

Role Statement



TITLE OF POSITION: Regional Area Supervisor
CLASSIFICATION LEVEL: OPS5

Organisation Overview

The Department of Planning, Transport and Infrastructure (DPTI) serves the South Australian community by providing safe, effective and efficient planning, transport and infrastructure networks across the state and facilitating development of the State's Infrastructure, in accordance with South Australia's Strategic Plan and the State Infrastructure Plan.

DPTI is a values based organisation and relies on its people to live the values through positive behaviours to improve outcomes for employees and all South Australians.

By working together we capitalise on a unique and powerful opportunity – to connect with every part of our community and deliver positive outcomes every day.

Division

Safety and Service Division comprises four directorates: Transport Operations, Asset Management, Infrastructure Delivery and Regulation.

This role belongs within the Asset Management Directorate which:

- Develops and implements infrastructure strategies and initiatives for the portfolio
- Develops asset management strategies, including preparing, managing and maintaining asset registers and asset information systems
- Provides a systematic and coordinated approach to optimally sustain portfolio infrastructure
- Maximizes the value and delivery of infrastructure and assets over their whole of life
- Provides governance review mechanisms including performance monitoring
- Delivers the maintenance of assets to increase asset performance and return on investment, including building facilities, rail infrastructure and rolling stock, road network, marine facilities & fleet, plant and equipment.

Role Overview

The Regional Area Supervisor is accountable for leading a safety first approach to delivery of outback roads maintenance. The position is accountable for coordination and regular on-site supervision of outback two person maintenance patrols that work an 18/10 roster. The Regional Area Supervisor is accountable for the delivery of maintenance, to time, quality and cost, ensuring compliance with departmental systems, work health and safety, human resources and environmental standards, developing workforce capabilities and/or undertaking a range of activities associated with the management of complex high value contracts.

Directorate:
Position Number:
ANZCO Code:
Location: #OPS5 Template 11591925



Government of South Australia
Department of Planning,
Transport and Infrastructure

Key Outcomes of the Role

The Regional Area Supervisor is required to undertake a wide range of activities which may include all or any of the following:

- a. Coordinating and providing specialist support for large and complex operational or technical work programs, services and projects that are consistent with agency strategies, policies and priorities and deliver the Section's objectives.
- b. Providing supervision, guidance or training to operational staff to facilitate the delivery of very large operational work programs, services and projects including coordinating complex work activities, resources and assets.
- c. Contributing to the delivery of a range of operational planning functions that support the achievement of the Section's objectives, including undertaking complex investigations and delivering expert input into reports and performance benchmarking.
- d. Contributing to the planning of operational work programs, services and projects and where required undertaking investigations and preparing reports and recommendations
- e. Providing specialist operational advice, to internal and external stakeholders, including contributing to the delivery of program related or technical support and guidance to inform high level decision making and resolve complex issues.
- f. Liaising and negotiating with internal and external stakeholders, suppliers and service providers, which facilitates the ongoing effective performance of large and complex operational or technical work programs, services and projects.
- g. Contributing specialist technical or operational input into the development and implementation of policies, strategies, standards, guidelines and procedures that support the achievement of program or section goals and objectives.
- h. Contributing to a safe, diverse and healthy work environment free from discrimination and harassment by working in accordance with legislative requirements, the [Code of Ethics for the South Australian Public Sector](#), equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements.
- i. Contributing to a high standard of customer service for internal and external clients and quality management and risk.

Special Conditions and Essential Requirements

Qualifications / Licences

- a. Nil.

Person Capabilities

- a. Demonstrated ability to work respectfully and effectively with Aboriginal and Torres Strait Islander people and an understanding of Aboriginal cultural values and social issues and ensuring programs and services are accessible and meet Aboriginal community needs.
- b. Demonstrates a commitment to communicating and facilitating cultural change by influencing the workforce to actively engage and exhibit behaviours reflecting the DPTI values including:

- i. **Collaboration** – “At DPTI we work collaboratively as one team to serve the South Australian Community. This means our diversified teams work together to achieve our shared goals.”
 - ii. **Honesty** – “At DPTI we are honest, open and act with integrity. This means we are truthful, sincere and transparent in our decision making and act at all times in such a way as to uphold the trust of the people we work with.”
 - iii. **Excellence** – “At DPTI we are committed to excellence in everything we do. This means we use our energy, skills and resources to make whatever we’re doing the best. We are committed to ensuring the Health and Safety of our employees and customers.”
 - iv. **Enjoyment** – “At DPTI we enjoy our work and recognise our success. This means we have fun at work, celebrate our achievements and foster an environment where our people can thrive”.
 - v. **Respect** – “At DPTI we respect, understand and value ourselves and every person in our business. This means we listen, embrace diversity in others and have a consistent application in our approach to one another.”
- c. Facilitates a culture of integrity, professional accountability and diversity across the department and across government, and through community interactions in line with the SA Government's Code of Ethics and the *Equal Employment Opportunity Act 1987*.
 - d. Demonstrates commitment and accountability to the implementation of the Premier's Safety and Wellbeing Declaration and requirements of the *Work Health and Safety Act 2012*, utilising AS/NZS ISO31000:2009 Risk Management or equivalent.
 - e. Leads and supports a large group of either trade or field based employees, by providing On the Job training and mentoring, to ensure on time delivery of quality performance objectives for complex or technical work programs.
 - f. Significant experience in planning and managing the delivery of very large and complex operational programs, services, projects, processes, systems and resource management functions to meet business needs and strategies.
 - g. Proven ability to work under limited direction and exercise managerial responsibilities for a very large trade or field based work program or operation, including identifying and delivering operational performance outcomes and setting priorities to achieve objectives.
 - h. Demonstrated ability to communicate effectively, succinctly and accurately, in writing and verbally, in a professional and tactful manner including negotiating and formulating appropriate solutions to complex operational problems.

Delegate Approval

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Name

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Signature

Date: / /