mr. Rafael Sterling
12:15 am – 1:15 pm	Meeting Spanish Ministry of Industry, Commerce and Tourism *Sub- directorate of Financial Development and the General Sub-Directorate for Asia, Europe and and Oceania tbc Financial discussion	Mr. Jesús Rodriguez Mr. Jonathan Veitch

1:30 pm – 3:30 pm	Lunch	
4:00 pm – 5:00 pm	Site visit of Facilities at Fuencarral (Maintenance base)	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp Mr. Jesús Rodríguez Mr. Jonathan Veitch
5:15 pm	Return to Hotel. Talgo will arrange transportation back to Hotel	Hon. Mr. Tom Koutsantonis Mr. Jon Whelan Mr. Evan Knapp

In this occasion a site trip in a Talgo train for technology demonstration will not be possible due to time limitations. Nevertheless, the visit to the maintenance base will give you a feeling.

Please let us have your thoughts.

Best,

Jesús

**Argirou, Jacqui (DIT)**

---

**From:** Whelan, Jon (DIT)  
**Sent:** Wednesday, 8 February 2023 7:54 PM  
**To:** Alexandrides, Daniel (DIT); Argirou, Jacqui (DIT)  
**Cc:** Nihill, Leanne (DIT)  
**Subject:** Fwd: Rome visit  
**Attachments:** 20220915 Lautizi profilo.pdf; 20220915 Pietro Salini profilo.pdf; Shalendra Ranasinghe BIO.pdf

OFFICIAL

See below

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---

**From:** Ranasinghe Shalendra <s.ranasinghe@webuildgroup.com>  
**Sent:** Wednesday, February 8, 2023 6:23 pm  
**To:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>  
**Cc:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Danini Elena <e.danini@webuildgroup.com>; Orlandini Marco <ma.orlandini@webuildgroup.com>  
**Subject:** RE: Rome visit

OFFICIAL

Hello Jon,

Happy to advise that we have planned the day as follows:

- 10,00 Overview of Webuild (Ing. Ranasinghe)
- 10,30 Project Presentation (ing. Elio Romani)
- 11.30 Site visit: Fori Imperiali to view under the Colosseo
- 12.30 Site visit: San Giovanni station
- 12.50 Site Visit: Celli Montana well
- 13.15 Lunch: Site canteen
- 14.30 Leave for Webuild head office (via Dataria)
- 15.00 Meeting with Dr Salini, Ing. Lautizi and Ing. Ranasinghe
- 16.00 Leave for hotel
- 19.00 Pick up from hotel for dinner with Dr Salini, Ing Lautizi and Ing. Ranasinghe.

Please find also attached the biographies of Dr Salini, Ing Lautizi and myself. I will send through a short bio of Ing. Orlandini later today.

Background to Webuild is here: <https://www.webuildgroup.com/en/group/profile>

I will present Webuild, including our presence in Australia and integration with Clough to you all at 10am on the 13th.

Let me know if you need anything else.

We are excited to meet you and show you this amazing project and Rome!

Regards  
Shalendra.



**Shalendra Ranasinghe**  
Chief Commercial Officer APAC Middle East  
Group Commercial

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M Australia +61 Clause 6 (1) -  
[s.ranasinghe@webuildgroup.com](mailto:s.ranasinghe@webuildgroup.com)

---

**From:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>  
**Sent:** Wednesday, 25 January 2023 3:39 AM  
**To:** Ranasinghe Shalendra <[s.ranasinghe@webuildgroup.com](mailto:s.ranasinghe@webuildgroup.com)>  
**Cc:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>  
**Subject:** RE: Rome visit

OFFICIAL

Hi Shalendra

The Minister, an advisor (Evan Knapp) and I would be available for dinner on Monday, 13 February 2023 (if that works out - no pressure) with a site visit on Tuesday, 14 February 2023. We are flying to Madrid on Tuesday (pm) and will advise the time once the details are available.

Thanks  
**Jon Whelan**  
Chief Executive

T 08 7133 1395 • M Clause 6 (1) -  
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**From:** Ranasinghe Shalendra <[s.ranasinghe@webuildgroup.com](mailto:s.ranasinghe@webuildgroup.com)>  
**Sent:** Monday, 23 January 2023 3:51 PM  
**To:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>  
**Subject:** RE: Rome visit

Hi Jon,

That's terrific. I am waiting for Italy to wake up and confirm availability of Dr Salini and our COO Ing. Lautizi but regardless, yes a visit to the Site can be arranged for that date. It would be our pleasure to host a dinner that night for both of you. I could potentially invite the Aus Ambassador (Hon. Margaret Twomey) Rome as well.

Regards,  
Shalendra



**Shalendra Ranasinghe**  
Chief Commercial Officer APAC Middle East  
Group Commercial

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a Company subject to direction and coordination of Salini Costruttori S.p.A



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**From:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>  
**Sent:** Monday, 23 January 2023 5:59 AM  
**To:** Ranasinghe Shalendra <[s.ranasinghe@webuildgroup.com](mailto:s.ranasinghe@webuildgroup.com)>  
**Subject:** Rome visit

OFFICIAL

Hi Shalendra

The Minister for Transport and Infrastructure (Hon. Tom Koutsantonis) and I would be able to be in Rome on Tuesday, 14 February to visit your project if you could host us?

Regards

**Jon Whelan**  
Chief Executive

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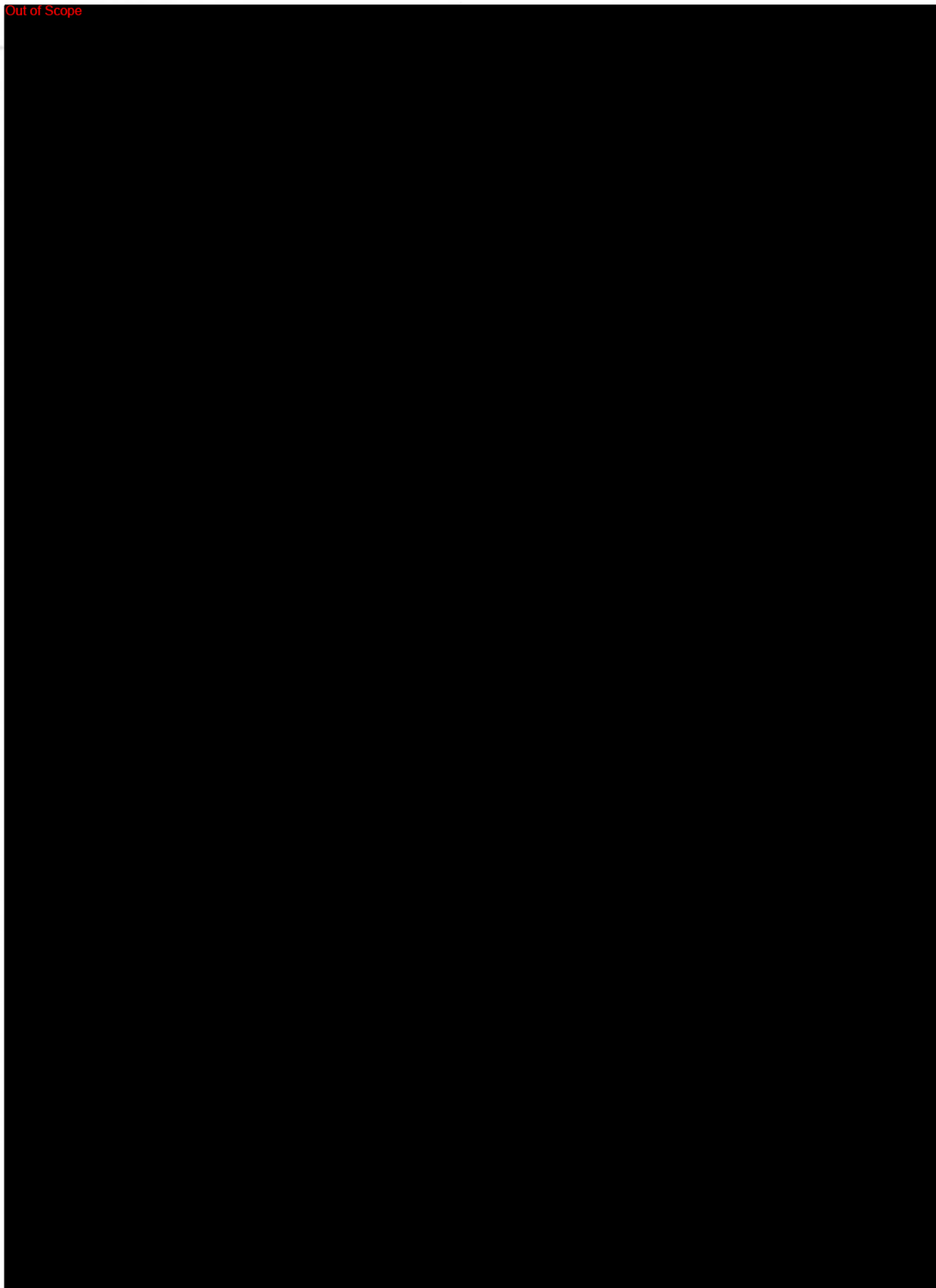
---

**From:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>  
**Sent:** Friday, 20 January 2023 8:45 PM  
**To:** Ranasinghe Shalendra <[s.ranasinghe@webuildgroup.com](mailto:s.ranasinghe@webuildgroup.com)>  
**Subject:** Re: Thanks!

Great to see you again.  
Thanks so much for today.

Everyone is still talking about it.

Jon





## Argirou, Jacqui (DIT)

---


**From:** Day, Richard (DEM)  
**Sent:** Thursday, 9 February 2023 8:58 AM  
**To:** Argirou, Jacqui (DIT); Alexandrides, Daniel (DIT)  
**Cc:** McCourt, Caitlin (DEM)  
**Subject:** Iberdrola, REN21 and Ambassador briefs

**Importance:** High

### OFFICIAL

Hi Jacqui and Daniel


We have official versions coming through OCE, but in the meantime the following two briefs have been finalised and are available for you to download from the SharePoint folder.

 [Ministerial Iberdrola meeting and site visit briefing .docx](#) (no attachments. Note still awaiting final run sheet and information about which Exec we will be meeting, but Iberdrola will organise everything on the day, ground transfers etc)

 [Ministerial meeting with Australian Ambassador to Spain briefing.docx](#)

Dan – I don't have access to DIT's briefs, so wondering if you want to add any speaking points for the Minister into the briefing in relation to the infrastructure and transport purpose of travel and list the Spanish companies he is meeting with?

I'm finishing off speaking points for the REN21 brief this morning and will let you know when this one is finished. But for the purpose of adding the details to the Minister's program in the meantime it is accessible at

 [Ministerial REN21 meeting briefing .docx](#)

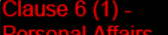
Cheers

Richard

**Richard Day** | Director, Strategy, Policy and Communications

**Strategy, Policy and Communications | Growth and Low Carbon**

Department for Energy and Mining

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GPO Box 320, Adelaide, South Australia 5001

[Kaurna](#) | 11 Waymouth Street, 12th Floor

*As guests here on Kaurna land, we acknowledge everything this department does impacts on Aboriginal country, the sea, the sky, it's people and their spiritual and cultural connection which have existed since the first sunrise. Our responsibility is to share our collective knowledge, recognise a difficult history, respect the relationships made over time, and create a stronger future. We are ready to walk, learn and work together.*





Government  
of South Australia  
Department for  
Energy and Mining

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## Argirou, Jacqui (DIT)

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**From:** Day, Richard (DEM)  
**Sent:** Tuesday, 17 January 2023 10:35 AM  
**To:** DIT:Minister Koutsantonis  
**Cc:** Argirou, Jacqui (DIT); Alexandrides, Daniel (DIT); Knapp, Evan (DIT); Heithersay, Paul (DEM); Smith, Nick (DEM); Oster, Scott (DEM); Whelan, Jon (DIT)  
**Subject:** SPIREC logistics, Madrid, Spain 20-22 Feb  
**Attachments:** SPIREC 2023 Programme\_Overview.pdf; 2. Agenda Opening Ceremony\_Nov 2022.docx; 202209 SPAIN ENERGY TRANSITION.docx

**Importance:** High  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

### OFFICIAL

Hi Daniel, Jacqui and Evan,

Further to last week's announcement re AUSIREC in 2024, I provide the following information regarding potential Ministerial attendance and participation in SPIREC in Madrid next month. I've suggested to Scott that this go on the agenda for DEM's meeting with the Minister tomorrow.

Official website - [SPIREC 2023 \(idaa.es\)](https://idaa.es)

Dates – Mon 20 Feb to Wed 22 Feb (dates have come forward by one day from when we formally briefed the Minister late last year)

High level programme – attached.

The Spanish Government is in charge of the Agenda for the Opening Ceremony on Day 1 (attached). REN21 is confident that an official approach via diplomatic channels (e.g. Australia's Ambassador to Spain and/or Australia's Minister for Climate Change and Energy) would help to secure the Minister's participation on Day 1.

Flight logistics – assuming the trip is book-ended by Country Cabinet on the Yorke Peninsula 15/16 Feb and the Energy Ministers Meeting in Newcastle on Fri 24 Feb (requiring Minister to arrive on the afternoon of Thurs 23 Feb) my searches on flights indicate the following options.

#### *Options to get from Adelaide to Madrid departing Thurs 16th Feb (Business class)*

- Qatar Airlines, Departing Adelaide Thurs 12.40pm, 27 hours 40 min, two stops - Melb and Doha. Get into Madrid Fri 6.40am. Means full day Friday available for meetings / site visits.
- Emirates Airlines, Departing Adelaide Thurs 7.30pm, 33 hours 50 min, two stops - Perth and Dubai. Get into Madrid Fri 7.50pm. No meetings Friday.
- Qatar Airlines, Departing Adelaide 10.20pm, 24 hours 50 min, one stop - Doha. Get into Madrid Fri 1.40pm. Time for one or possibly two meetings late Friday afternoon.

Travelling Premium Economy opens up another option on the way over:

- e.g. Qantas and British Airways, departing Adelaide Thurs 3.40pm, 27 hours 30 min, two stops - Perth and Heathrow. Get into Madrid 9.40am on Friday. Time for site visits and meetings Friday afternoon (circa 12pm onwards).

#### *Options to get Madrid to Newcastle arriving by 5.30pm on Thurs 23rd Feb (Business class)*

- Emirates Airlines. Departing Madrid 2.25pm Tue 21st Feb, 10 or 13 hour layover in Dubai, then fly to Melbourne or Brisbane, and then onto Newcastle arriving either 7.50am, 12pm or 3.20pm Thurs 23<sup>rd</sup> depending on the Newcastle flight selected. *Note – unfortunately this means the Minister wouldn't be able to attend the SPIREC gala dinner on Tue 21 Feb.*

Once we can confirm the Minister's appetite and flight timings, my team can pull together a draft itinerary, incorporating input from Jon on infrastructure and transport related meetings / site visits as well as finalise associated Cabinet paperwork and give AusTrade, Embassy and other stakeholders a heads up.

FYI, I've attached a document that AusTrade put together on Spain's energy transition. This includes a list of the Spanish energy companies active in Australia – which as you'll see is extensive. AusTrade arranged a renewable energy roundtable with around a dozen of these companies when I visited in December so something similar could be arranged again if we initiate it this week. I also visited Europe's largest electrolyser (20MW) which is owned by Iberdrola and the Spanish National Hydrogen Centre, both in Puertollano which is 1.25 hours from Madrid via high speed train, as well as Iberdrola's Madrid office (which is near the conference venue).

Cheers

Richard

**Richard Day** | Director, Strategy, Policy and Communications

**Strategy, Policy and Communications | Growth and Low Carbon**

Department for Energy and Mining

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## Agenda Opening Ceremony and Ministerial Discussion SPIREC 2023: 20<sup>th</sup> February 2023

In this session, different Spanish and international authorities as well as experts in the energy sector will open the Renewable Energy Conference 2023:

### **10.00h – 11.00h Opening Ceremony**

- **Pedro Sánchez**, Prime Minister of the Government of Spain
- **Kadri Simson**, Commissioner for Energy, European Commission (tbc)
- **Achim Steiner**, Administrator from UNDP (tbc)
- **Svenja Schulze**, Federal Minister for Economic Cooperation and Development, Germany (tbc)
- **Arthouros Zervos**, President of REN21
- **Teresa Ribera**, Deputy Prime Minister for the Ecological Transition and Demographic Challenge of Spain

### **11.00h - 11.30h Networking break / bilateral meetings**

**11.30h – 13.00h Ministerial and High Level Discussion: Renewable energy the solution for net zero, sustainable development, energy security and sovereignty - 2050 roadmaps start now!**

*11.30h - 12.15h Roundtable Net-zero*

*12.15h – 13.00h Roundtable Energy Security*

***Ministers and high level speakers invited to participate (the participation of the following ministers and speakers in the two round tables will depend on the number of confirmations):***

- **Suhail bin Mohammed Al Mazrouei**, Minister of Energy, United Arab Emirates (tbc)
- **Mariana Mazzucato**, Professor in the Economics of Innovation and Public Value at University College London (tbc)
- **Leonore Gewessler**, Minister of Climate Action, Environment, Energy, Mobility, Innovation and Technology, Austria (tbc)
- **Tasneem Essop**, Director CAN International (tbc)
- **Irene Vélez-Torres**, Minister of Energy and Mines, Colombia (tbc)
- **Francesco La Camera**, Director General of IRENA
- **Diego Pardow**, Minister of Energy of Chile (tbc)
- **Agnés Pannier-Runacher**, Minister for the energy transition, France (tbc)
- **Rob Jetten**, Minister for Climate and Energy Policy, Netherlands (tbc)
- **Aditya Mittal**, CEO of Arcelor Mittal (tbc)
- **Víctor Viñuales**, Director of ECODES (tbc)
- **Davis Chirchir**, Cabinet Secretary in charge of Energy and Petroleum, Kenya (tbc)
- **Henrik Andersen**, CEO of VESTAS (tbc)
- **Jennifer Granholm**, Secretary of Energy, USA (tbc)
- **Fatih Birol**, Executive Director of IEA (tbc)
- **Leila Benali**, Minister of Energy Transition and Sustainable Development, Morocco (tbc)
- **Nishimura Yasutoshi**, Minister of Economy, Trade and Industry, Japan (tbc)
- **Ahmed Abdel-Latif**, Director General of Cairo International Center for Conflict Resolution, Peacekeeping and Peacebuilding
- **Virgilio Daniel Popescu**, Minister of Energy, Romania (tbc)
- **Fatih Donmez**, Minister of Energy and Natural Resources, Turkey (tbc)



- **Robert Habeck**, Vice Chancellor of Germany (tbc)
- **Grant Shapps**, Secretary of State for Business, Energy and Industrial Strategy, UK (tbc)
- **Claude Turmes**, Minister of Energy, Luxembourg (tbc)
- **Teresa Ribera**, Deputy Prime Minister for the Ecological Transition and Demographic Challenge, Spain

*\*The format of the roundtables will depend on the number of confirmed high level speakers.*

### **Short Concept Note Ministerial and High level discussion**

The COVID-19 pandemic has not only disrupted livelihoods and the economy throughout the world, but also caused important disruptions in global and regional supply chains which are still in effect and have generated significant debate around the issues of globalization and long, specialized supply chains. At the same time, international investments in renewable energy continue to increase, and are seen as an opportunity by all parties to generate employment throughout the value chain. Additionally, investors demand clarity over what is considered “green”, while short-term energy price shocks at the same time as the need to provide more of the global society with reliably energy supply are renewing the debate on new investments on fossil fuel infrastructure and new dependencies this can generate. This track looks at the common theme of renewable energy as a way to reinforce security of supply and combine the reality of a globalized economy with the need to reduce the risk of excessive dependencies on single technologies or players.

\*we will send you more information about the Ministerial and High Level Discussion in the coming weeks

### **Additional information**

#### **What will be covered at SPIREC 2023?**

The content of the discussions will be structured in the following five thematic tracks:

1. Stable energy supply, energy security and sovereignty with renewables
2. Renewables: Meeting the energy demand in all sectors
3. People at the centre: renewables at the heart of society
4. Seize the opportunity: Building a new economy with renewables
5. Innovation to fast track and scale-up renewables

#### **Where does the session take place?**

The session, like the whole event, will take place at the North Convention Centre of IFEMA (Feria de Madrid). An attendant will show you the way to your session at IFEMA's reception. It is recommended to access the center from the North Gate (see the map below). The conference room in which you are speaking will be confirmed the week before the event.





# Spain - energy transition

Briefing

3 April 2023

## Framework and Objectives

The recent bilateral meeting of PM Albanese and President Sánchez confirmed the growing interest in collaboration on decarbonisation and energy transition. ([Joint Statement](#)).

- Both nations are strategically aligned in key areas such as renewable energy and the need to integrate those renewables in the system with a proper management of the transmission lines and in the case of Australia battery storage systems.
- Green hydrogen is also one of their main objectives for both countries. Spanish companies are currently significant active players in Australia.
- Increased R&D collaboration in these areas would lead into further investment, high skilled job creation and increased prosperity for both nations.
- Current global geopolitics demand agreements with trustful partners and like-minded countries to minimize disruptions in the supply chain. Knowledge sharing strengthens these ties.

Expected outcomes of collaboration in energy transition:

- To increase investment and upskilling of energy transition related sectors in Australia.
- To increase technological cooperation securing technological leadership and creation of highly qualified jobs in energy transition
- To expand trade relations between Australia and Spain being a gateway for the EU and LATAM and Australia for the APAC region.

## Why Spain?

### POLICY AND LEGAL FRAMEWORK

Spain will allocate 40% of the [Recovery Funds \(PRTR\)](#) coming from the European Union to **energy transition** in related areas such as renewables, power electronics, storage, or green hydrogen.

The [Spanish Law on Climate Change and Energy Transition](#) will enable this energy transition and reduction of greenhouse gas emissions in two stages:

- [Phase 1 – up to year 2030:](#)
  - Reduce greenhouse gas (GHG) emissions by a minimum of 20% below 1990 levels.
  - Generate at least 74% of Spain's electricity from renewable energy.
  - Guarantee 35% of final energy consumption from alternative sources.
- [Phase 2 – up to year 2050](#)
  - Achieve 100% renewable energies.
  - Reduce greenhouse gas emissions by 90%, in line with the 2030 Agenda and the Paris Agreement on Climate Change.

To achieve these objectives, renewable generation capacity (wind and photovoltaic power) will grow by at least 3 GW per year.

The Spanish Hydrogen Roadmap is key to achieve climate neutrality by 2050. The development of renewable hydrogen will promote the creation of innovative industrial value chains in the country, technological knowledge, and the generation of sustainable employment, contributing to the reactivation towards a high added value green economy. The target for green hydrogen is 4GW for 2030. Spain aims to be the main green hydrogen producer in Europe.

Through the EU Recovery Funds over 500 hydrogen projects have been proposed. Most projects are focused on developing an innovative value chain (around 55%) and on pioneering projects (25 %) and would jointly represent around €10 billion worth of investment.

The Spain's Offshore Wind Roadmap for the development of offshore wind and marine energy contains 20 lines of action with the aim of reaching 3 GW of floating offshore wind power capacity by 2030. Same as Australia, Spain has almost no continental platform.

## DATA AND FIGURES

Spain is a leader in the EU in energy transition and green hydrogen development:

- Two of the Top 5 largest renewable energy companies are from Spain: Iberdrola and Siemens-Gamesa (Technology Magazine). Other leading Spanish renewable energy companies are also present in Australia: Acciona Energy, FRV, Gransolar, GPG, Ingeteam, etc.
- Regarding the presence of renewables in the Spanish Electricity system (Red Electrica de España – REE):
  - Spain is the second country in Europe in production of electricity from solar and wind power.
  - The power capacity of Spain's renewable generation fleet reached 64,182 MW (56,7% of overall power generation).
  - 46.7% of total power generation came from renewables in 2021, mainly from wind and solar power generation.
  - Wind generation is the renewable energy source most relevante in the energy generation mix: 23,3 % of the total energy generation.
- Spain is ranked in the Top 10 of the Renewable Energy Country Attractiveness Index -EY, May 2022.
- Already in Q1 2022, 20% of the world's green hydrogen production came from Spain, making Spain the second producer in the world. -Wood McKenzie.
- Spain is the leading country in installed CSP (concentrated solar power) as per 2020, as well as a leader in the related technology (Statista).

## Capabilities and areas of interest

- Spain has a strong industry that covers the entire supply chain, with industrial and technological clusters around energy transition.
- The renewables sector includes 81,000 direct and indirect employees and around 4,000 companies of different sizes and activities.
- Spain has a high-quality electrical system that allows maximum renewable energy production. Spanish Transmission System Operator (REE) established in 2006 the Control Center of Special Regime (CECRE), the first national control centre in the world dedicated to monitor and control renewable energy production maximizing renewable energy integration whilst assuring the overall security of the electrical system.
- Spain has state-of-the-art technology and R&D centres in the field of renewable energy and its different technologies such as CENER, CIEMAT, IES, PSA, ISFOC, NH2.
- Regarding Low Carbon Emissions Technologies Spain is also notable in the EU in a number of domains (wind, solar thermal, hydroelectric and ocean technologies, fuel from waste); Patents and the Energy Transition – Analysis - IEA
  - Currently 7 of the 27 international patents for active offshore wind floating solutions are Spanish (Spanish Wind Association (AEE))



## Views on Australia

Spanish companies have a strong investment track record in Australia's clean energy sector. Australia is considered as an attractive to produce clean hydrogen at scale:

- Availability of land
- Excellent solar and wind existing resource for renewable energy plants
- Need of energy storage and energy transmission.
- Strategic location in APAC and FTAs with major economies in the region.
- Long term commercial relations with Japan and South Korea in LNG and subsequently also in future green hydrogen.
- Transparency and rule of law.
- And now strong support for energy transition.

## Spanish renewable energy companies in Australia (investment pipeline)

### IBERDROLA

With over 170 years of history, Iberdrola is the world's largest producer of wind power by volume, and one of the world's largest electricity utilities by market capitalisation with deep commitment to the green energy transition. Iberdrola's global expertise includes renewable energy, networks, smart grids, large-scale energy storage, energy innovation and digitisation, and advanced customer products.

The Iberdrola group has become one of the leaders in the Australian renewable energy market following the acquisition of Infigen Energy in 2020, now Iberdrola Australia, a vertically integrated renewable energy company with 940 MW of installed capacity. At the end of last year, it acquired Autonomous Energy, a leading smart solutions company. Iberdrola also has a portfolio of more than 3GW of projects in Australia in various technologies, at different stages of development and located in the states of New South Wales, South Australia and Queensland.

April 2022, Iberdrola takes another step forward in its commitment to renewables. The company has acquired the rights to its largest wind farm in the world, with 1,000 MW.

Iberdrola has also recently shown interest in the offshore wind market in Australia, especially in the Gippsland region east of Melbourne in Victoria. Iberdrola has 1.25GW of offshore wind capacity in operation, and another 5.5GW under construction, plans for a 3GW offshore wind hub in the UK, and a 95GW global target of renewable capacity by 2030.

Energy transmission is one of Iberdrola's integrated business and one of the main concerns for the deployment of renewables in Australia. Iberdrola has submitted in Feb. 22 their views in the latest AEMO's draft Integrated System Plan (ISP) Consultation.

Furthermore, Iberdrola's Vision 2030 is built in a diversified business model and implies increasing their customer base and promoting decarbonisation through electrification of energy uses and Green Hydrogen. Iberdrola put in place the biggest Electrolyser in operation in Europe in 2021: 20MW in Fertiberia plant in Puertollano (Spain). The company is also interested in green hydrogen production in Australia.

**Iberdrola to invest 2 to 3 billion in Australia over the next few years.** Sánchez Galán announces target of 4,000 megawatts of power output, which would double its current production capacity of 2,000 megawatts. El País, Cinco Dias. 5 September 2022.

### ACCIONA

ACCIONA Energy is the largest 100% clean energy company in the world being Australia one of their key markets for renewable energy asset investment. They currently operate sites in South

Australia, Victoria, New South Wales and Queensland that they have developed and built over the last 20 years. With approximately 600MW of installed capacity, an additional 1,026MW currently under construction they are planning to be the largest exclusive renewable energy generator in Australia.

Following the change in federal government and the new alignment of policy across the country they are currently re-evaluating our 6GW pipeline of new projects in Australia and assessing what investment could be brought forward to support Australia's increased renewable energy goals.

Acciona's Australian business has focused on wind and solar operations, but company's capabilities have are broader and include also energy storage, energy transmission as well green hydrogen with a running project in Mallorca.

Recently (July 2022) Acciona's president declared that the company is planning a dramatic increase in renewable power projects over the next five years as part of a \$26 billion investment plan after it welcomed the federal government's election pledge to upgrade the national electricity grid.

## **FRV**

Fotowatio Renewable Ventures Australia, FRV, is one of the first international leading developers of sustainable energy solutions, as part of Abdul Latif Jameel Energy and Canadian infrastructure fund OMERS. FRV's Australian renewable energy platform, includes 637 MW of solar pv owned and operated installed capacity and additional 149MWdc installed and sold to third parties located in strong parts of the NEM. These included the operational Moree (70MW) and Goonumbla (89MW) solar farms in New South Wales, the Winton solar farm (100MW) in Victoria and Lilyvale solar farm (126MW) in Queensland, also both operational.

There are approx. 350 MWdc under construction. The portfolio includes the Sebastapol (11MW) and Metz (141MW) solar farms in NSW, as well as the 5MW solar-storage hybrid power plant near Dalby in southern Queensland, which will include 2.4MW of PV and a 2.5MW/5MWh battery. Further back at various stages there are approx. 4GW in the development pipeline, is roughly 2.7GW of solar projects and 1.3GWh of battery energy storage assets, including the massive 300MW Walla Walla solar farm in southern NSW, which is currently in detailed design after winning development approval late last year.

Beginning 2022, FRV signed a memorandum with Hexagon on a project in the Australian Northern Territory region, involving, among other collaborations, the development of the Northwest Australia Hydrogen Centre

## **CARLO FRIGERIO COMMENTS IN AUGUST 2022**

- > PV Installed Capacity owned and operated 637MWdc
- > Additional PV installed and sold to third parties 149MWdc
- > PV in construction capacity 350MWdc
- > PV and Battery pipeline approx 3GW

## **GPG – NATURGY GROUP**

Global Power Generation (GPG), is a joint venture between Naturgy Energy Group, SA (75%) and Kuwait Investment Authority (25%), manages a total installed capacity of 4,100 MW in nine countries. GPG has been in Australia since 2014 focusing mostly in wind energy.

Operational projects:

- Berrybank 1 wind farm in VIC with 180MW installed capacity.
- Crookwell 2 wind farm in NSW with 28 wind turbines, with a total installed capacity of 96 MW. GPG was awarded and signed a PPA with the Government of the ACT (Australian Capital Territory) in 2016.

#### Under construction:

- PPA for the Hawkesdale wind farm, made up of 23 wind turbines and with a total installed capacity of 96.6 MW, located in the state of Victoria.
- PPA with the retailer Snowy Hydro for the Ryan Corner wind farm, made up of 52 wind turbines and with a total installed capacity of 218.4 MW, located in the state of Victoria.
- PPA with the government of the ACT (Australian Capital Territory) for the Berrybank 2 wind farm, made up of 26 wind turbines and with a total installed capacity of 109 MW. This PPA is also associated with a 10 MWh battery energy storage system located in the ACT.
- Crookwell 3 wind farm in NSW with a installed capacity of 58 MW, is the sixth wind farm developed by GPG in Australia and the third to be backed by a corporate PPA. With Crookwell 3, GPG's portfolio of wind farms with guaranteed PPAs will increase to more than 750 MW
- BESS project, Queanbeyan (ACT), 20MW

#### Other projects under development:

- Paling Yards wind farm (NSW), 260MW
- Darlington wind farm (VIC), 375MW
- Tarrone wind farm (VIC), 57MW
- On Q1 2022, the board approved to start operations in WA: Sun Brilliance Cunderdin, 150 MW solar pv and BESS 55 MW. Works are starting end of 2022 and it's the first GPG solar photovoltaic project in Australia.

GPG's target is 1 GW new capacity for 2023, mostly concentrated in VIC and NSW.

#### HARIDIAN COMMENTS IN JULY 2022

In Australia, GPG currently has 272 MW of installed capacity of wind projects in Victoria and NSW. GPG also has 417 MW portfolio of projects under development in Victoria and 100 MW in Western Australia. This includes 109 MW under commissioning, which will be operational in Victoria this year and a 10 MW Battery Energy Storage System (BESS) in the ACT. A further capacity of around 630 MW of projects are scheduled to be delivered through secured Power Purchase Agreements (PPAs).

Let me better clarify that our current portfolio is comprised of:

- 272 MW of installed capacity
- 109 MW and 10 MW BESS under commissioning
- 630 MW with PPA secured
- 417 MW in Victoria and 100 MW in WA under development

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#### Naturgy H2

Hydrogen is on the Naturgy Group agenda with several projects in Spain in advance stage and also looking into the Australian market together with GPG to produce green hydrogen. Naturgy has a strong LNG focus which can be very useful in terms of building up supply chains in green hydrogen in Australia and understanding the handling and operation of renewable gas.

#### **ELECNOR**

Elecnor has delivered some of the largest transmission lines in the world and also some of Australia's biggest renewable projects.

Elecnor is an EPC company and operates in Australia since 2013. The company counts with offices in Melbourne, Sydney and Brisbane. Elecnor has over 600MW of renewable energy projects fully constructed being among others:

- 70MW Moree Solar Farm (NSW) - funded by ARENA
- 25MW Barcaldine Solar Farm (QLD) - funded by ARENA
- 137 MW Bungala Solar Farm Stage 1 (SA)
- 137MW Bungala Solar Farm Stage 2 (SA).

Furthermore, Elecnor is building with Iberdrola its first wind farm 220MW Port Augusta Renewable Energy Park + 275kV substation and transmission line (SA) as well as New England Solar Farm (NSW), the largest hybrid battery solar farm in the country with a power capacity of 720 MW and will have a Battery Energy Storage System (BESS) of 400 MWh potential + 330kV substation . Elecnor will be in charge of the operation and maintenance in the two years following start-up

Regarding construction of high voltage lines in Australia, Elecnor has an extensive experience worldwide. The consortium Secure Energy, a Joint Venture between Clough and Elecnor, is delivering the engineering and construction of 4 substations and of 700 km of 330 kV transmission line of the TransGrid portion of the EnergyConnect Project in NSW.

## GRANSOLAR

Gransolar Group (GRS) is an EPC company specialized in the construction of photovoltaic plants and their connection to the grid. With a great international projection, they operate and have own offices in the five continents. They are present in Australia since 2016. The group vertically integrates all phases of construction, commissioning, connection and maintenance of PV plants,

Solar pv plants constructed: 1.5 GW (1500MW) in solar photovoltaic

Projects closing construction before end 2022: 500MW in solar photovoltaic

Pipeline 2023: shortlisted in approx. additional 800MW in solar photovoltaic.

After the two last contracts signed in August 2022, Gransolar ranks as leader company of EPC solar pv projects in Australia.

Besides, GRS has a pipeline of 700MW BESS stand-alone projects that should be ready in the coming 15-18 months.

Other companies part of the group also present in Australia are E22 (Batteries Energy Storage - BESS) and PV Hardware (structures).

## INGETEAM

Ingeteam is an international technological Group specialized in electric power conversion. Its state-of-the-art developments in **power and control electronics** (inverters, frequency converters, controllers and protections), **rotative electric machines** (Indar motors, generators and submersible motor&pumps sets), **systems** (electromechanical engineering and automation projects), and **services** (operation & maintenance services), enables it to provide the best solutions in different sectors, including renewables: wind, solar PV and hydro. Ingeteam is also active in Green Hydrogen with electrolyzers.

### Existing projects in Australia:

- Installed power capacity in solar photovoltaic with Ingeteam Technology: 2,815 MWac, 26 projects
- Installed power capacity in storage, BESS with Ingeteam Technology: 23 MWac / 47MWh, 3 proyectos
- Installed capacity in wind power with Ingeteam Technology: 725 MWac, 5 projects

Storage capacity Pumped Hydro about to be installed (equipment being manufactured in Ingeteam manufacturing plants): 122 MWac

Regarding Energy Savings, Ingeteam has also installed Variable Speed Drives, VSDs in 5 projects in Australia, with 46 MW in total.

#### Project Pipeline:

Solar PV: 1,402 MWac in 7 project already with letter 5.3.4A from AEMO, meaning approval to connect to the grid.

BESS: 20 MWac / 40 MWh in 1 project, already with letter 5.3.4A from AEMO to connect to the grid

### **BLUEFLOAT**

Bluefloat is developing offshore wind projects in Australia in collaboration with their local partner Energy Estate. These projects are both, bottom fixed and floating offshore wind and will represent 6.285 GW installed capacity (08.09.2022) in strategic locations replacing coal fired power plants generation with green energy.

- Greater Gippsland ~~1.3 GW~~ 2.085GW

Located in the Bass Strait, Greater Gippsland Offshore Wind Project (<https://www.gretergippslandowp.com.au/>) builds on the momentum for an accelerated retirement of brown coal projects in the La Trobe Valley and, with a planned capacity of 1.3 GW, it is intended to complement the existing and planned transmission structure in Gippsland.

*(08.09.2022) BTW, it happens that we announced today the expansion of our Greater Gippsland site in Victoria: <https://www.bluefloat.com/bluefloat-energy-and-energy-estate-announce-expansion-of-greater-gippsland-offshore-wind-project-to-2-085-gw/>*

- Southern Winds Offshore Wind Project 1.2 GW

Southern Winds is a 1.155 GW project that will use bottom-fixed technology and will be located 10 – 30 kilometres off the coasts of South Australia and Victoria ([www.southernwindsowp.com](http://www.southernwindsowp.com)) The site falls within the Portland West Offshore Wind Renewable Energy Zone (REZ) announced by the Victorian Government.

- Wollongong 1.6GW

Located across two sites in the New South Wales offshore wind renewable energy zone, Wollongong Offshore Wind Project (<https://wollongongoffshorewp.com.au/>), with 1.6 GW of planned capacity, will support the existing industrial ecosystem in the Illawarra and facilitate the growth of new industries in the region.

- Hunter Coast 1.4GW

Hunter Coast Offshore Wind Project (<https://huntercoastowp.com.au/>) is a 1.4 GW project which will use floating wind technology and will be located in the recently identified offshore wind renewable energy zone, supporting the revitalization of the Hunter Region as it transitions away from coal-fired power.

[https://www.linkedin.com/posts/bluefloat-energy\\_hunter-coast-offshore-wind-project-expanded-activity-6984057082278756352-Mf9K?utm\\_source=share&utm\\_medium=member\\_desktop](https://www.linkedin.com/posts/bluefloat-energy_hunter-coast-offshore-wind-project-expanded-activity-6984057082278756352-Mf9K?utm_source=share&utm_medium=member_desktop)

**Other renewable Energy companies in Australia are X-Elio, Solarig, Univergy, Soltec, etc**

**Potential new investors: Navantia wind and Hydrogen, Naturgy Hydrogen, Repsol Hydrogen, Isotrol, etc**

**Argirou, Jacqui (DIT)**

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**From:** Alexandrides, Daniel (DIT)  
**Sent:** Thursday, 9 February 2023 9:28 AM  
**To:** Nihill, Leanne (DIT); Argirou, Jacqui (DIT)  
**Subject:** FW: SA Minister for Energy Visit

OFFICIAL

**Daniel Alexandrides** BEng (Mech + Petro) MPPM(ContractMgmt)  
 Advisor to the Hon. Tom Koutsantonis MP  
 M **Clause 6 (1) -**  
**Personal Affairs**

**From:** Alexandrides, Daniel (DIT)  
**Sent:** Monday, 6 February 2023 5:39 PM  
**To:** Day, Richard (DEM) <Richard.Day@sa.gov.au>  
**Cc:** Labropoulos, Peter (DIT) <Peter.Labropoulos@sa.gov.au>; Knapp, Evan (DIT) <Evan.Knapp@sa.gov.au>; Russell, Christopher (DIT) <Christopher.Russell2@sa.gov.au>  
**Subject:** RE: SA Minister for Energy Visit

OFFICIAL

As discussed, let's go with option 1 please.

Regards

**Daniel Alexandrides** BEng (Mech + Petro) MPPM(ContractMgmt)  
 Advisor to the Hon. Tom Koutsantonis MP  
 M **Clause 6 (1) -**  
**Personal Affairs**

**From:** Day, Richard (DEM) <Richard.Day@sa.gov.au>  
**Sent:** Monday, 6 February 2023 3:22 PM  
**To:** Alexandrides, Daniel (DIT) <Daniel.Alexandrides@sa.gov.au>  
**Cc:** Labropoulos, Peter (DIT) <Peter.Labropoulos@sa.gov.au>; Knapp, Evan (DIT) <Evan.Knapp@sa.gov.au>; Russell, Christopher (DIT) <Christopher.Russell2@sa.gov.au>  
**Subject:** RE: SA Minister for Energy Visit

OFFICIAL

Hi Dan

The Innovation Centre is the one in Madrid – approx. 35 min drive from the Hotel, so it could work as long as you don't think it's still too full a day,

le option 1

- le 08.00-13.00 (subject to train times): Visit to Puertollano H2 facility, 1.25 hours each way on the train, plus transfer/taxi time at either end
- 14.00-16.00: meeting/lunch with CEO
- 17.00-18.30: visit to Innovation Center
- 18.30-19.15: drive back to hotel
- 20.00 dinner with REN21

OR option 2

- le 08.00-13.00 (subject to train times): Visit to Puertollano H2 facility, 1.25 hours each way on the train, plus transfer/taxi time at either end
- 14.00-16.00: meeting/lunch with CEO
- 16:00-19:30: travel to hotel / executive time
- 19:30/20:00 dinner with REN21

Cheers

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 **Clause 6 (1) - Personal Affairs** E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Sent:** Monday, 6 February 2023 2:24 PM  
**To:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Cc:** Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>; Russell, Christopher (DIT) <[Christopher.Russell2@sa.gov.au](mailto:Christopher.Russell2@sa.gov.au)>  
**Subject:** RE: SA Minister for Energy Visit

OFFICIAL

Hi Richard

Looks like H2 facility (Puertollano) and Innovation Centre (Bilbao) are 7 hours apart – I don't see that working.

Let's go with dinner with REN21 instead of the Innovation Centre please.

Also, yes to meet and greet with Australian Ambassador to Spain on Tuesday @ 4.30pm.

Kind regards

**Daniel Alexandrides** BEng (Mech + Petro) MPPM(ContactMgmt)  
Advisor to the Hon. Tom Koutsantonis MP

M **Clause 6 (1) - Personal Affairs**

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Monday, 6 February 2023 1:48 PM  
**To:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Subject:** FW: SA Minister for Energy Visit

OFFICIAL

Hi Dan

Can you please sus out if the Minister is happy with the following schedule for the Friday suggested by Iberdola (Diego is chief of staff to the CEO) plus dinner with REN21.

If he thinks it's too long a day and/or would prefer to keep the evening clear, we can drop the visit to the Innovation and Training Centre and either meet with REN21 at 5pm or have some free time and then meet them for dinner.

Background on the Innovation and Training Centre

Innovation and Training Campus - Iberdrola

The King and Queen of Spain officially open the Iberdrola Campus, a global centre for innovation and job creation - Iberdrola

From REN21 would be the President and former University of Athens Academic Arthorous Zervos, ED Rana Adib and Laura Williamson, who looks after Membership & Institutional Partnerships. I personally think dinner would be good as it is more informal and would allow a bit more time for the Minister to get to know the REN21 team, which I think will be important in the lead up to AUSIREC.

Cheers

Richard

---

**From:** Moron Martinez, Diego <[dmoron@iberdrola.es](mailto:dmoron@iberdrola.es)>

**Sent:** Friday, 3 February 2023 1:03 AM

**To:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>

**Cc:** ROLFE, ROSS <[ross.rolfe@iberdrola.com.au](mailto:ross.rolfe@iberdrola.com.au)>; Ferrero Collado, Marta <[mferrero@iberdrola.es](mailto:mferrero@iberdrola.es)>; Ferriz Perez, Maria Jose <[mferriz@iberdrola.es](mailto:mferriz@iberdrola.es)>; Garcia Orta, Nieves <[nieves.garcia@iberdrola.es](mailto:nieves.garcia@iberdrola.es)>; Farfan Arribas, Maria Esther <[efarfan@iberdrola.es](mailto:efarfan@iberdrola.es)>

**Subject:** SA Minister for Energy Visit

Hi Richard,

That will make things easier.

An indicative approach would be:

- 08.00-13.00 (subject to train times): Visit to Puertollano H2 facility
- 14.00-16.00: meeting/lunch with CEO
- 17.00-18.30: visit to Innovation Center

You don't have to worry about train tickets, ground transportation, etc. we'll gladly take care of all that. We will need names and passport numbers of all attendees in order to make the necessary arrangements, for that reason I'm copying my colleagues in order to start moving things.

Thank you.

Best,

Diego



## Argirou, Jacqui (DIT)

---

**From:** Day, Richard (DEM)  
**Sent:** Saturday, 11 February 2023 10:08 AM  
**To:** Labropoulos, Peter (DIT); Alexandrides, Daniel (DIT); Argirou, Jacqui (DIT); Knapp, Evan (DIT); Nihill, Leanne (DIT); Herbert, Wendy (DEM); Whelan, Jon (DIT)  
**Cc:** Heithersay, Paul (DEM)  
**Subject:** Fwd: SA Minister for Energy Visit  
**Attachments:** Travel Plan Green Hydrogen plant and Innovation Center\_ 17 February.pdf; CVs\_def.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi all

The attached run sheet and bio's for Friday with Iberdrola have come through overnight.

Cheers

Richard

Begin forwarded message:

**From:** "Moron Martinez, Diego" <dmoron@iberdrola.es>  
**Date:** 11 February 2023 at 1:16:31 am ACDT  
**To:** "Day, Richard (DEM)" <Richard.Day@sa.gov.au>  
**Cc:** "ROLFE, ROSS" <ross.rolfe@iberdrola.com.au>, "Ferrero Collado, Marta" <mferrero@iberdrola.es>, "Ferriz Perez, Maria Jose" <mferriz@iberdrola.es>, "Garcia Orta, Nieves" <nieves.garcia@iberdrola.es>, "Farfan Arribas, Maria Esther" <efarfan@iberdrola.es>  
**Subject:** SA Minister for Energy Visit

Dear Richard,

Apologies for the delay but we wanted to send you the complete dossier.

Please find attached:

1. Travel Plan.- Some comments to it:
  1. You will have all transportation arranged throughout the day. Miren Otaegi (+34 Clause 6 (1) - Personal Affairs) will be your contact person. Clause 6 (1) - Personal Affairs
  2. The type of train at the times you're travelling don't have Business Class, only Economy.
  3. Roberto Mariscal and myself will be joining our Networks CEO, Elena León, for lunch.
2. Iberdrola team CVs

In addition, my mobile number is +34 Clause 6 (1) - Personal Affairs Please do not hesitate to call me anytime.

Safe travels and see you next week.

Best Regards,

Diego



## TRAVEL PLAN VISIT TO PUERTOLLANO GREEN HYDROGEN PLANT AND INNOVATION CENTER AT IBERDROLA MADRID CAMPUS

Friday, 17 February 2023

**07:15 a.m.** Meet in the lobby of the Hyatt Centric Gran Via and transfer to Atocha train station.

**08:05 a.m.** AVE train from Madrid Atocha train station to Puertollano train station.

**09:20 a.m.** Transfer by bus to green hydrogen plant and guided visit with Jorge Palomar, Head of Global Green Hydrogen Development.

*Coffee and pastries will be available at your arrival to the plant.*

**11:47 a.m.** Return AVE train from Puertollano train station to Madrid Atocha train station.

**01:10 p.m.** Transfer to El Qüenco de Pepa restaurant for lunch with Elena León, Director of the Networks Business of Iberdrola.

**03:00 p.m.** Transfer to Iberdrola Campus to visit the Innovation Center.

**04:00 p.m.** Guided visit to the Innovation Center with Roberto Mariscal, Head of Innovation Spain.

**06:00 p.m.** Transfer to Hyatt Centric Gran Via Madrid.

*Dress code: casual with sneakers or closed toe shoes and long sleeves.*

**Contact person:** Miren Otaegi, telephone: +34 Clause 6 (1) -  
Personal Affairs





**Elena León Muñoz**

**CEO, Iberdrola's Global Networks business since 2021**

**Personal profile and academic training**

Degree in Civil Engineering (specialization in Hydraulics and Energy), from the Polytechnical University of Madrid (Spain).

Master's degree in Water Resources Planning and Management (specialization in Hydrology), from the Colorado State University, Colorado (USA).

Executive MBA from the Instituto de Empresa in Madrid (Spain).

**Noteworthy experience**

She has developed experience throughout the various position she has held in Iberdrola, especially on Business management and regulation.

2014 – 2021: Planning, Management and Regulatory Positioning, Business CEO's Office

2011 – 2014: Planning and Management, Liberalised Business

2001 – 2011: Global Regulation and Business, Chairman's Office

2000 – 2001: Wholesale Electricity Market Trading Manager



**Diego Morón Martínez**

**HEAD OF THE CHIEF EXECUTIVE OFFICER'S OFFICE**

Diego holds a Degree in Economics from Universidad Autónoma de Madrid and a Curso Superior de Negocio Energético from Club Español de la Energía.

Summary of professional experience:

He joined the company in 2000, as part of the Business Development team in Mexico.

Between 2001 and 2005 he held a position in the Structured Financing Department, participating in the financing of projects in Spain, Mexico, Chile and Guatemala.

From then until now, he has held various positions within the Investor Relations organization.



**Roberto Mariscal**  
**HEAD OF INNOVATION IBERDROLA ESPAÑA**

Roberto holds an MSc in Industrial Engineering from Universidad Pública de Navarra and a Master's Degree in the Energy Business from Club Español de la Energía. He has also completed the Energizing Leadership Program by ESADE and other Finance and Venture Capital programs at IE Business School.

Roberto began his career as innovation management consultant and joined Iberdrola's innovation team in 2007. Since 2016, he serves as Head of Innovation at Iberdrola España. He leads Iberdrola's Next Generation EU Office, which promotes projects for green and digital transformation in Spain, and collaborates with Iberdrola's partners, suppliers, universities and startups.



**Jorge Palomar Herrero**  
**HEAD OF GLOBAL HYDROGEN DEVELOPMENT IN IBERDROLA**

He is responsible for the promotion of Green Hydrogen projects and business development at Iberdrola. He has more than 20 years of experience in the energy sector where he's experienced on engineering and fuel trading and has previously held different senior positions in the company including being the Head of Global Operations and Trading in Europe and the Head of Corporate PPAS to finally become two years ago the Head of Green Hydrogen Development where he is boosting more than 60 projects in 8 countries that Iberdrola has now under development. By education, he is a mining engineer from Universidad Politécnica de Madrid. Has got an International Executive MBA from Universidad Antonio de Nebrija and a Master on Energy Industry Economics from Carlos III University and has taken several leadership programs in IMD Business School.

He is also an educator in Masters and Postgrades in different universities.



### **Jorge García Martínez**

Green Hydrogen Business Development Manager

#### **PROFESSIONAL PROFILE AND BIOGRAPHICAL DATA**

Bachelor's Degree in Industrial Engineering from the Polytechnical University of Valencia (Spain)

Master's Degree in Industrial Engineering (specialization in Energy Efficiency) from the Polytechnical University of Valencia (Spain)

Master in Environment, Sustainability and SDG from University of the Basque Country (Spain) with Iberdrola's 2020 International Master's Scholarship

2021-Present: Global Green Hydrogen Business Development at Iberdrola.

Jorge began his career in 2019 as Collaborator in an international biomass project at GreenSide Solutions and Polytechnical University of Valencia. Then during the end of 2019 and 2020 he collaborated with European Municipal Power Project at University of the Basque Country. Actually he works in the Global Green Hydrogen Business Development at Iberdrola.

**Cathro, Vicky (DIT)**

---

**From:** Day, Richard (DEM)  
**Sent:** Thursday, 16 February 2023 11:24 PM  
**To:** Whelan, Jon (DIT); Heithersay, Paul (DEM); Knapp, Evan (DIT); Arthouros Zervos; Rana Adib; Laura Williamson  
**Subject:** Fwd: RESTAURANT 17 FEB - CHANGE OF RESERVATION TO 7.30 PM AT "TEN CON TEN" [SEC=OFFICIAL]

Hi all

Please note change of venue for our dinner tomorrow night, and that the reservation has been made for 7.30pm.

Restaurant name and address below.

Please let me know if any issues.

Cheers

Richard

Begin forwarded message:

**From:** "Elena-Laburu [Madrid]" <Elena.Laburu@austrade.gov.au>  
**Date:** 16 February 2023 at 12:58:44 pm GMT+1  
**To:** "Day, Richard (DEM)" <Richard.Day@sa.gov.au>  
**Subject:** RESTAURANT 17 FEB - CHANGE OF RESERVATION TO 7.30 PM AT "TEN CON TEN" [SEC=OFFICIAL]

**OFFICIAL**

Dear Richard,

I hope you had a soft landing in Spain.

I received a call from the place we made the reservation for the dinner tomorrow and I didn't like it all where they were going to place you, food, etc. Simply not suitable.

I managed to get another reservation at [Grupo Paraguas - Restaurante Ten Con Ten](#)

T e n C o n T e n

Calle de Ayala, 6, 28001 Madrid

Phone: 915 759 254 – 915 784 659

[reservas@restaurantetenconten.com](mailto:reservas@restaurantetenconten.com)

I gave your contact details. It's in a very nice area and you'll have a private dining room for you to have discussions.

I haven't been there but Ambassadors usually meet there as a casual but adequate place.

I've been told gin tonics are very good there (FYI)

I hope you enjoy it.

Regards,  
Elena

---

**Elena Laburu** | Investment Director, Madrid, Spain

**Australian Trade and Investment Commission (Austrade)**

Australian Embassy, Torre Castellana Emperador - Paseo de la Castellana 259D, Level 24, 28046 Madrid, Spain

T +34 91 427 37 67 | M +34 **Clause 6 (1) -  
Personal Affairs**

[Elena.Laburu@ustrade.gov.au](mailto:Elena.Laburu@ustrade.gov.au) | [www.austrade.gov.au](http://www.austrade.gov.au)

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**Cathro, Vicky (DIT)**

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**From:** Day, Richard (DEM)  
**Sent:** Tuesday, 14 February 2023 8:10 PM  
**To:** Whelan, Jon (DIT); Knapp, Evan (DIT)  
**Subject:** Fwd: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]  
**Attachments:** image001.jpg; ELENA LABURU BIO.pdf; Sophia McIntyre bio Eng.pdf

Hi gents

Hope Madrid is going well.

Please see attached the bio's for the Ambassador and Austrade's Investment Director that have just come through.

Cheers

Richard

**Richard Day**

Director Strategy, Policy and Communications  
 Growth State and Low Carbon Transition Division  
 Department for Energy and Mining  
 +61 Clause 6 (1) -  
 Personal Affairs  
[richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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Begin forwarded message:

**From:** Maricela Diaz Serrano <Maricela.DiazSerrano@dfat.gov.au>  
**Date:** 14 February 2023 at 7:29:19 pm ACDT  
**To:** "Day, Richard (DEM)" <Richard.Day@sa.gov.au>  
**Cc:** "Nihill, Leanne (DIT)" <Leanne.Nihill@sa.gov.au>, elena.laburu@austrade.gov.au  
**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

**OFFICIAL**

Dear Richard,

Thank you for the information.

Please find attached the biographies for the HOM and Austrade's Investment Director.

Should you require anything else, don't hesitate to ask.

Have a great day,

**Maricela Díaz**



---

Protocol and Travel Officer | Oficial de Protocolo y Viajes  
Australian Embassy | Embajada de Australia  
Torre Emperador, Planta 24, Paseo de la Castellana 259D  
28046 Madrid, España  
T +34 91 353 6641  
[spain.embassy.gov.au](http://spain.embassy.gov.au)  
[Twitter](#) | [Facebook](#) | [Instagram](#)

---

**From:** Day, Richard (DEM) <Richard.Day@sa.gov.au>  
**Sent:** Wednesday, 8 February 2023 11:29 AM  
**To:** Maricela Diaz Serrano <Maricela.DiazSerrano@dfat.gov.au>  
**Cc:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Elena.Laburu@austrade.gov.au  
**Subject:** [EXTERNAL] RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

## OFFICIAL

Hi Maricela

Please find attached biographies for the Minister, Jon and Evan.

Also a separate doc with Paul and mine given we expect to see the Ambassador the following week at SPIREC.

Could you please advise if you expect anyone else to join the Ambassador at the meeting, and if possible supply a short bio? I've copied the Ambassador's bio from the DFAT website.

Kind regards

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 Clause 6 (1) -  
Personal Affairs E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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---

**From:** Day, Richard (DEM)  
**Sent:** Monday, 6 February 2023 5:11 PM  
**To:** Maricela Diaz Serrano <[Maricela.DiazSerrano@dfat.gov.au](mailto:Maricela.DiazSerrano@dfat.gov.au)>  
**Cc:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; [Elena.Laburu@austrade.gov.au](mailto:Elena.Laburu@austrade.gov.au)  
**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

OFFICIAL

Hi Maricela

I would like to confirm the meeting for 4.30pm with the Ambassador at the Embassy on Tuesday 14 February with Minister Tom Koutsantonis, the Chief Executive of the Department for Infrastructure and Transport Mr Jon Whelan and Ministerial Advisor (Infrastructure and Transport portfolio) Mr Evan Knapp.

Their passport details are as follows:

NAME	DOCUMENT No.
ANASTASIOS KOUTSANTONIS	Clause 6 (1) - Personal Affairs
EVAN JAMES KNAPP	
JON WILLIAM WHELAN	

We can send through biographies in advance if you would like them?

Cheers

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 Clause 6 (1) -  
Personal Affairs E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Maricela Diaz Serrano <[Maricela.DiazSerrano@dfat.gov.au](mailto:Maricela.DiazSerrano@dfat.gov.au)>  
**Sent:** Saturday, 4 February 2023 1:57 AM  
**To:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

You don't often get email from [maricela.diazserrano@dfat.gov.au](mailto:maricela.diazserrano@dfat.gov.au). [Learn why this is important](#)

**OFFICIAL**

Dear Mr. Richard Day,

It's a pleasure to be in touch with you.

Please, let me know if you would like to confirm the meeting on Tuesday, 14<sup>th</sup> February at 4:30pm otherwise please, send us the attendees' availability and I'll be glad to help finding the best option. In addition, please send me the ID numbers of the attendees at your earliest convenience, this information is required by the building security staff to provide access to the Embassy.

Should you require anything else, don't hesitate to ask

Have a nice weekend,

Maricela Díaz

Protocol and Travel Officer | Oficial de Protocolo y Viajes  
Australian Embassy | Embajada de Australia  
Torre Emperador, Planta 24, Paseo de la Castellana 259D  
28046 Madrid, España  
T +34 91 353 6641  
[spain.embassy.gov.au](http://spain.embassy.gov.au)  
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**From:** Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>  
**Sent:** Thursday, 2 February 2023 11:16 AM  
**To:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Cc:** Maricela Diaz Serrano <[Maricela.DiazSerrano@dfat.gov.au](mailto:Maricela.DiazSerrano@dfat.gov.au)>  
**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

### OFFICIAL

Hi Richard, yes, I could meet at the Embassy after 430pm on the 14<sup>th</sup> if that works.

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Thursday, 2 February 2023 11:04 AM  
**To:** Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>  
**Subject:** [EXTERNAL] Re: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Hi Sophia

The morning of the 17th is booked with a site visit to Puertollano and then lunch back in Madrid with their Exec, so wondering if you happen to have any availability late afternoon on the 14th?

Cheers

Richard

**Richard Day**  
Director Strategy, Policy and Communications  
Growth State and Low Carbon Transition Division  
Department for Energy and Mining  
+61 Clause 6 (1) -  
Personal Affairs  
[richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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On 1 Feb 2023, at 11:56 pm, Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)> wrote:

**OFFICIAL**

Dear Richard, thank you for the update. I am scheduled to be in Barcelona for meetings 15-16 February, but would have availability on 17/2. At this stage I don't have anything else in the diary that day, but would prefer to avoid late afternoon as I am hosting an event that evening. Let me know what might work.

Kind regards

Sophia

---

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Wednesday, 1 February 2023 12:44 PM  
**To:** Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>  
**Cc:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; [elena.laburu@austrade.gov.au](mailto:elena.laburu@austrade.gov.au); Goran Nuhich <[Goran.Nuhich@dfat.gov.au](mailto:Goran.Nuhich@dfat.gov.au)>; Greg Eggins <[Greg.Eggins@dfat.gov.au](mailto:Greg.Eggins@dfat.gov.au)>; Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>  
**Subject:** [EXTERNAL] RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

**OFFICIAL**

Hi Your Excellency,

Just a quick update regarding Minister Koutsantonis' visit to Madrid later this month.

He is still scheduled to arrive in Madrid on Tuesday 14 Feb, but now needs to depart on the weekend of 18<sup>th</sup>/19<sup>th</sup> in order to be back in South Australia in time for the sitting of Parliament on Tuesday 21<sup>st</sup> February, meaning he will no longer be able to participate in SPIREC on Monday 20<sup>th</sup> February.

Transport-infrastructure related meetings are planned for Wed 15<sup>th</sup> and Thurs 16<sup>th</sup> (by Jon and Leanne) and energy related meetings including Iberdrola and REN21 are planned for Friday 17<sup>th</sup> (by Paul and I).

The Ministerial delegation comprises

1. The Minister
2. Evan Knapp (Ministerial advisor)
3. Jon Whelan
4. Paul Heithersay (Friday only)
5. Myself (Friday only)

Could you please let Leanne and I know if you have any capacity to meet with the Minister during those dates, in which case we can build it into the program.

Kind regards

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 Clause 6 (1) -  
Personal Affairs E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>  
**Sent:** Saturday, 21 January 2023 12:53 AM  
**To:** Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>  
**Cc:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>; [Jo.Evans@dcceew.gov.au](mailto:Jo.Evans@dcceew.gov.au); [Kushla.Munro@industry.gov.au](mailto:Kushla.Munro@industry.gov.au); [elena.laburu@austrade.gov.au](mailto:elena.laburu@austrade.gov.au); Goran Nuhich <[Goran.Nuhich@dfat.gov.au](mailto:Goran.Nuhich@dfat.gov.au)>; Greg Eggins <[Greg.Eggins@dfat.gov.au](mailto:Greg.Eggins@dfat.gov.au)>  
**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

**OFFICIAL**

Dear Paul,

Thank you for your email and advice of the visit. We are happy to support the visit and I understand Elena in our Austrade office is setting up a phone call with Richard and others for next week to discuss arrangements. We're also available to liaise with the Ministry here on speaker arrangements as required.

Congratulations to SA on being appointed the next host and I look forward to meeting you in February. Renewables are an exciting sector in Spain and I'm sure you'll find the visit useful.

Kind regards

**Sophia McIntyre**

---

Australian Ambassador to Spain | Embajadora de Australia en España  
T +34 91 353 6641

[spain.embassy.gov.au](http://spain.embassy.gov.au)

<image001.jpg>

<image002.jpg>

<image003.jpg>

<image004.png>

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**From:** Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>  
**Sent:** Thursday, 19 January 2023 11:37 PM  
**To:** Sophia Mcintyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>  
**Cc:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>; [Jo.Evans@dceew.gov.au](mailto:Jo.Evans@dceew.gov.au); [Kushla.Munro@industry.gov.au](mailto:Kushla.Munro@industry.gov.au); [elena.laburu@austrade.gov.au](mailto:elena.laburu@austrade.gov.au)  
**Subject:** [EXTERNAL] South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023  
**Importance:** High

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## OFFICIAL

Dear Your Excellency,

I am writing to advise that South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure, the Hon Tom Koutsantonis MP, is planning a visit to Spain next month, accompanied by myself and the Chief Executive of the Department for Transport and Infrastructure, Mr Jon Whelan.

Key engagements will include Spanish transport infrastructure companies, visiting Iberdrola's 20MW green hydrogen production facility at Puertollano, and attending Day 1 of the International Renewable Energy Council (SPIREC) on Monday 20<sup>th</sup> February before returning to Australia in time for the Climate and Energy Ministers Meeting in Newcastle on Friday 24<sup>th</sup> Feb (expected arrival in Madrid Tue 14 February).

Richard Day from my Department, who you met when he visited Madrid in December, and Leanne Nihill from the Department for Infrastructure and Transport are working together on the Minister's itinerary and will liaise with your team.

We may also seek your assistance to approach the Spanish Government, who are developing the program for the SPIREC opening plenary session, to help secure a speaking role for the Minister on behalf of Team Australia, particularly as the conference will be coming to Adelaide in 2024, but we will engage with REN21 and DCCEEW on this in the first instance and revert.

I look forward to meeting you in Madrid next month.

Kind regards

Paul

**Dr Paul Heithersay PSM**  
Chief Executive

Department for Energy and Mining

T +61 (8) 8429 0439 M +61 Clause 6 (1) -  
Personal Affairs

E [paul.heithersay@sa.gov.au](mailto:paul.heithersay@sa.gov.au)

W [www.energymining.sa.gov.au](http://www.energymining.sa.gov.au)

<image005.png>

<image006.png>

<image007.png>

<image008.png>

<image009.png>

<image010.png>

GPO Box 320, Adelaide, South Australia 5001

Karna Country, Level 12, 11 Waymouth Street, Adelaide, South Australia 5000

<image011.png>

*The Department for Energy and Mining (DEM) acknowledges Aboriginal people as the First Nations Peoples of South Australia. We recognise and respect the cultural connections as the Traditional Owners and occupants of the land and waters of South Australia, and that they continue to make a unique and irreplaceable contribution to the State.*

<image012.png>

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## **Elena Laburu, Investment Director Austrade Madrid**



Elena Laburu is Investment Director at the Australian Trade and Investment Commission (Austrade) at the Embassy in Madrid and supports Spanish and Portuguese companies to invest in Australia focusing in the sectors of major infrastructure, circular economy, renewable energy, and green hydrogen. Elena has studied and worked in several countries, developing knowledge, and understanding of multiple industries and cultures. Previously Elena has worked in the public sector in trade and foreign investment attraction as well as in business development in the private sector in areas such as renewable energy, agri-food and legal services. Elena graduated in Law at Deusto University, Bilbao (Spain), holds a Master in European Law from Hannover University (Germany) as well as a master's degree from the IE Business school. A native Spanish speaker, Elena is also fluent in English, German, French and Portuguese.





## **Sophia McIntyre, Australian Ambassador to Spain**

*Non-resident accreditation to Andorra and Equatorial Guinea*

@AusEmbEsp

Ms McIntyre is a senior career diplomat. Prior to her commencement as Ambassador to Spain she was Assistant Secretary, Southeast Asia Regional Engagement Branch. Ms McIntyre has previously served overseas as Chargé d’Affaires, Athens, Deputy Head of Mission in Colombo, and in Brasilia.

In 2015 she led the Women in Leadership Secretariat to develop the Department of Foreign Affairs and Trade’s ground-breaking *Women in Leadership Strategy*, which won the Australian Public Service Gender Equality Award in 2017. In Canberra she has also served as Director, New Colombo Plan Policy and Regional Strategy Section, (2013), Senior Departmental Liaison Officer, Foreign Minister’s Office (2012-2013), Director, Pacific Regional Section (2011-2012).

Ms McIntyre holds a Bachelor of Laws and a Bachelor of Arts from the University of Sydney and a Graduate Diploma in Foreign Affairs and Trade from Monash University.

### **Contact**

Embajada de Australia  
Torre Emperador  
Paseo de la Castellana, 259D, P124  
28046 Madrid

Tel: +34 91 353 66 41  
sophia.mcintyre@dfat.gov.au

[spain.embassy.gov.au](http://spain.embassy.gov.au)



## Cathro, Vicky (DIT)

---

**From:** Sophia McIntyre <Sophia.Mcintyre@dfat.gov.au>  
**Sent:** Monday, 13 February 2023 10:14 PM  
**To:** Day, Richard (DEM)  
**Cc:** Whelan, Jon (DIT); Nihill, Leanne (DIT); elena.laburu@austrade.gov.au; Goran Nuhich; Greg Eggins; Heithersay, Paul (DEM); Knapp, Evan (DIT)  
**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

Some people who received this message don't often get email from sophia.mcintyre@dfat.gov.au. [Learn why this is important](#)

**OFFICIAL**

Many thanks Richard, that's useful to know. I look forward to seeing you next week.  
Kind regards  
Sophia

---

**From:** Day, Richard (DEM) <Richard.Day@sa.gov.au>  
**Sent:** Monday, 13 February 2023 12:03 PM  
**To:** Sophia McIntyre <Sophia.Mcintyre@dfat.gov.au>  
**Cc:** Whelan, Jon (DIT) <Jon.Whelan@sa.gov.au>; Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; elena.laburu@austrade.gov.au; Goran Nuhich <Goran.Nuhich@dfat.gov.au>; Greg Eggins <Greg.Eggins@dfat.gov.au>; Heithersay, Paul (DEM) <Paul.Heithersay@sa.gov.au>; Knapp, Evan (DIT) <Evan.Knapp@sa.gov.au>  
**Subject:** [EXTERNAL] RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

**OFFICIAL**

Hi Sophia

Ahead of your meeting with the Minister tomorrow, the following is a high level summary of the Minister's itinerary in Europe this week:

Monday 13 Feb – Rome. Meeting/site visit WeBuild.  
Tuesday 14 Feb – Travel to Madrid. Meeting Keolis. Meeting yourself.  
Wednesday 15 Feb – Madrid. Meeting/site visit Talgo. Meeting Spanish Ministry of Industry, Trade and Tourism.  
Thursday 16 Feb – Madrid. Meeting/site visit CPB/CIMIC and ACCIONA – Barcelona.  
Friday 17 Feb – Madrid. Meeting/site visit Iberdrola. Dinner with REN21 re AUSIREC.  
Sat 18 Feb – Madrid. Meeting/site visit Acciona.

Thanks in advance for hosting the Minister, Jon and Evan.

Paul and I look to seeing you next week.

Cheers

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 **Clause 6 (1) - Personal Affairs** E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au) Monday

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**From:** Day, Richard (DEM)

**Sent:** Wednesday, 1 February 2023 10:14 PM

**To:** Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>

**Cc:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; [elena.laburu@austrade.gov.au](mailto:elena.laburu@austrade.gov.au); Goran Nuhich <[Goran.Nuhich@dfat.gov.au](mailto:Goran.Nuhich@dfat.gov.au)>; Greg Eggins <[Greg.Eggins@dfat.gov.au](mailto:Greg.Eggins@dfat.gov.au)>; Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>

**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

OFFICIAL

Hi Your Excellency,

Just a quick update regarding Minister Koutsantonis' visit to Madrid later this month.

He is still scheduled to arrive in Madrid on Tuesday 14 Feb, but now needs to depart on the weekend of 18<sup>th</sup>/19<sup>th</sup> in order to be back in South Australia in time for the sitting of Parliament on Tuesday 21<sup>st</sup> February, meaning he will no longer be able to participate in SPIREC on Monday 20<sup>th</sup> February.

Transport-infrastructure related meetings are planned for Wed 15<sup>th</sup> and Thurs 16<sup>th</sup> (by Jon and Leanne) and energy related meetings including Iberdrola and REN21 are planned for Friday 17<sup>th</sup> (by Paul and I).

The Ministerial delegation comprises

- The Minister
- Evan Knapp (Ministerial advisor)
- Jon Whelan
- Paul Heithersay (Friday only)
- Myself (Friday only)

Could you please let Leanne and I know if you have any capacity to meet with the Minister during those dates, in which case we can build it into the program.

Kind regards

Richard

**Richard Day**

Director, Strategy, Policy and Communications

Department for Energy and Mining

M +61 Clause 6 (1) -  
Personal Affairs E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>

**Sent:** Saturday, 21 January 2023 12:53 AM

**To:** Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>

**Cc:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>; [Jo.Evans@dcceew.gov.au](mailto:Jo.Evans@dcceew.gov.au); [Kushla.Munro@industry.gov.au](mailto:Kushla.Munro@industry.gov.au);

[elena.laburu@austrade.gov.au](mailto:elena.laburu@austrade.gov.au); Goran Nuhich <[Goran.Nuhich@dfat.gov.au](mailto:Goran.Nuhich@dfat.gov.au)>; Greg Eggins <[Greg.Eggins@dfat.gov.au](mailto:Greg.Eggins@dfat.gov.au)>

**Subject:** RE: South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023 [SEC=OFFICIAL]

**OFFICIAL**

Dear Paul,

Thank you for your email and advice of the visit. We are happy to support the visit and I understand Elena in our Austrade office is setting up a phone call with Richard and others for next week to discuss arrangements. We're also available to liaise with the Ministry here on speaker arrangements as required.

Congratulations to SA on being appointed the next host and I look forward to meeting you in February. Renewables are an exciting sector in Spain and I'm sure you'll find the visit useful.

Kind regards

**Sophia McIntyre**

---

Australian Ambassador to Spain | Embajadora de Australia en España  
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---

**From:** Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>

**Sent:** Thursday, 19 January 2023 11:37 PM

**To:** Sophia McIntyre <[Sophia.Mcintyre@dfat.gov.au](mailto:Sophia.Mcintyre@dfat.gov.au)>

**Cc:** Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>; [Jo.Evans@dcceew.gov.au](mailto:Jo.Evans@dcceew.gov.au); [Kushla.Munro@industry.gov.au](mailto:Kushla.Munro@industry.gov.au); [elena.laburu@austrade.gov.au](mailto:elena.laburu@austrade.gov.au)

**Subject:** [EXTERNAL] South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure planning to visit Spain in February 2023

**Importance:** High

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

**OFFICIAL**

Dear Your Excellency,

I am writing to advise that South Australia's Minister for Energy and Mining and Minister for Transport and Infrastructure, the Hon Tom Koutsantonis MP, is planning a visit to Spain next month, accompanied by myself and the Chief Executive of the Department for Transport and Infrastructure, Mr Jon Whelan.

Key engagements will include Spanish transport infrastructure companies, visiting Iberdrola's 20MW green hydrogen production facility at Puertollano, and attending Day 1 of the International Renewable Energy Council (SPIREC) on Monday 20<sup>th</sup> February before returning to Australia in time for the Climate and Energy Ministers Meeting in Newcastle on Friday 24<sup>th</sup> Feb (expected arrival in Madrid Tue 14 February).

Richard Day from my Department, who you met when he visited Madrid in December, and Leanne Nihill from the Department for Infrastructure and Transport are working together on the Minister's itinerary and will liaise with your team.

We may also seek your assistance to approach the Spanish Government, who are developing the program for the SPIREC opening plenary session, to help secure a speaking role for the Minister on behalf of Team Australia, particularly as the conference will be coming to Adelaide in 2024, but we will engage with REN21 and DCCEEW on this in the first instance and revert.

I look forward to meeting you in Madrid next month.

Kind regards

Paul

**Dr Paul Heithersay PSM**  
Chief Executive

Department for Energy and Mining  
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Personal Affairs  
E [paul.heithersay@sa.gov.au](mailto:paul.heithersay@sa.gov.au)  
W [www.energymining.sa.gov.au](http://www.energymining.sa.gov.au)



GPO Box 320, Adelaide, South Australia 5001  
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**Government of South Australia**  
Department for Energy and Mining



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**Cathro, Vicky (DIT)**

---

**From:** Day, Richard (DEM)  
**Sent:** Friday, 20 January 2023 3:04 PM  
**To:** Alexandrides, Daniel (DIT)  
**Cc:** Russell, Christopher (DIT); Knapp, Evan (DIT); Heithersay, Paul (DEM); Smith, Nick (DEM); Oster, Scott (DEM); Whelan, Jon (DIT); Nihill, Leanne (DIT); Crafter, Sam (OHPSA)  
**Subject:** FW: Minister's travel - forward calendar  
**Attachments:** Energy and Mining International event and travel opportunities 2023.docx

**OFFICIAL**

Hi Daniel

As discussed yesterday, DTI have been tasked with collating a forward-looking Ministerial Travel calendar for 2023.

Therefore could you please advise of any other international travel plans that the Minister may have in mind for the rest of the year for us to feedback to DTI.

I've attached the energy and mining international event and travel opportunities that DEM previously prepared. I sent through the attached updated version to Peter L and Chris on 23<sup>rd</sup> Dec. As you'll two key events for 2023 are the World Hydrogen Summit in Rotterdam in May that SA Government is a sponsor of, and COP28 in UAE in December (noting that UAE is the host country for the International Renewable Energy Agency).

Cheers

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 Clause 6 (1) - Personal Affairs E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Reaburn, Taliessin (DTI) <Taliessin.Reaburn@sa.gov.au>  
**Sent:** Thursday, 19 January 2023 8:56 AM  
**To:** Smith, Peta (Education) <peta.smith2@sa.gov.au>; Carruthers, Reg (Defence SA) <Reg.Carruthers@defencesa.com>; Smith, Nick (DEM) <Nick.Smith2@sa.gov.au>; Jones, Nick (SATC) <Nick.Jones@sa.gov.au>; Collins, Jo (PIRSA) <Jo.Collins@sa.gov.au>; Burmeister, Kerrie (DEW) <Kerrie.Burmeister@sa.gov.au>; Newstead, Louisa (DIIS) <Louisa.Newstead@sa.gov.au>; O'Keeffe, Alex (DPC) <Alex.O'Keeffe@sa.gov.au>  
**Cc:** Wasley, Stephanie (DIIS) <Stephanie.Wasley@sa.gov.au>; Meere, Peter (Education) <Peter.Meere@sa.gov.au>; Day, Richard (DEM) <Richard.Day@sa.gov.au>; Emanuele, Rita (Defence SA) <Rita.Emanuele@defencesa.com>; DPC:Protocol <DPCProtocol@sa.gov.au>; Holmes, Justin (DEW) <Justin.Holmes@sa.gov.au>; Gorvett, Jon (DPC) <Jon.Gorvett@sa.gov.au>; Beck, Melanie (DTI) <Melanie.Beck@sa.gov.au>; Chandler, Nari (DPC) <Nari.Chandler@sa.gov.au>; Sladden, Carolyn (DPC) <Carolyn.Sladden@sa.gov.au>; Mazibuko, Zov (DTF) <Zov.Mazibuko@sa.gov.au>  
**Subject:** Minister's travel - forward calendar

Hi All,  
Happy New Year and hope everyone is well.

The Premier has asked DTI to collate a forward-looking **Ministerial Travel calendar for 2023**.  
I'm aware of a number of Minister's already travelling and discussions for numerous other trips – many to the same markets.

If you could reply via email with high level plans or proposals detailing the Minister, the proposed dates (month is sufficient if specific dates not yet confirmed) and markets.  
I will collate and return to the Premier.

Minister	Travel Dates (Month)	Markets

I need to have this to the Premier by the end of next week, so if you could revert by **Monday 23 Jan**.

Cheers  
Tally

**Regards**

**Taliessin Reaburn**  
Director

**International**  
Department for Trade and Investment

T +61 (8) 8235 5532 M +61 (0) **Clause 6 (1) - Personal Affairs**  
E [Taliessin.Reaburn@sa.gov.au](mailto:Taliessin.Reaburn@sa.gov.au)

[www.dti.sa.gov.au/international-education](http://www.dti.sa.gov.au/international-education)

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Adelaide, South Australia



**Government of South Australia**  
**Department for Trade and Investment**

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## ENERGY AND MINING - INTERNATIONAL EVENT AND TRAVEL PRIORITIES 2023

*Last updated 23 December 2022 – DEM GLC*

*Note – events designated in bold are proposed as a priority event for Ministerial attendance – either MEM, Premier, Deputy Premier, another Minister or the Governor*

2023 1H	JAN	FEB	MAR	APR	MAY	JUNE
<b>Hydrogen and energy related event / travel</b>		<b>Spain</b> <ul style="list-style-type: none"> <li><b>International Renewable Energy Conference, 21-23 Feb, Madrid</b></li> </ul>	<b>Japan</b> <ul style="list-style-type: none"> <li><b>Fuel Cell Expo, 15-17 March, Tokyo</b></li> </ul>		<b>Netherlands/Germany</b> <ul style="list-style-type: none"> <li><b>World Hydrogen Summit, 9-11 May, Rotterdam</b></li> </ul>	
<b>Mining related event / travel</b>			<b>Canada</b> <ul style="list-style-type: none"> <li><b>Prospectors &amp; Developers Association of Canada, 4-8 Mar, Toronto</b></li> </ul>			
<b>Related meetings / visits</b>		<ul style="list-style-type: none"> <li>Europe’s largest electrolyser (Iberdrola, 20MW) and Spanish National Hydrogen Centre (both 1.5 hours from central Madrid)</li> <li>Spanish renewable energy companies – Iberdrola, Acciona, Elecnor, BlueFloat, Gransolar, FRV, Solarig</li> <li>Netherlands – Port of Rotterdam, electric buses</li> <li>Germany – steel industry, hydrogen technology companies, hydrogen trains</li> <li>Sweden – green steel</li> <li>EU – Carbon Border Adjustment Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Canada, e.g. ATCO, Canadian Pacific Railway, Hydrogenics, GE Grid IQ global Innovation Centre</li> <li>Central US – NREL (Colorado), MHI H2 project (Salt Lake City, Utah)</li> <li>East coast US – GE Innovation Centre</li> <li>Japan – follow ups to Oct 2022 visit</li> <li>Korea – follow ups to Oct 2022 visit</li> </ul>		<ul style="list-style-type: none"> <li>Refer - Feb</li> </ul>	
<b>Key domestic events for MEM</b>					<b>AustMine 2023, 9-11 May, Adelaide</b>  <b>Copper to the World, 9 May, Adelaide</b>  <b>APPEA, 15 – 18 May 2023 Adelaide</b>	





2023 2H	JUL	AUG	SEPT	OCT	NOV	DEC
Hydrogen and energy related event / travel			Canada <ul style="list-style-type: none"> <li>International Conference on Hydrogen Safety (ICHS), 19-22 Sept, Quebec (Nick Smith to attend)</li> </ul>	US <ul style="list-style-type: none"> <li>Hydrogen America's, dates in Oct TBC, Washington DC</li> </ul>	UAE <ul style="list-style-type: none"> <li>UNFCCC COP28, 6-17 Nov, Abu Dhabi</li> </ul>	
Mining related event / travel			<ul style="list-style-type: none"> <li>Refer – Mar (US section)</li> </ul>	<ul style="list-style-type: none"> <li>Refer – Mar (US section)</li> </ul>		
Related meetings / visits						
Key domestic events for MEM				International Mining and Resources Conference (IMARC), 31 Oct - 2 Nov, Sydney	Premier's Energy and Mining Awards, date TBC  SA Exploration and Mining Conference, 26 Nov	GSSA Discovery Day, date TBC

**Cathro, Vicky (DIT)**

---

**From:** Day, Richard (DEM)  
**Sent:** Thursday, 9 February 2023 3:05 PM  
**To:** Argirou, Jacqui (DIT)  
**Cc:** Herbert, Wendy (DEM); McNeill, Carly (DIT); Nihill, Leanne (DIT); Alexandrides, Daniel (DIT); Knapp, Evan (DIT); Labropoulos, Peter (DIT)  
**Subject:** RE: Itinerary

**OFFICIAL: Sensitive**

Hi Jacqui,

Confirming I've reviewed the Friday itinerary and updated it with the latest information.

The exact times and attendees are still to be confirmed by Iberdola. Please note they have advised that the CEO won't be able to host the lunch as he won't be in Madrid that day, so I'm waiting to hear which Snr Exec(s) will be present.

I'll also give you a call about arranging the transfer to dinner that evening.

Cheers

Richard

**Richard Day**  
 Director, Strategy, Policy and Communications

Department for Energy and Mining  
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**From:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Sent:** Thursday, 9 February 2023 1:37 PM  
**To:** Nihill, Leanne (DIT) <Leanne.Nihill@sa.gov.au>; Day, Richard (DEM) <Richard.Day@sa.gov.au>; Alexandrides, Daniel (DIT) <Daniel.Alexandrides@sa.gov.au>; Knapp, Evan (DIT) <Evan.Knapp@sa.gov.au>; Labropoulos, Peter (DIT) <Peter.Labropoulos@sa.gov.au>  
**Cc:** Herbert, Wendy (DEM) <Wendy.Herbert@sa.gov.au>; McNeill, Carly (DIT) <Carly.McNeill@sa.gov.au>  
**Subject:** Itinerary  
**Importance:** High

**OFFICIAL: Sensitive**

Hi All,

Please see below a link to the detailed itinerary filled out with all the information I currently have.

 [Itinerary - Rome & Madrid - February 2023.docx](#)

Leanne / Richard – can you please review ASAP and provide information on transfer's where the information is known. I've highlighted any area's I'm unsure of. Please update any information you have by 3:30pm today.

I'm still waiting on meeting information/details for the following:

- Tuesday 14 Feb – Madrid
- Thursday 16 February – Madrid
- Saturday 18 February – Madrid

Happy to discuss!

Thanks  
Jacqui

**Jacqueline Argirou**

**Executive Assistant to the Hon Tom Koutsantonis MP**

Minister for Infrastructure and Transport

Minister for Energy and Mining



**Government of South Australia**

Department for Infrastructure  
and Transport

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**Cathro, Vicky (DIT)**

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**From:** Labropoulos, Peter (DIT)  
**Sent:** Wednesday, 1 February 2023 1:12 PM  
**To:** Day, Richard (DEM); Alexandrides, Daniel (DIT)  
**Cc:** Argirou, Jacqui (DIT); Knapp, Evan (DIT); McNeill, Carly (DIT)  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

**OFFICIAL: Sensitive**

This needs to be finalised today.

---

**From:** Day, Richard (DEM) <Richard.Day@sa.gov.au>  
**Sent:** Wednesday, 1 February 2023 12:29 PM  
**To:** Alexandrides, Daniel (DIT) <Daniel.Alexandrides@sa.gov.au>  
**Cc:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>; Labropoulos, Peter (DIT) <Peter.Labropoulos@sa.gov.au>; Knapp, Evan (DIT) <Evan.Knapp@sa.gov.au>; McNeill, Carly (DIT) <Carly.McNeill@sa.gov.au>  
**Subject:** Re: Feb Europe visit - draft itinerary and cab sub

Hi Daniel

Yep, I can work with Leanne to update the itinerary.

Cheers

Richard

**Richard Day**

Director Strategy, Policy and Communications  
Growth State and Low Carbon Transition Division  
Department for Energy and Mining  
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[richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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On 1 Feb 2023, at 12:07 pm, Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)> wrote:

**OFFICIAL**

Hi Richard

Is the below itinerary being updated to reflect our latest discussions? Or is there a different link?

Fyi, attached is the updated travel minute which is currently with the Prem's office for consideration/approval.

Kind regards

**Daniel Alexandrides** BEng (Mech + Petro) MPPM(ContractMgmt)  
Advisor to the Hon. Tom Koutsantonis MP

M **Clause 6 (1) -  
Personal Affairs**

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Wednesday, 25 January 2023 3:14 PM  
**To:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Cc:** Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>; Smith, Nick (DEM) <[Nick.Smith2@sa.gov.au](mailto:Nick.Smith2@sa.gov.au)>; Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; May, Cameron (DEM) <[Cameron.May@sa.gov.au](mailto:Cameron.May@sa.gov.au)>  
**Subject:** Feb Europe visit - draft itinerary and cab sub  
**Importance:** High

## OFFICIAL

Hi Dan

As discussed, draft cab sub and itinerary in relation to the Europe trip are available at the following links, with input from both agencies.

<[image001.png](#)>

[MEM,MIT Overview itinerary Europe Feb 2023.docx](#)

<[image001.png](#)>

[Cabinet submission - Business-related Overseas Travel - Spain IREC.docx](#)

Cheers

Richard

**Richard Day** | Director, Strategy, Policy and Communications

**Strategy, Policy and Communications | Growth and Low Carbon**

Department for Energy and Mining

M +61 **Clause 6 (1) -  
Personal Affairs** E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au) | W [www.energymining.sa.gov.au](http://www.energymining.sa.gov.au)

<[image002.png](#)>

<[image003.png](#)>

<[image004.png](#)>

<[image005.png](#)>

<[image006.png](#)>

<[image007.png](#)>

GPO Box 320, Adelaide, South Australia 5001  
[Kaurna](#) | 11 Waymouth Street, 12th Floor

*As guests here on Kaurna land, we acknowledge everything this department does impacts on Aboriginal country, the sea, the sky, it's people and their spiritual and cultural connection which have existed since the first sunrise. Our responsibility is to share our collective knowledge, recognise a difficult history, respect the relationships made over time, and create a stronger future. We are ready to walk, learn and work together.*

<[image008.gif](#)>

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<Approval to Travel on Business Mission - Minister Koutsantonis.pdf>

**Cathro, Vicky (DIT)**

---

**From:** Argirou, Jacqui (DIT)  
**Sent:** Monday, 6 February 2023 9:09 AM  
**To:** Knapp, Evan (DIT)  
**Subject:** FW: Feb Europe visit - draft itinerary and cab sub  
**Attachments:** MEMMIT Overview itinerary\_Europe\_Feb\_2023.docx; qbt\_Itinerary\_20230202055018705\_8091098.pdf

OFFICIAL

Hi Evan,

Attached is the most up to date itinerary I have for the trip.

Attached are your flights / accommodation details. You'll be on the same flight over with Jon, departing Adelaide at 10:10pm on Saturday.

I will prepare a folder for you and the Minister.

Thanks  
Jacqui

---

**From:** Fletcher, Toni (DIT) <Toni.Fletcher3@sa.gov.au>  
**Sent:** Friday, 3 February 2023 3:17 PM  
**To:** Argirou, Jacqui (DIT) <Jacqui.Argirou@sa.gov.au>  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

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**From:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>  
**Sent:** Friday, 3 February 2023 2:18 PM  
**To:** Fletcher, Toni (DIT) <[Toni.Fletcher3@sa.gov.au](mailto:Toni.Fletcher3@sa.gov.au)>  
**Subject:** FW: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

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**From:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Sent:** Thursday, 2 February 2023 12:32 PM  
**To:** McNeill, Carly (DIT) <[Carly.McNeill@sa.gov.au](mailto:Carly.McNeill@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>  
**Cc:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>; Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

Thanks, Leanne.

@McNeill, Carly (DIT), I've made the updates. Attached are versions our office will work on from now for the cab sub.

Happy for DIT/DEM to continue to use the SharePoint itinerary to update as further details are confirmed (e.g. meeting with Acciona), but I don't consider that necessary for the cab sub considering we want to submit today.

Kind regards

**Daniel Alexandrides** BEng (Mech + Petro) MPPM(ContractMgmt)  
Advisor to the Hon. Tom Koutsantonis MP  
M Clause 6 (1) -  
Personal Affairs

---

**From:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>  
**Sent:** Thursday, 2 February 2023 11:58 AM  
**To:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Cc:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>; Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; McNeill, Carly (DIT) <[Carly.McNeill@sa.gov.au](mailto:Carly.McNeill@sa.gov.au)>  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

Hi Daniel,  
Just updated the Keolis component in Madrid on 14/02.

*Kind Regards*  
Leanne

**Leanne Nihill**  
Senior Project Officer supporting Jon Whelan  
Office Of The Chief Executive

T 08 7133 1362 • M Clause 6 (1) -  
Personal Affairs

---

**From:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Sent:** Wednesday, 1 February 2023 6:56 PM  
**To:** Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>  
**Cc:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>; Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; McNeill, Carly (DIT) <[Carly.McNeill@sa.gov.au](mailto:Carly.McNeill@sa.gov.au)>  
**Subject:** Re: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

Hi Leanne

In the morning, can you please confirm the itinerary (linked in the below email) is up to date from DIT's perspective?

Kind regards

Daniel  
Clause 6 (1) -  
Personal Affairs

---

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Wednesday, February 1, 2023 6:02:53 PM  
**To:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Cc:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>; Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>; McNeill, Carly (DIT) <[Carly.McNeill@sa.gov.au](mailto:Carly.McNeill@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

OFFICIAL



Hi Daniel

I've updated the itinerary per the original sharepoint link to reflect the Minister's new travel dates and the energy related engagements I am arranging for Friday 17th.

You'll need to populate the Minister's flight times at your end and also check in with Leanne on any changes to the transport related engagements Mon 13-thurs 16 as she's been coordinating that part of the program at her end.

Cheers

Richard

**Richard Day**  
Director, Strategy, Policy and Communications

Department for Energy and Mining  
M +61 Clause 6 (1) -  
Personal Affairs E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Sent:** Wednesday, 1 February 2023 12:07 PM  
**To:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Cc:** Argirou, Jacqui (DIT) <[Jacqui.Argirou@sa.gov.au](mailto:Jacqui.Argirou@sa.gov.au)>; Labropoulos, Peter (DIT) <[Peter.Labropoulos@sa.gov.au](mailto:Peter.Labropoulos@sa.gov.au)>; Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>; McNeill, Carly (DIT) <[Carly.McNeill@sa.gov.au](mailto:Carly.McNeill@sa.gov.au)>  
**Subject:** RE: Feb Europe visit - draft itinerary and cab sub

OFFICIAL

Hi Richard

Is the below itinerary being updated to reflect our latest discussions? Or is there a different link?

Fyi, attached is the updated travel minute which is currently with the Prem's office for consideration/approval.

Kind regards

**Daniel Alexandrides** BEng (Mech + Petro) MPPM(ContractMgmt)  
Advisor to the Hon. Tom Koutsantonis MP  
M Clause 6 (1) -  
Personal Affairs

---

**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Wednesday, 25 January 2023 3:14 PM  
**To:** Alexandrides, Daniel (DIT) <[Daniel.Alexandrides@sa.gov.au](mailto:Daniel.Alexandrides@sa.gov.au)>  
**Cc:** Heithersay, Paul (DEM) <[Paul.Heithersay@sa.gov.au](mailto:Paul.Heithersay@sa.gov.au)>; Smith, Nick (DEM) <[Nick.Smith2@sa.gov.au](mailto:Nick.Smith2@sa.gov.au)>; Whelan, Jon (DIT) <[Jon.Whelan@sa.gov.au](mailto:Jon.Whelan@sa.gov.au)>; Nihill, Leanne (DIT) <[Leanne.Nihill@sa.gov.au](mailto:Leanne.Nihill@sa.gov.au)>; May, Cameron (DEM) <[Cameron.May@sa.gov.au](mailto:Cameron.May@sa.gov.au)>  
**Subject:** Feb Europe visit - draft itinerary and cab sub  
**Importance:** High

OFFICIAL

Hi Dan

As discussed, draft cab sub and itinerary in relation to the Europe trip are available at the following links, with input from both agencies.

[MEM,MIT Overview itinerary Europe Feb 2023.docx](#)

[Cabinet submission - Business-related Overseas Travel - Spain IREC.docx](#)

Cheers

Richard

**Richard Day** | Director, Strategy, Policy and Communications

**Strategy, Policy and Communications | Growth and Low Carbon**

Department for Energy and Mining

M +61 Clause 6 (1) -  
Personal Affairs | E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au) | W [www.energymining.sa.gov.au](http://www.energymining.sa.gov.au)



GPO Box 320, Adelaide, South Australia 5001

[Kaurna](#) | 11 Waymouth Street, 12th Floor

*As guests here on Kaurna land, we acknowledge everything this department does impacts on Aboriginal country, the sea, the sky, it's people and their spiritual and cultural connection which have existed since the first sunrise. Our responsibility is to share our collective knowledge, recognise a difficult history, respect the relationships made over time, and create a stronger future. We are ready to walk, learn and work together.*



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Printed: 02-Feb-2023

## Attention

SA Dept for Planning and Transport  
  
SADIT MINSTER KOUTSANTONIS INV  
  
GPO BOX 1533 , Adelaide SA 5001

## Booking Details

Last Updated Date: 02 Feb 2023  
Created Date: 02 Feb 2023  
QBT Booking Reference: 6ELNBG  
Customer Number: XXXXXXXXXX

We are pleased to advise the following travel arrangements


### Name of Passenger

Mr Evan Knapp

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qatar Airways QR915 Airline Reference: 6ELNBG	22:20 11/02/2023 Sat Terminal 1 Adelaide: Adelaide Airport	04:30 12/02/2023 Sun Doha: Doha International Airport	BUSINESS (C) Confirmed	Aircraft type: BOEING 777-300ER Flight Duration: 13:40 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 40K

### Remarks

ADL DOH - Dep: 11/02/2023 22:20 Terminal 1 /Arr: 12/02/2023 04:30 Terminal N/A  
ADL DOH - CO2/PAX\* 641.38 KG ECO, 1,282.77 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qatar Airways QR131 Airline Reference: 6ELNBG	08:35 12/02/2023 Sun Doha: Doha International Airport	12:50 12/02/2023 Sun Terminal 3 Rome: Fiumicino Airport	BUSINESS (C) Confirmed	Aircraft type: BOEING 787-9 PASSENGER JET Flight Duration: 6:15 Airline Meal: (M) Meal Number of stops: 0 Baggage allowance: 40K

### Remarks

DOH FCO - Dep: 12/02/2023 08:35 Terminal N/A /Arr: 12/02/2023 12:50 Terminal 3  
DOH FCO - CO2/PAX\* 229.06 KG ECO, 458.11 KG PRE

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	<b>The Tribune, Part Of Jdv By Hyatt</b> Rome	<b>12/02/2023</b> Sun ROME, IT	<b>14/02/2023</b> Tue ROME, IT	Confirmed HY0043025331 Name: Mr Evan Knapp	45 VIA CAMPANIA 00187 <b>Phone:</b> 390662283753 <b>Rate Type:</b> DAILY <b>Hotel cancellation policy:</b> 48HRS PRIOR OR 1 NIGHT FEE/ CREDIT CARD REQ

**Remarks**

A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244  
A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Iberia Airlines</b> IB3239 Airline Reference: KB70J	<b>07:00</b> 14/02/2023 Tue Terminal 1 Rome: Fiumicino Airport	<b>09:35</b> 14/02/2023 Tue Terminal 4 Madrid: Adolfo Suarez Barajas Airport	BUSINESS (I) Confirmed	<b>Aircraft type:</b> AIRBUS INDUSTRIE A321 <b>Flight Duration:</b> 2:35 <b>Airline Meal:</b> (S) Snack or Brunch <b>Number of stops:</b> 0 <b>Check-in terminal:</b> Terminal 1 <b>Baggage allowance:</b> 2PC

**Remarks**

**FCO MAD - Dep:** 14/02/2023 07:00 Terminal 1 /Arr: 14/02/2023 09:35 Terminal 4  
**FCO MAD - CO2/PAX\*** 121.60 KG ECO, 121.60 KG PRE

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	<b>Hyatt Centric Gran Via</b> Madrid Madrid	<b>14/02/2023</b> Tue MADRID, ES	<b>19/02/2023</b> Sun MADRID, ES	Confirmed HY0025459070 Name: Mr Evan Knapp	31 GRAN VIA 28013 <b>Phone:</b> 34-91-8371234 <b>Rate Type:</b> DAILY <b>Hotel cancellation policy:</b> 48 HOURS PRIOR OR 1NIGHT FEE CREDIT CARD REQ

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR148</b> <b>Airline Reference:</b> <b>6ELN BG</b>	<b>08:20</b> <b>19/02/2023</b> <b>Sun</b> <b>Terminal 4S</b> <b>Madrid: Adolfo</b> <b>Suarez Barajas</b> <b>Airport</b>	<b>17:05</b> <b>19/02/2023</b> <b>Sun</b> <b>Doha: Doha</b> <b>International Airport</b>	<b>BUSINESS (I)</b> <b>Confirmed</b>	<b>Aircraft type:</b> BOEING 787-8 <b>DREAMLINER</b> <b>Flight Duration:</b> 6:45 <b>Airline Meal:</b> (M) Meal <b>Number of stops:</b> 0 <b>Check-in terminal:</b> Terminal 4S <b>Baggage allowance:</b> 40K

**Remarks**

**MAD DOH - Dep:** 19/02/2023 08:20 Terminal 4s /Arr: 19/02/2023 17:05 Terminal N/A  
**MAD DOH - CO2/PAX\*** 267.48 KG ECO, 534.96 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	<b>Qatar Airways</b> <b>QR914</b> <b>Airline Reference:</b> <b>6ELN BG</b>	<b>20:30</b> <b>19/02/2023</b> <b>Sun</b> <b>Doha: Doha</b> <b>International Airport</b>	<b>17:05</b> <b>20/02/2023</b> <b>Mon</b> <b>Terminal 1</b> <b>Adelaide: Adelaide</b> <b>Airport</b>	<b>BUSINESS (I)</b> <b>Confirmed</b>	<b>Aircraft type:</b> BOEING 777-300ER <b>Flight Duration:</b> 13:05 <b>Airline Meal:</b> (M) Meal <b>Number of stops:</b> 0 <b>Baggage allowance:</b> 40K

**Remarks**

**DOH ADL - Dep:** 19/02/2023 20:30 Terminal N/A /Arr: 20/02/2023 17:05 Terminal 1  
**DOH ADL - CO2/PAX\*** 641.38 KG ECO, 1,282.77 KG PRE

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/DOH/FCO/MAD/DOH/ADL) for Mr Evan Knapp	AUD	10983.00	1243.23	0.00	12226.23
Hotel: The Tribune, Part Of Jdv By Hyatt (12/02/2023 Check-In) for Mr Evan Knapp	EUR	482.00	0.00	0.00	482.00
Air Fare (FCO/MAD) for Mr Evan Knapp	AUD	478.00	47.20	0.00	525.20
Hotel: Hyatt Centric Gran Via Madrid (14/02/2023 Check-In) for Mr Evan Knapp	EUR	1083.75	0.00	0.00	1083.75

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

## Customer References

BUSUNIT : MINISTER KOUTSANTONIS OFFICE  
TRAVELBKR : JACQUI ARGIROU

## Fare Conditions

Fare Information: CJAUR1FW

### CHANGE CONDITIONS

#### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 946.00 AUD
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)

#### No-show for first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 946.00 AUD / 946.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD

#### After departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 946.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD

#### No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 946.00 AUD / 946.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Refund penalty fee for entire ticket: 1017.00 AUD

Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD
- Penalty may apply. Please check the complete fare rules.

### No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 946.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 946.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

Fare Information: IJAUR1SX  
Madrid-Adelaide

## MINIMUM STAY

Travel must commence after: Tuesday Feb 14, 2023 12:00 AM from MAD

## MAXIMUM STAY

Travel must commence before: Sunday Feb 11, 2024 12:00 AM from MAD

## CHANGE CONDITIONS

### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 1017.00 AUD
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)

### No-show for first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 1017.00 AUD / 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD

### After departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 0.00 AUD / 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 1017.00 AUD

### No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 1017.00 AUD / 1017.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Refund penalty fee for entire ticket: 1017.00 AUD

Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD
- Penalty may apply. Please check the complete fare rules.

### No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 1088.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 164.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

### No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 1088.00 AUD / 1088.00 AUD
- Maximum Refund penalty fee for entire ticket: 1088.00 AUD

Fare Information: IDNNAOY4

## TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Friday Feb 03, 2023 11:59 PM

## CHANGE CONDITIONS

### Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Friday Feb 02, 2024 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

### No-show for first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

### After departure of first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

### No-show for subsequent flight(s)

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

Penalty may apply

## REFUND CONDITIONS

### Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty may apply. Please check the complete fare rules.

### No-show for first flight

- Refund: Not allowed

### After departure of first flight

- Refund: Not allowed

### No-show for subsequent flight(s)

- Refund: Not allowed

## Additional Information (Please read your itinerary carefully)

### Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.



**Booking Arrangements**

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

**Booking Changes**

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

**Check In (International)**

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

**Contact Details**

Please provide local phone contact numbers for stopover cities.

**Electronic Tickets**

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

**No Show / Cancellation Fees**

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

**Passenger Security**

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights. To get the most up to date information, visit the Australian Government's travel security website: <https://www.homeaffairs.gov.au/travelsecure-subsite/Pages/Items-you-cannot-take-on-plane.aspx>

**Passport**

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport. Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

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QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at [www.qbt.travel](http://www.qbt.travel) You can gain access to the information QBT holds about you by contacting your dedicated Account Manager. QBT is a wholly owned subsidiary of Helloworld Travel Limited. Our Privacy Policy explains how we handle and protect your personal information. It also explains how you may request to access and correct your personal information. You can find out more about how we manage your privacy by visiting our website <https://www.qbt.travel>

**Reconfirmation**

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

**Seating and Meals**

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

**Ticketing Policy**

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown. Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

## Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight ( I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

For all guests who have approved ESTA?s there will be no change to their check-in. Travellers arriving at the airport for travel to the United States without a previously approved ESTA will likely result in being denied boarding.

For more information visit the US Department of State website. <https://esta.cbp.dhs.gov/>

Other points of note:

An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

Even if a traveller has an ESTA they will still be required to complete a paper form I94W and present it to US Customs on arrival into the USA.

Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.

VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.

An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.

US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

## Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete your application for an eTA, you will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first). For more information please go to

<https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta.html>.

## Travelling to New Zealand

From 1 October 2019, Australian permanent residents need a New Zealand Electronic Travel Authority (NZeTA) to enter New Zealand. Australian citizens are exempt from this requirement. For more information go to <https://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa/about-visa/nzeta>

## Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from [www.cibvisas.com.au](http://www.cibvisas.com.au) or by contacting your travel consultant for information. It is also recommended that you check [www.smarttraveller.gov.au](http://www.smarttraveller.gov.au) for health and consular travel warnings for all destinations.

\*\*\*\*\* Itinerary End \*\*\*\*\*

# MINISTER KOUTSANTONIS OVERVIEW ITINERARY:

## EUROPE FEBRUARY 2023

DATE	KEY ENGAGEMENTS	OVERNIGHT
Saturday 11 February 2023	Depart Adelaide 6:45pm	In transit
Sunday 12 February 2023	Arrive Rome 12:40pm Afternoon/evening – Executive time	Rome, Italy
Monday 13 February 2023	<p><b>All day site tour – Webuild</b></p> <ul style="list-style-type: none"> <li>Meeting and site tour with Webuild, a candidate to tender for the North-South Corridor project. This is an excellent opportunity to meet with the team and visit a tunnelling project that they are undertaking in Rome.</li> </ul>	Rome, Italy
Tuesday 14 February 2023	<p>Depart Rome 07:00am</p> <p>Arrive Madrid 09:35am</p> <p><b>Meeting – Keolis Confirmed</b></p> <ul style="list-style-type: none"> <li>Meeting with Keolis in Madrid to discuss Public Transport Operations and the return of train operations to Government.</li> </ul> <p><b>Site visit – Public Transport</b></p> <ul style="list-style-type: none"> <li>Madrid hosts world renowned public transport services.</li> <li>Site visits will include investigation and tour of public transport services in Madrid.</li> <li>Interviews with local public transport service providers are being arranged.</li> </ul>	Madrid, Spain
Wednesday 15 February 2023	<p><b>Site visit – Talgo</b></p> <ul style="list-style-type: none"> <li>Meeting and site visit with Talgo who have expressed interest in conducting field trials of natural tilting trains in South Australia, which has been supported by the Labor Government and is to be undertaken on a no obligation basis.</li> <li>The Trial will involve testing of Spanish Technology and rolling stock on South Australian rail track to assess the capabilities to increase travel time savings, cost efficiency, safety and comfort, with minimum infrastructure investment.</li> <li>The meeting in Madrid will be with the President of Talgo and other key executives in their head office. A visit to Talgo factory and maintenance facilities at Fuencarral, will also be offered.</li> </ul> <p><b>Meeting – Spanish Ministry of Industry, Commerce and Tourism</b></p> <ul style="list-style-type: none"> <li>The Trial will be fully funded by the Spanish Government (Fondo para la Internacionalización de la Empresa (FIEM)) with a budget estimated at \$3 million Euro.</li> <li>Talgo have also facilitated a meeting with the Spanish Ministry of Industry, Commerce and Tourism in Madrid.</li> </ul>	Madrid, Spain
Thurs 16 February 2023	<p><b>Meeting / site visit – Acciona (TBC)</b></p> <p>[Description / high level summary from DIT]</p> <p><b>Meeting / site visit – CIMIC (CPB Contractors) (AM)</b></p> <ul style="list-style-type: none"> <li>Meeting with Juan Santamaria CEO, ACS Group (CIMIC/CPB) and visit to a Hi-tech Control Centre for a Managed Motorway in Madrid.</li> <li>UGL is part of CIMIC which is part of the consortium involved with the return of operations of trams to government in Adelaide.</li> </ul>	Madrid, Spain

DATE	KEY ENGAGEMENTS	OVERNIGHT
Friday 17 February 2023	<p><b>Meeting &amp; site visit – Iberdrola</b></p> <ul style="list-style-type: none"> <li>Meeting with Iberdrola, a Spanish utility with energy generation facilities in South Australia including Lake Bonney Wind Farm and Battery and the Port Augusta Renewable Energy Park, and further investment interest in large scale renewable energy and hydrogen production.</li> <li>Site visit to Europe’s largest green hydrogen production facility, a 20MW electrolyser facility developed and owned by Iberdrola. The facility is located at Puertollano (250km / 1.25 hours from Madrid via high-speed rail) adjacent to a fertiliser production facility.</li> </ul> <p><b>Meeting - REN21</b></p> <ul style="list-style-type: none"> <li>Meet with REN21, the international organisation that will host the 2024 International Renewable Energy Conference in Adelaide in April 2024, in partnership with the Australian Government, the South Australian Government and the Clean Energy Council.</li> </ul>	Madrid, Spain
Saturday 18 February 2023	<b>Meeting / site visit – Acciona (TBC)</b>	Madrid, Spain
Sunday 19 February 2023	Depart Madrid 8:20am	In transit
Monday 20 February 2023	Arrive Adelaide 5:05pm	

DRAFT & CONFIDENTIAL

**Argirou, Jacqui (DIT)**

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**From:** Day, Richard (DEM)  
**Sent:** Thursday, 9 February 2023 12:19 PM  
**To:** Nihill, Leanne (DIT); Argirou, Jacqui (DIT); Herbert, Wendy (DEM)  
**Cc:** Alexandrides, Daniel (DIT); Knapp, Evan (DIT)  
**Subject:** FW: Restaurant suggestions for SA Gov't dinner with REN21? [SEC=OFFICIAL]

OFFICIAL

Hi Leanne and Jacqui,

AusTrade have suggested and provisionally booked the following restaurant for the Friday night dinner with REN21 in Madrid as it has good food, a private room, and centrally located (Minister, Jon, Paul, Evan and I plus 3 from REN21) - Mentidero de la villa - Grupo Mentidero

They've also provided some alternatives in case we don't think it fits the bill.

Any thoughts from any of you?

Cheers

Richard

---

**From:** Elena-Laburu [Madrid] <Elena.Laburu@austrade.gov.au>  
**Sent:** Thursday, 9 February 2023 1:14 AM  
**To:** Day, Richard (DEM) <Richard.Day@sa.gov.au>  
**Subject:** RE: Restaurant suggestions for SA Gov't dinner with REN21? [SEC=OFFICIAL]

OFFICIAL

Hi Richard,

I think a good option could be Mentidero de la villa - Grupo Mentidero, in calle Almagro, half way from both hotels. They open at 8.00h and offer a private dinner space that could be good for discussions. Food is good, correct. **I have already done a booking on your name so you might receive a confirmation email.** You can cancel any time at no cost. I've been there with businesses and gov. representatives.

However, if you want something more fancy or different you can have a look at this selection. Ramon Freixa Restaurant looks very nice but might be quite expensive. If you want you can call me and I explain you a bit better.

Restaurants

- **Corral de la Morería (one Michelin star)** Inventive Spanish cuisine & nightly flamenco performances in a quaint, well known eatery. Flamenco in Madrid | CORRAL DE LA MORERIA
- **Paco Roncero. (two Michelin stars)** Sophisticated tasting menus & wine pairings in a grand, 19th-century building with a sunny terrace. Very nice venue Paco Roncero Restaurante | 2\* Michelin Paco Roncero
- **Coque (two Michelin stars)** Family-run restaurant serving sophisticated, contemporary cuisine, with an extensive wine cellar. Restaurant Coque Madrid - Sandoval Family Restaurant (restaurantecoque.com)
- **Ramon Freixa (two Michelin stars).** Located in Hotel Único, in the Salamanca district, this is an exceptional gastronomic experience The Restaurant Ramón Freixa | Hotel Único Madrid (unicohotelmadrid.com)

- Traditional restaurants include **Botín** (the world's oldest restaurant), **Lhardy** (serving legendary stews), **Casa Lucio** (whose fried eggs and French fries draw celebrities and royals from all over the world), **Viridiana** (Gabriel García Márquez's choice in town) and **Zalacaín**, which now has the Basque chef, Íñigo Pérez, as its gastronomic directo.
- Some of the city's best hotels also have a quality gastronomic offer, as is the case of the **Four Seasons Hotel Madrid** which boasts the **Dani Brasserie** restaurant, run by the winner of three Michelin stars, **Dani García**, and the **Mandarin Oriental Ritz** which is home to the exclusive **Deessa** restaurant, run by the chef, Quique Dacosta.
- **Amazónico** and **La Bien Aparecida** restaurants are other interesting proposals that are located in Calle de Jorge Juan.
- *Many others depending on preferences*
- **Paella:**
  - o Restaurante L'Albufera | La Moraleja ([restauranteslaalbufera.com](http://restauranteslaalbufera.com)).
  - o Restaurante La Barraca - Madrid. In the City center.

Well, keep in touch and please let's clarify Ambassador's participation in SPIREC. She's not comfortable moderating a panel...

Regards,  
Elena

## Cathro, Vicky (DIT)

---

**From:** Day, Richard (DEM)  
**Sent:** Tuesday, 7 February 2023 2:00 PM  
**To:** Knapp, Evan (DIT)  
**Subject:** RE: Bio and headshot

OFFICIAL

Perfect - thankyou

**Richard Day**  
 Director, Strategy, Policy and Communications

Department for Energy and Mining  
 M +61 [REDACTED] E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au)

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**From:** Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>  
**Sent:** Tuesday, 7 February 2023 1:04 PM  
**To:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Subject:** RE: Bio and headshot

OFFICIAL

Hows this:

Evan Knapp is a transport policy professional of over 20 years experience, with a particular focus on multi modal freight policy. Currently Senior Adviser, Infrastructure to Minister Koutsantonis, he was previously CEO of the South Australian Freight Council and has also held positions with the Royal Automobile Association and SA Government.

**Evan Knapp** (He/Him)  
 Senior Adviser, Infrastructure

Ministerial Office of the Hon. Tom Koutsantonis MP  
 Minister for Infrastructure & Transport  
 Minister for Energy & Mining



**Government of South Australia**  
 Department for Infrastructure  
 and Transport

T 08 (08) 7133 1110 • M [REDACTED]  
 Kaurna Country  
 Level 14, 83 Pirie Street, Adelaide • GPO Box 1533, Adelaide SA 5001



The Department for Infrastructure and Transport acknowledges the Traditional Custodians of the Country throughout South Australia and recognises their continuing connection to land and waters. We pay our respects to the diversity of cultures, significance of contributions and to Elders past, present and emerging.

We are committed to creating a diverse and inclusive culture where everyone is valued and respected.

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**From:** Day, Richard (DEM) <[Richard.Day@sa.gov.au](mailto:Richard.Day@sa.gov.au)>  
**Sent:** Monday, 6 February 2023 4:45 PM  
**To:** Knapp, Evan (DIT) <[Evan.Knapp@sa.gov.au](mailto:Evan.Knapp@sa.gov.au)>  
**Cc:** McCourt, Caitlin (DEM) <[Caitlin.McCourt2@sa.gov.au](mailto:Caitlin.McCourt2@sa.gov.au)>  
**Subject:** Bio and headshot

OFFICIAL

Hi Evan

Do you have a short biography and headshot we can drop into a document alongside the Minister's, Jon's and Paul's to send to Iberdrola, REN21 etc?

If so can you please send to Caitlin and I.

Cheers

Richard

**Richard Day** | Director, Strategy, Policy and Communications

**Strategy, Policy and Communications | Growth and Low Carbon**

Department for Energy and Mining

M +61 [REDACTED] E [richard.day@sa.gov.au](mailto:richard.day@sa.gov.au) | W [www.energymining.sa.gov.au](http://www.energymining.sa.gov.au)



GPO Box 320, Adelaide, South Australia 5001

[Kaurna](#) | 11 Waymouth Street, 12th Floor

*As guests here on Kaurna land, we acknowledge everything this department does impacts on Aboriginal country, the sea, the sky, it's people and their spiritual and cultural connection which have existed since the first sunrise. Our responsibility is to share our collective knowledge, recognise a difficult history, respect the relationships made over time, and create a stronger future. We are ready to walk, learn and work together.*



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**Cathro, Vicky (DIT)**

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**From:** Smith, Nick (DEM)  
**Sent:** Wednesday, 3 August 2022 11:39 AM  
**To:** Labropoulos, Peter (DIT); Alexandrides, Daniel (DIT)  
**Cc:** Heithersay, Paul (DEM); Crafter, Sam (OHPSA); Day, Richard (DEM)  
**Subject:** FW: South Australian Ministerial trip to Japan

OFFICIAL

Peter/Daniel  
Please see proposed sites to visit suggested by Ohira-san from NEDO.  
Thanks  
Nick

-----Original Message-----

From: ohiraeij@nedo.go.jp <ohiraeij@nedo.go.jp>  
Sent: Thursday, 7 July 2022 1:25 PM  
To: Smith, Nick (DEM) <Nick.Smith2@sa.gov.au>  
Cc: Day, Richard (DEM) <Richard.Day@sa.gov.au>; Mucsi, Edit (DTI) <Edit.Mucsi@sa.gov.au>; sakahdn@nedo.go.jp;  
tanakahrh@nedo.go.jp  
Subject: RE: South Australian Ministerial trip to Japan

Dear Nick-san,

Thank you for your e-mail and it is great honor for us to be welcome the Premier of South Australia and Minister for Energy and Mining.

I would like to introduce mainly our projects such as MW scall electrolysis, liquified hydrogen storage, hydrogen gas turbine...

I wonder there project sites are not in Tokyo and you may need day trip from Tokyo.

Outline of the sites are as follows;

- Fukushima Hydrogen Research Field (FH2R): 3.0 hours for one-way, by bullet train (1.5h) + car (1.5h)  
Including Asahi-Kasei's 10MW alkaline electrolysis
- Yamanashi hydrogen project site: 2.0 hours for one-way, by express train (1.5h)+car 0.5h  
Power-to-Gas demonstration site (1.5MW PEM electrolysis), Hydrogen refueling testing facility, fuel cell research center at university
- Kobe city project site: 2.0 hours for one-way, by flight (1.5h) + car (a few minutes)  
Liquified hydrogen storage demonstration, 1MW hydrogen gas turbine system

I am very happy to arrange your trip and please do not hesitate to contact me.

Thanks and regards,

Ohira

-----Original Message-----

From: Smith, Nick (DEM) <Nick.Smith2@sa.gov.au>  
Sent: Monday, July 4, 2022 8:50 AM  
To: 大平 英二 <ohiraeij@nedo.go.jp>

OFFICIAL

Dear Ohira-san

It has been some time since we spoke at the International Conference on Hydrogen Safety in Edinburgh and I hope that you are well. Much has changed in such a short period of time and the development of clean hydrogen and energy becomes even more critical to both of our countries.

I am reaching out to you as we are in the process of discussing a potential trip to Japan for the Premier of South Australia, Peter Malinauskus and our Minister for Energy and Mining Tom Koutsantonis, in October as part of their plans to develop a hydrogen industry at scale here in South Australia.

Given your significant role in developing this industry in Japan, I was wondering if you had any possible suggestions for site visits where the Premier and Minister may be able to see how hydrogen is being produced/consumed in Japan. I understand they will be in Tokyo so relatively close to Tokyo is preferable.

You may be aware that the state government here is investing AUD\$600million to build a 250MW electrolyser, 200MW generator operating on green hydrogen and associated storage to enable this. I have provided more information

<<https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.energymining.sa.gov.au%2Findustry%2Fmodern-energy%2Fhydrogen-in-south-australia%2Fhydrogen-jobs-plan%23%3A~%3Atext%3DThe%2520Hydrogen%2520Jobs%2520Plan%2520will%2Cprices%2520for%2520business%2520and%2520industry&data=05%7C01%7CDaniel.Alexandrides%40sa.gov.au%7C22c25c9e561c4c14e64208da74f51871%7Cbda528f7fca9432fbc98bd7e90d40906%7C1%7C0%7C637950893269735453%7CUnknown%7CTWFpbGZsb3d8eyJWljoImC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjE1haWwiLCJXVCi6Mn0%3D%7C3000%7C%7C%7C&reserved=0>> for your reference as this may assist in your considerations.

I will be away on leave this week and travelling in remote South Australia where I will be uncontactable by phone or email, however Richard Day (cc'd) will be acting in my role and Edit Mucsi (Department of Trade and Investment) will be able to assist if you have any questions.

On a separate note, I would like to have a meeting with you when I return from leave, to discuss the International Association for Hydrogen Safety and its role in Japan and what it can do to support further.

Thank you in advance

Nick

Nick Smith

Executive Director, Growth & Low Carbon

Growth & Low Carbon Division

Department for Energy and Mining

T (08) 842 93362



DEPARTMENT FOR ENERGY AND MINING  
Itinerary – Japan, South Korea  
8 – 15 October, 2022

SATURDAY 8 OCTOBER – IN TRANSIT		
TIME	ACTIVITY	ATTENDEES/NOTES
12:00 pm	Travel to airport	
2:25 pm	<p><b>Flight –Adelaide to Sydney</b></p> <p>Qantas - QF744 - Business Terminal 1</p> <p>Duration: 01 hours, 50 minutes, Boeing 737-800</p>	
4:45 pm	Arrive Sydney Terminal 3	
9:55 pm	<p><b>Flight – Sydney to Tokyo</b></p> <p>Qantas – QF25 – Business Terminal 1</p> <p>Duration: 10 hours, 5 minutes, Airbus A330-300</p>	
SUNDAY 9 OCTOBER – TOKYO		
6:00 am	<p>Arrive Tokyo (Haneda) Terminal 3</p> <p>Transfer to hotel – Driver with sign at the airport</p>	Contact details
	<p>Transfer to hotel, check in. Conrad Hilton, Tokyo 1-9-1 Higashi-Shibashi Minato-ku Tokyo, 105-7337, Japan +81 3-6388-8000</p>	<p>Check in 9 October Check out 12 October</p>
4.45 pm	Transfer from <b>hotel</b> to Welcome Reception Venue	Contact details
5:15 pm – 6:00 pm	<p><b>Meeting with CIMIC Group</b> Location: Foyer Café, Meiji Kinenkan</p>	CPB Contractors, Leighton Asia, Broad, Sedgman, UGL, Pacific Partnerships, EIC Activities
6:30 pm – 8:00 pm	<p><b>Welcome Reception: JABCC Conference</b> Location: Meiji Kinenkan</p>	Opportunity to meet with Steering Committee Members and stakeholders. Premier introductions during reception facilitated by Consul-General. Emily Hallams, ED of ANZCCJ,



		to support Minister Koutsantonis and Minister Champion with introductions *Governor of Tokyo speaking at reception
8:15 pm	<b>Transfer to Conrad Hotel</b>	Contact details
8:45 pm	Japan Consul General to SA and Victoria, Shimada-san has extended an invitation to an Izakaya (informal Japanese bar). Meet in Hotel Lobby of Conrad Tokyo	
<b>MONDAY 10 OCTOBER – TOKYO</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>ATTENDEES/NOTES</b>
8:00 am	Transfer to Imperial Hotel	Meeting room booked at Imperial Hotel (AJBCC Conference location)
8:15 am – 9:00 am	<b>Breakfast Meeting with Mitsubishi Corporation</b> Location: Meeting Room, Imperial Hotel	Premier
9:15am – 9:45 am	<b>Conference Opening Ceremony</b> Location: Conference Room, Imperial Hotel	
10:00am – 10:45 am	<b>Meeting with Nippon Steel</b> Location: Meeting Room, Imperial Hotel	Premier, Minister Champion
11:00 am – 11:45 am	<b>Meeting with Kawasaki Heavy Industries (KHI)</b> Location: Meeting Room, Imperial Hotel	Premier, Minister Champion
12:15 pm – 1:15 pm	<b>AJBCC Luncheon with Japan Consul-General for South Australia, Shimada-san</b> Location: XX	Minister Champion <i>Note: Premier is lunching with Governor of Okayama</i>
1:45 pm	<b>Plenary Session</b> Japan- Australia Relation's and Energy Transition: Toward Carbon Neutrality  Panel: Premier, Inpex, MUFG Bank, Santos Location: Conference Room, Imperial Hotel	
3:15 pm – 3:45 pm	<b>AJBCC Afternoon Tea</b> Networking following speech Location: Conference Room, Imperial Hotel	
4:00 pm – 4:45 pm	<b>Meeting with Sojitz</b> Location: Meeting Room, Imperial Hotel	Premier, Minister Champion



5:00 pm – 6:00 pm	<b>Meeting with Marubeni</b> Location: Meeting Room, Imperial Hotel	Premier
	Transfer from Imperial Hotel to Nihonbashi (10 minutes)	<b>Details</b>
6:30 pm	<b>Dinner with Mitsubishi Heavy Industries (MHI)</b> Location: Nihonbashi	Premier
	<b>Accommodation</b>  Conrad Hilton, Tokyo 1-9-1 Higashi-Shibashi Minato-ku <a href="#">Tokyo, 105-7337, Japan</a> +81 3-6388-8000	
<b>TUESDAY 11 OCTOBER – TOKYO</b>		
<b>The 59<sup>th</sup> Annual Joint Business Conference-- Imperial Hotel</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>ATTENDEES/NOTES</b>
6:10 am – 6:20 am	Transfer to Tokyo Station (10 minutes)	<b>Contact details</b>
6:42 am – 8:16 am	<b>Shinkansen 6:42 Tokyo -&gt; 8:16 Nagoya</b>	<b>Book ticket in advance</b>
8:30 am	Meeting Toyota representative at Nagoya station and transfer to Toyota City	<b>Contact details</b>
9:30 am – 10:30 am	<b>Toyota Mirai (2<sup>nd</sup> generation) factory tour</b> Location: Toyota Motomachi Plant	
	Transfer to Kaikan (10 minutes)	<b>Arranged by Toyota?</b>
11:00 am – 12:00 pm	<b>Toyota Kaika Museum Visit</b> Location: Toyota Kaikan	
12:00 pm – 1:00 pm	<b>Toyota Working Lunch</b> Including a presentation on Toyota's carbon neutral and energy policy Location: Toyota Kaikan	
1:30 pm – 2:00 pm	<b>Toyota's battery samples visit at Toyota Power Train Centre</b> <b>Location: TBC</b>	



2:30 pm – 3:30 pm	<b>Toyota Fuel Cell Module Plant Tour</b> Location: TBC	
	Transfer to Nagoya Station	Organised by Toyota?
4:22 pm – 5:56 pm	Shinkansen 16:22 Nagoya → 17:56 Shinagawa	
	Transfer via Taxi to Pullman Tokyo Tamachi (11 minutes)	
6:30 pm – 9:00 pm	<b>Dinner with Energy and Hydrogen Stakeholders</b> Location: Pullman Tokyo Tamachi	Premier Minister Champion
	Transfer to hotel?	
	<b>Accommodation</b> Conrad Hilton, Tokyo 1-9-1 Higashi-Shibashi Minato-ku <a href="#">Tokyo, 105-7337, Japan</a> +81 3-6388-8000	
<b>WEDNESDAY 12 OCTOBER – TOKYO / SEOUL</b>		
TIME	ACTIVITY	ATTENDEES
?	Check out of hotel	
?	Transfer details	Accompanied by Junfeng Zhu, Department for Trade and Investment
8:30 am – 9:15 am	<b>Meeting with INPEX</b> Location: INPEX Office, TBC	
	Transfer	
10:00 am – 10:45 am	<b>Meeting with MHI and H2U</b> Location: MHI Nijubashi Biru	
	Transfer	
11:00 am – 12:00 pm	<b>Meeting with ENEOS</b> Location: ENEOS Office	



	<b>Transfer details</b>	
12:30 pm – 1:30 pm	<b>Lunch Meeting with Chiyoda Corporation and Mitsubishi Corporation</b> <b>Location: TBC</b>	
1:30 pm – 2:30 pm	Travel to Narita Airport (1 hour)	
4:20 pm	<b>Flight – Depart Tokyo to Seoul</b>  Asiana Airlines – OZ105 Terminal 1  Duration: 02 hours, 25 minutes, Airbus A321	
6:45 pm	Arrive Seoul Incheon International Airport Terminal 1	
	<b>Transfer to hotel (1 hour)</b>	
	<b>Accommodation:</b>  <b>Four Seasons Hotel</b> 97 SAEMUNAN-RO, JONGNO-GU, SEOUL, 03183 +82 (2) 6388-5000	Check in 12 October  Check out 14 October
<b>THURSDAY 13 OCTOBER – SEOUL</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>ATTENDEES</b>
7:00 am – 8:45 am	<b>AustCham Breakfast Roundtable</b> Location: Four Seasons Hotel	Premier  Minister Champion
8:50 am	Transfer to meeting (1.5 hours)	<b>Details?</b>



10:30 am – 12:00 pm	<b>Hyundai Meeting and Site Visit</b> Location: Hyundai Motor Company Namyang Research Centre	Premier
	Transfer to Four Seasons Hotel (1.5 hours)	Details?
1:30 pm	Light lunch at Four Seasons Hotel	
2:00 pm – 3:30 pm	<b>Hydrogen in South Australia Seminar</b> Location: Four Seasons Hotel	Premier Minister Champion Key stakeholders, including H2 Korea
4:00 pm – 4:45 pm	<b>Meeting with Dailem E&amp;C</b> Location: Four Seasons Hotel	Premier (to depart at 4:15pm to meet SK Ecoplant)
4:45 pm – 6:30 pm	<b>Executive Time</b> Location: Four Seasons Hotel	
6:30 pm – 8:00 pm	<b>South Australia Reception hosted by the Premier</b> Location: Four Seasons Hotel All sectors. Showcasing SA wine and food	Minister Champion
	<b>Accommodation:</b>  <b>Four Seasons Hotel</b> 97 SAEMUNAN-RO, JONGNO-GU, SEOUL, 03183 +82 (2) 6388-5000	
<b>FRIDAY 14 OCTOBER – SEOUL -</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>ATTENDEES</b>
	Check out	
	Transfer to meeting	
9:00am – 10:00 am	<b>Meeting with POSCO</b> Location: TBC	Minister Champion
10:00 am	Transfer to meeting (1 hr)	





11:00 am – 1:40 pm	<b>KOSPO Incheon Fuel Cell Power Plant Meeting and Site Visit</b> Location: Incheon	Premier
1:40 pm	Transfer to airport (45 minutes)	<a href="#">Details?</a>
2.30 pm	Arrive Incheon International Airport Airport facilitation – confirming arrival time with DFAT Lunch at airport	
4.55 pm	<b>Flight – Seoul to Singapore</b>  Singapore Airlines – SQ601 - Business Terminal 1  Duration: 06 hours, 15 minutes, Airbus A350-900	
10.10 pm	Arrive Singapore Changi International Airport	
<b>SATURDAY 15 OCTOBER –</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>ATTENDEES</b>
12.05 am	<b>Flight – Singapore to Perth</b>  Singapore Airlines – SQ225 - Business, Terminal 3  Duration: 05 hours, 5 minutes, Boeing 787 Dreamliner	
5.10 am	Arrive Perth Terminal 1	
9.40 am	<b>Flight - Perth to Adelaide</b> Qantas - QF884 - Business Terminal 4  Duration: 02 hours, 45 minutes, Boeing 737-800	
2.55 pm	Arrive Adelaide	



# CONRAD TOKYO

MR PETER LABROPOULOS

Room Number 3117  
 Arrival Date 10/08/2022  
 Departure Date 10/12/2022  
 Adults / Children 1/0  
 Room Rate 33,000 JPY  
 Rate Plan PRRGRO  
 Frequent Flyer  
 Hilton Honors  
 Folio No./Check No. 1011275 A  
 Cashier ID SAKA/SATOKO

Confirmation Number 3287768265  
 INFORMATION BILL

CONRAD TOKYO 10/12/2022 9:42 AM

Date	Transaction Description	Transaction ID	Debit	Credit
10/08/2022	GUEST ROOM	8647186	33,000	
10/08/2022	517 15% SVC RM	8647186	4,950	
10/08/2022	516 10% C-TAX RM	8647186	3,795	
10/08/2022	435 ACCOMMODATION TAX	8647187	200	
10/09/2022	GUEST ROOM	8649502	33,000	
10/09/2022	517 15% SVC RM	8649502	4,950	
10/09/2022	516 10% C-TAX RM	8649502	3,795	
10/09/2022	435 ACCOMMODATION TAX	8649503	200	
10/10/2022	GUEST ROOM	8651849	33,000	
10/10/2022	517 15% SVC RM	8651849	4,950	
10/10/2022	516 10% C-TAX RM	8651849	3,795	
10/10/2022	435 ACCOMMODATION TAX	8651850	200	
10/11/2022	GUEST ROOM	8653599	33,000	
10/11/2022	517 15% SVC RM	8653599	4,950	
10/11/2022	516 10% C-TAX RM	8653599	3,795	
10/11/2022	435 ACCOMMODATION TAX	8653600	200	



# CONRAD TOKYO

MR PETER LABROPOULOS

JAPAN

Confirmation Number 3287768265  
INFORMATION BILL

Room Number	3117
Arrival Date	10/08/2022
Departure Date	10/12/2022
Adults / Children	1/0
Room Rate	33,000 JPY
Rate Plan	PRRGRO
Frequent Flyer	
Hilton Honors	
Folio No./Check No.	1011275 A
Cashier ID	SAKA/SATOKO

CONRAD TOKYO 10/12/2022 9:42 AM

Date	Transaction Description	Transaction ID	Debit	Credit
			Total	167,780
			Balance	0
				167,780 JPY

	Total Excluding TAX	TAX	TOTAL
Other Tax	¥0	¥800	¥800
C-Tax 10%	¥151,800	¥15,180	¥166,980
Non Taxable Amount	¥0	¥0	¥0
Total Invoice Amount			¥167,780

Guest Signature \_\_\_\_\_

The charges mentioned above include consumption tax and service charge.



# CONRAD TOKYO

THE HON TOM KOUTSANTONIS

Room Number 3327  
 Arrival Date 10/08/2022  
 Departure Date 10/12/2022  
 Adults / Children 1/0  
 Room Rate 33,000 JPY  
 Rate Plan PRRGRO

JAPAN

Frequent Flyer  
 Hilton Honors  
 Folio No./Check No. 1011274 A  
 Cashier ID TAYA1/YAMAZAKI

Confirmation Number 3287488315  
 INFORMATION BILL

CONRAD TOKYO 10/12/2022 2:48 PM

Date	Transaction Description	Transaction ID	Debit	Credit
10/08/2022	GUEST ROOM	8647387	33,000	
10/08/2022	517 15% SVC RM	8647387	4,950	
10/08/2022	516 10% C-TAX RM	8647387	3,795	
10/08/2022	435 ACCOMMODATION TAX	8647388	200	
10/09/2022	GUEST ROOM	8649706	33,000	
10/09/2022	517 15% SVC RM	8649706	4,950	
10/09/2022	516 10% C-TAX RM	8649706	3,795	
10/09/2022	435 ACCOMMODATION TAX	8649707	200	
10/10/2022	GUEST ROOM	8652000	33,000	
10/10/2022	517 15% SVC RM	8652000	4,950	
10/10/2022	516 10% C-TAX RM	8652000	3,795	
10/10/2022	435 ACCOMMODATION TAX	8652001	200	
10/11/2022	GUEST ROOM	8653764	33,000	
10/11/2022	517 15% SVC RM	8653764	4,950	
10/11/2022	516 10% C-TAX RM	8653764	3,795	
10/11/2022	435 ACCOMMODATION TAX	8653765	200	



# CONRAD TOKYO

THE HON TOM KOUTSANTONIS

Room Number 3327  
 Arrival Date 10/08/2022  
 Departure Date 10/12/2022  
 Adults / Children 1/0  
 Room Rate 33,000 JPY  
 Rate Plan PRRGRO  
 Frequent Flyer  
 Hilton Honors  
 Folio No./Check No. 1011274 A  
 Cashier ID TAYA1/YAMAZAKI

Confirmation Number 3287488315  
 INFORMATION BILL

CONRAD TOKYO 10/12/2022 2:48 PM

Date	Transaction Description	Transaction ID	Debit	Credit
			Total	167,780
			Balance	0
				167,780 JPY

	Total Excluding TAX	TAX	TOTAL
Other Tax	¥0	¥800	¥800
C-Tax 10%	¥151,800	¥15,180	¥166,980
Non Taxable Amount	¥0	¥0	¥0
Total Invoice Amount			¥167,780

Guest Signature \_\_\_\_\_

The charges mentioned above include consumption tax and service charge.

# Tax Invoice

QBT Pty Limited  
 ABN: 50 128 382 187  
 Level 7  
 175 LIVERPOOL STREET  
 SYDNEY NSW 2000

**Customer Details**

Name: SA DIT INV  
 (ABN: 92366288135)  
 GPO BOX 1533  
 ADELAIDE SA 5001

Passenger: Koutsantonis Anastasios Hon


**Invoice Details**

Invoice Number: 4209332  
 Invoice Date: 21-Sep-2022  
 QBT Booking Reference: 7848593 / 53GSSA  
 Customer Number: XXXXXXXXXX  
 Customer Reference/s: TB: JACQUELINE ARGIROU  
 Business Unit: MINISTER  
 KOUTSANTONIS OFFICE

**Product Details**

		Ex GST	GST	Total
	Description: International Air Tickets - Qantas	7836.08	0.00	7836.08
	Full Routing: ADL/SYD/HND			
	First Departure Date: 08 Oct 2022			
	Ticket No: 6725344947/1			
	Booking Class: C			
	Flight No: QF0744/QF0025			
	Taxes: \$118.08			

**Fee Details**

	Ex GST	GST	Total	
\$				
Total:	Ex GST	GST	Total	
	Total Tax Invoice	7,836.08	0.00	7,836.08

**Payment Details**

**Total Payment** **0.00**

# Tax Invoice

QBT Pty Limited  
 ABN: 50 128 382 187  
 Level 7  
 175 LIVERPOOL STREET  
 SYDNEY NSW 2000

**Customer Details**

Name: SA DIT INV  
 (ABN: 92366288135)  
 GPO BOX 1533  
 ADELAIDE SA 5001

Passenger: Koutsantonis Anastasios Hon


**Invoice Details**

Invoice Number: 4231038  
 Invoice Date: 28-Sep-2022  
 QBT Booking Reference: 7848593 / 53GSSA  
 Customer Number: XXXXXXXXXX  
 Customer Reference/s: TB: JACQUELINE ARGIROU  
 Business Unit: MINISTER  
 KOUTSANTONIS OFFICE

**Product Details**

		Ex GST	GST	Total
	Description: International Air Tickets - Asiana	108.80	0.00	108.80
	Full Routing: NRT/CN			
	First Departure Date: 12 Oct 2022			
	Ticket No: 6725425772/1			
	Exchange Ticket No: 3936947314			
	Booking Class: Y			
	Flight No: OZ0105			
	Taxes: \$108.80			

**Fee Details**

		Ex GST	GST	Total
	\$			
<b>Total:</b>		<b>Ex GST</b>	<b>GST</b>	<b>Total</b>
	Total Tax Invoice	108.80	0.00	108.80

**Payment Details**

**Total Payment** **0.00**

# Tax Invoice

QBT Pty Limited  
 ABN: 50 128 382 187  
 Level 7  
 175 LIVERPOOL STREET  
 SYDNEY NSW 2000

**Customer Details**


Name: SA DIT INV  
 (ABN: 92366288135)  
 GPO BOX 1533  
 ADELAIDE SA 5001

**Invoice Details**

Invoice Number: 4146806  
 Invoice Date: 02-Sep-2022  
 QBT Booking Reference: 7848593 / 53GSSA  
 Customer Number: XXXXXXXXXX  
 Customer Reference/s: TB: JACQUELINE ARGIROU  
 Business Unit: MINISTER  
 KOUTSANTONIS OFFICE

Passenger: Koutsantonis Anastasios Hon

**Product Details**

		Ex GST	GST	Total
	<b>Description:</b> International Air Tickets - All Nippon Air. <b>Full Routing:</b> ADL/SYD/HND <b>First Departure Date:</b> 08 Oct 2022 <b>Ticket No:</b> 3936947313/1 <b>Booking Class:</b> C <b>Flight No:</b> QF0744/NH0880 <b>Taxes:</b> \$653.77	8697.77	0.00	8697.77 CR

**Product Details**

		Ex GST	GST	Total
	<b>Description:</b> International Air Tickets - Asiana <b>Full Routing:</b> NRT/ICN <b>First Departure Date:</b> 12 Oct 2022 <b>Ticket No:</b> 3936947314/1 <b>Booking Class:</b> D <b>Flight No:</b> OZ0101 <b>Taxes:</b> \$101.80	864.80	0.00	864.80

**Product Details**

		Ex GST	GST	Total
	<b>Description:</b> Domestic Air Tickets - Qantas <b>Full Routing:</b> PER/ADL <b>First Departure Date:</b> 15 Oct 2022 <b>Ticket No:</b> 3936947323/1 <b>Booking Class:</b> D <b>Flight No:</b> QF0884 <b>Taxes:</b> \$25.65	1383.82	138.38	1522.20

**Fee Details**

		Ex GST	GST	Total
	QBT Domestic Offline Booking Fee	12.50	1.25	13.75



# Tax Invoice

QBT Pty Limited  
ABN: 50 128 382 187  
Level 7  
175 LIVERPOOL STREET  
SYDNEY NSW 2000

Total:	Ex GST	GST	Total
 Total Tax Invoice	10,958.89	139.63	11,098.52

## Payment Details

**Total Payment** **0.00**

# Tax Invoice/ Adjustment Note

QBT Pty Limited  
ABN: 50 128 382 187  
Level 7  
175 LIVERPOOL STREET  
SYDNEY NSW 2000

### Customer Details

Name: SA DIT INV  
(ABN: 92366288135)  
GPO BOX 1533  
ADELAIDE SA 5001

### Credit Note Details

Credit Note Number: 4559421  
Credit Note Date: 12-Jan-2023  
QBT Booking Reference: 7848593 / 53GSSA  
Customer Number: [REDACTED]  
Customer Reference/s: TB: JACQUELINE ARGIROU  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

Passenger: Koutsantonis Anastasios Hon

### Product Details



Description: International Air Tickets - All Nippon Air.  
Full Routing: ADL/SYD/HND  
First Departure Date: 08 Oct 2022  
Ticket No: 3936947313/1  
Exchange Ticket No: 3936947313  
Booking Class: C  
Flight No: QF0744/NH0880  
Taxes: -\$653.77

**Ex GST      GST      Total**

-8697.77      0.00      -8697.77

### Fee Details



Total:

**Ex GST      GST      Total**

Ex GST      GST      Total



Total Tax Invoice/Adjustment Note

-8,697.77      0.00      -8,697.77

### Payment Details

**Total Payment**

**0.00**



# Tax Invoice

QBT Pty Limited  
ABN: 50 128 382 187  
Level 7  
175 LIVERPOOL STREET  
SYDNEY NSW 2000

### Customer Details

Name: SADIT MINSTER KOUTSANTONIS INV  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Labropoulos Panagiotis Kostandinos Mr


### Invoice Details

Invoice Number: 4223949  
Invoice Date: 27-Sep-2022  
QBT Booking Reference: 7917487 / 6P5EIG  
Customer Number: [REDACTED]  
Customer Reference/s: TB: ARGIROU  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

### Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Qantas	6160.08	0.00	6160.08
	Full Routing: ADL/SYD/HND			
	First Departure Date: 08 Oct 2022			
	Ticket No: 6725405702/1			
	Booking Class: Y			
	Flight No: QF0744/QF0025			
	Taxes: \$118.08			

### Fee Details

		Ex GST	GST	Total
	QBT International Offline Booking Fee	75.00	0.00	75.00

Total:		Ex GST	GST	Total

	Total Tax Invoice	6,235.08	0.00	6,235.08
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### Payment Details

**Total Payment 0.00**

## Customer Details

Name: **SADIT MINSTER KOUTSANTONIS INV**  
(ABN: 92366288135)  
25 GRENFELL ST  
LVL 17  
ADELAIDE SA 5000

Passenger: Labropoulos Pangiotis Kostandinos Mr



## Invoice Details

Invoice Number: 4230997  
Invoice Date: 28-Sep-2022  
QBT Booking Reference: 7855542 / 6LISEN  
Customer Number: XXXXXXXXXX  
Customer Reference/s: TB: JACQUI  
Business Unit: MINISTER  
KOUTSANTONIS OFFICE

## Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Asiana	108.80	0.00	108.80
	Full Routing: NRT/ICN			
	First Departure Date: 12 Oct 2022			
	Ticket No: 6725425769/1			
	Exchange Ticket No: 3936947333			
	Booking Class: Y			
	Flight No: OZ0105			
	Taxes: \$108.80			

## Fee Details

	Ex GST	GST	Total
			
<b>Total:</b>	<b>Ex GST</b>	<b>GST</b>	<b>Total</b>
 Total Tax Invoice	108.80	0.00	108.80

## Payment Details

**Total Payment** **0.00**

## McNeill, Carly (DIT)

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**From:** McNeill, Carly (DIT)  
**Sent:** Monday, 6 February 2023 4:00 PM  
**To:** Dimas, Helen (DIT)  
**Cc:** Ruotolo, Nick (DIT)  
**Subject:** Foreign currency required for Spain / Italy trip - 11/2  
**Attachments:** Per Diem Allowance.docx

**OFFICIAL: Sensitive//SA CABINET**

Hi Helen,

The Minister and Snr Advisor, Evan Knapp are travelling to Spain and Italy at the end of this week. My apologies, travel was only approved by Cabinet this morning.

I have used the 2022/2023 ECA International Travel Allowance Rates to determine the allowance required. Can I please request 1280 Euro (640 Euro per traveller), as per my calculations attached.

Please let me know what other information you might require.

Many thanks,

**Carly McNeill**  
 Office Manager  
 Office of the Hon Tom Koutsantonis MP



**Government of South Australia**  
 Department for Infrastructure  
 and Transport

T 08 7133 1104  
 L14, 83 Pirie Street, ADELAIDE SA 5000 • GPO Box 1533, Adelaide SA 5001



The Department for Infrastructure and Transport acknowledges the Traditional Custodians of the Country throughout South Australia and recognises their continuing connection to land and waters. We pay our respects to the diversity of cultures, significance of contributions and to Elders past, present and emerging.

We are committed to creating a diverse and inclusive culture where everyone is valued and respected.

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*first peoples and nations, we recognise Aboriginal peoples as traditional owners and occupants of land and waters in South Australia and that their spiritual, social, cultural and economic practices come from their traditional lands and waters; and they maintain their cultural and heritage beliefs, languages and laws which are of ongoing importance; We pay our respects to their ancestors and to their Elders.*

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Rome and Madrid February 2023 – Per Diem Allowance calculated as at 2 February Itinerary using ECP 2022/23 Travel Allowance Rates

Xe Currency Converter as at 2 February

Currency Exchange Rates - International Money Transfer | Xe

	Currency	Breakfast	Lunch	Dinner	Incidentals	TOTAL per person per day
Sunday 12 February - Rome	EUR	-	19 (\$29.26)	42 (\$64.69)	18 (\$27.72)	79 EUR (\$121.67)
Monday 13 February - Rome	EUR	20 (\$30.80)	19 (\$29.26)	42 (\$64.69)	18 (\$27.72)	99 EUR (\$152.47)
Tuesday 14 February - Rome	EUR	20 (\$30.80)	-	-	-	20 EUR (\$30.80)
Tuesday 14 February - Madrid	EUR	-	19 (\$29.26)	38 (\$58.52)	16 (\$24.64)	73 EUR (\$112.42)
Wednesday 15 February - Madrid	EUR	16 (\$24.64)	19 (\$29.26)	38 (\$58.52)	16 (\$24.64)	89 EUR (\$137.06)
Thursday 16 February - Madrid	EUR	16 (\$24.64)	19 (\$29.26)	38 (\$58.52)	16 (\$24.64)	89 EUR (\$137.06)
Friday 17 February Madrid	EUR	16 (\$24.64)	19 (\$29.26)	38 (\$58.52)	16 (\$24.64)	89 EUR (\$137.06)
Saturday 18 February - Madrid	EUR	16 (\$24.64)	19 (\$29.26)	38 (\$58.52)	16 (\$24.64)	89 EUR (\$137.06)
Sunday 19 February - Madrid	EUR	16 (\$24.64)	-	-	-	16 EUR (\$24.64)
						<b>\$ 990 p.p converted to</b>
						<b>€643 EUR p.p</b>

640 Euro's p.p provided on 9 Feb.

1280 Euro's returned to Nick Ruotolo/Finance to return to office budget 1 March.