

FAMIS Functions Defined

| Agency Functions | Description |
|--------------------------|--|
| Enquiry of FAMIS data | View job information |
| Work Request Creation | Create planned and unplanned jobs |
| Modify Accounting Data | Amend job information – account codes, cost categories, general references |
| Release of Planned Work | Releasing planned work requests to be allocated a job number |
| Acceptance of Cost Claim | Acceptance that the work has been performed correctly |
| Approval of Cost Claim | Authorise job for payment to FM Service Provider |

| Agency Specific Profiles | Description |
|--------------------------|---|
| 6. Health Gatekeeper | Profile reserved for SA Health Gatekeepers only |
| 7. DECD School User | Profile reserved for schools only |

| FACILITIES MANAGER (FM) Service Provider Functions | Description |
|---|--|
| Enquiry of FAMIS data | View job information |
| Invoicing | Assign invoices and authorise tax invoices |

DIT Office Use Only

| Agency Profile No. | Associated Doing Role |
|--------------------|-------------------------|
| 1 | AGENCY_ENQ |
| 2 | AGENCY_AGREE |
| 3 | AGENCY_ACCEPT |
| 4 | AGENCY_APPROVE |
| 5 | AGENCY |
| 6 | AGENCY_SUPER_GATEKEEPER |
| 7 | AGENCY_DECD |
| FM Profile No. | Associated Doing Role |
| 1 | FACMGR_ENQ |
| 2 | FACMGR |
| DIT Profile No. | Associated Doing Role |
| 1 | Hotline |
| 2 | Contract |