

Contractor Comms 12/11/2021

Subject: Future AGFMA – Preventative Maintenance work orders, and summary of recent communications

Hi All,

As we transition to the commencement of the Future AGFMA on 1 December 2021, your most recent interactions will likely have been with Ventia as our future Facilities Management Service Provider (FMSP), as they assist you through the Ventia prequalification processes.

Given the critical transition activities including training and various communications that have been emailed recently I thought it would be beneficial to consolidate in the below table and draw your attention to current activities.

On-boarding

It is great to see that many of you have registered to complete the pre-qualification and have, or are moving through the on-boarding process. We are tracking this closely and urge those who are still needing to lodge the pricing schedules or employee information in Ventia's Rapid Global system to do so with some urgency to be ready to commence with Ventia on 1 December 2021.

If you need assistance please reach out to Ventia who are best placed to provide immediate support on the following email futureagfma.procurement@ventia.com.

Ventia Training

Ventia has frequently communicated the importance that all key representatives have access to and are trained in the new Ventia system as soon as possible. Subcontractor Registration and relevant Ventia training needs to be completed before starting any work on the Future AGFMA.

For the training, you have the ability to assign employees to either an 'admin' or 'trades' role so that your employees can complete specific training modules as required.

If you are yet to register your company for Training, please do so by clicking on the following [Activation Link](#) and/or refer to additional information in the table below (specifically row #7).

Preventative Maintenance Work Schedules

Please note the change to receipt of the Preventative Maintenance Schedules. These will no longer be issued by Spotless or DIT Facilities Services. Ventia are issuing all of the December 2021 work order schedules by COB today 12 November 2021.

If you have not received an expected work order from Ventia please email futureagfma.procurement@ventia.com who will be best placed to urgently follow up your query.

Communications

We recognise that there have been quite a few communications to you over the past few months. This has been to ensure that you have all of the information you need to successfully on-board with Ventia, and then deliver work orders as issued by Ventia.

We have consolidated the main communications in the table below and want to draw your attention to rows #3 and #7 which provide important information on Training which needs to occur as a priority for all staff who are required to accept, issue and or complete work orders for the Future AGFMA.

#	Date	By	Communication	Summary of Information
1	8/09/2021	DIT	Reminder: Completing you pre-qualification questionnaire for Future AGFMA Communication 15 – Reminder to Complete you pre-qualification questionnaire for Future AGFMA	Complete pre-qualification ASAP Includes Copy of Ventia Letter and FAQs
2	20/10/2021	Ventia	Future AGFMA Update for Subcontractors – Issue 1	1. Training 2. Frequently Asked Questions
3	22/10/2021	Ventia	Future AGFMA Update for Subcontractors – Issue 2	1. On-boarding 2. Rapid Global 3. Subcontractor Rates 4. Training 5. Videos on Panorama (Videos 1-4) Panorama 1 - Systems Overview Panorama 2 - Panorama Mobile Panorama 3 - Claims Manager Panorama 4 - Rapid Global 6. FAQs
4	22/10/2021	DIT	Communication 16 - Future AGFMA Update – Urgent on-boarding requirements, and information on rates	Ventia on-boarding process – next step on-board information into Rapid Global to access training Contractor Rates Information – submit rates card to Ventia Rates review process
5	28/10/2021	Ventia	AFGMA Update for Subcontractors – Training, Issue 3	
6	1/11/2021	DIT	Communication - 18 Future AGFMA Update – Information on Rates (Email)	Pricing Schedule (Rates Card) – including table with comparison of current pricing rates and Future AGFMA rates Link to Fact Sheet – Contractor Rates under the Future AGFMA

7	1/11/2021	Ventia	Training Invitation and Instructions (sent as email)	Registration Training and Worker Role Assignment Step-by-Step Guide (Video attached to email)
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Please find the two below links which contain all State and Ventia communications if you need to refer back to any earlier communications

- State: [Contractor Communications - Department for Infrastructure and Transport - South Australia \(dit.sa.gov.au\)](#)
- Ventia: [Ventia | Welcome to the Future AGFMA Subcontractor EOI](#)

I hope you find this update useful.

As always if you have any further queries, please don't hesitate to reach out to the Future AGFMA Team on the following email address, DIT.FutureAGFMA@sa.gov.au.

Thank you for your continued involvement in the AGFMA.

Simon Morony

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Department for Infrastructure and Transport

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