



# Minutes of Meeting

Meeting No. 55

<b>Date</b>	Thursday 2 April 2020 at 1.00pm
<b>Venue</b>	Skype Meeting
<b>Members</b>	Michael Lennon (Chair), Helen Dyer (Skype), Craig Holden, Allan Holmes (Skype), Sally Smith (Ex Officio)
<b>In Attendance</b>	Amanda Harfield, Alison Gill, Emma Williams (DPTI)
<b>Presenters</b>	<b>DPTI Staff:</b> Sally Jenkin, Amanda Harfield, Ray Partridge, Anita Allen, Emma Williams

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## 1. GENERAL BUSINESS

### 1.1. Welcome and Apologies

The Chair welcomed all in attendance to the meeting.

### 1.2. Declaration of Conflict of Interest / Gifts and Benefits

Nil.

### 1.3. Action Register

The Commission noted the status of the Action items.

### 1.4. Chair's Report

The Commission noted the Chair's update.

### 1.5. SCAP Minutes and Confidential Minutes for Noting – 19 & 26 March 2020

The Commission noted the SCAP minutes and confidential minutes of the 19 & 26 March 2020 meetings.

## 2. CORRESPONDENCE

Nil.

## 3. MATTERS FOR ADVICE TO MINISTER

### 3.1. Devon Park Residential Development Plan Amendment – Car Parking Policy (confidential item)

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 2 April 2020.

#### **4. MATTERS FOR DECISION**

##### **4.1. Building Technical Panel - Delegations**

Amanda Harfield addressed the Commission on the report.

The Commission resolved to:

1. Delegate pursuant to Section 30 of the *Planning, Development and Infrastructure Act 2016* to the Building Technical Panel the functions, powers and duties under the *Planning, Development and Infrastructure Act 2016* as set out in the Instrument of Delegation in Attachment 1; and
2. Delegate pursuant to Section 30 of the *Planning, Development and Infrastructure Act 2016* to the Building Technical Panel the functions, powers and duties under the *Planning, Development and Infrastructure (General Regulations) 2017* as set out in the instrument of Delegation in Attachment 1.

##### **4.2. Quarterly Risk Register Review (confidential item)**

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 2 April 2020.

#### **5. MATTERS FOR NOTING**

##### **5.1. Planning Reform Implementation Program Update (confidential item)**

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 2 April 2020.

##### **5.2. SPC Communications and Engagement Report**

Emma Williams addressed the Commission on the report.

The Commission noted the SPC Communications and Engagement report.

#### **6. ANY OTHER BUSINESS**

##### **6.1 SCAP Practice & Operating Directions (confidential item)**

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 2 April 2020.

#### **7. MEETING FINALISATION**

##### **7.1. Meeting Evaluation**

Sally Smith evaluated the meeting.

##### **7.2. Next Meeting**

Thursday 16 April 2020 at 12.30pm via Skype.



**7.3. Confirmation of Minutes and Confidential Minutes**

The Commission resolved that the Minutes and Confidential Minutes of this meeting held today be confirmed as a true and accurate record.

**7.4. Meeting close**

The Chair thanked all in attendance and declared the meeting closed at 2.38pm.

Confirmed 02/04/2020

A handwritten signature in cursive script that reads "Michael Lennon".

**Michael Lennon**  
Chair