

# Minutes of Meeting

**Held on Thursday, 3 August 2017 at 10.00am**  
**Level 5, 50 Flinders Street, Adelaide (Dr Paul Hughes Meeting Room)**

**MEMBERS:** Tim Anderson QC (Chair)  
Matt Davis  
Fairlie Delbridge  
Janet Finlay  
Allan Holmes  
Michael Lennon  
Sally Smith (Ex Officio)

**IN ATTENDANCE:** Andrew McKeegan (Chief Development Officer – DPTI)  
Anita Allen (Manager, Planning Reform – DPTI)  
Rosie Bolingbroke (Unit Manager, Governance – DPTI)

**PRESENTERS:** Sarah Elding (Project Lead, State Planning Policies – DPTI) (Item 5.1)  
Jason Bailey (Project Lead, Planning and Design Code – DPTI) (Item 6.1)  
Anya Hart (Project Lead, Community Engagement Charter – DPTI) (Item 6.2)

**APOLOGIES:** Nil

## **1. MEETING FORMALITIES**

### **1.1 Open the Meeting**

The Chair opened the meeting at 10.00am, welcomed all in attendance and noted there were no apologies.

### **1.2 Chair's Report**

The Chair presented his report to the Commission.

### **1.3 Declaration of Conflicts of Interest**

There were no conflicts of interest noted.

## **2. CONFIDENTIAL MATTERS**

### **2.1 Transitional Arrangements**

Confidential item.

## **3. STRATEGIC MATTERS**

Nil

## **4. MATTERS FOR ADVICE TO MINISTER**

Nil

## **5. MATTERS FOR NOTING**

### **5.1 State Planning Policies**

Ms Elding joined the meeting to present on the State Planning Policies.

The Commission noted the presentation and paper regarding the introduction of the State Planning Policies.

## **6. MATTERS FOR DECISION**

### **6.1 The Planning and Design Code**

Mr Bailey joined the meeting to present on the Planning and Design Code.

The Commission noted that the establishment of the Planning and Design Code is a key component of the Planning Reforms for South Australia.

#### **It was resolved that:**

- a. The Commission note the Planning and Design Code Framework as a suitable basis for progression of the preparation of the Code.
- b. The Commission support the Department's intent to consult with Local Government, industry and the community using the Planning and Design Code Framework.
- c. The Department provide a report on the work program and resourcing for the development of the Planning and Design Code.

### **6.2 Initiation of the Community Engagement Charter**

Ms Hart joined the meeting to present on the initiation of the Community Engagement Charter.

Ms Allen provided an update on the consultation process to initiate the Community Engagement Charter including the outcomes from the weekend community panel and the process to further refine the Community Engagement Charter.

Discussion was held on the proposed process to initiate the Community Engagement Charter.

#### **It was resolved to:**

- a. Initiate a proposal to prepare the Community Engagement Charter in accordance with Section 45(1) of the *Planning, Development and Infrastructure Act 2016*.
- b. Engage with stakeholders on the output from the community panel and practitioner groups to further refine a draft Charter.
- c. Following engagement with stakeholders formally consult in accordance with Section 45(2)(b) of the *Planning, Development and Infrastructure Act 2016*.
- d. Appoint a working group of the Commission to prepare an engagement plan and finalise the Charter for public consultation, with support from the Department.

- e. Advise the Minister of the intention to continue to engage with stakeholders on development of the draft Community Engagement Charter.

**7. GENERAL BUSINESS**

**7.1 Correspondence**

Nil

**8. OTHER BUSINESS**

The following matters were discussed:

- The Chair requested that members provide details of any matter to be included in the Legal Advice Agenda topic for discussion with Richard Dennis.
- The Chair advised that the ground floor meeting room should be complete by end October 2017.
- It was agreed that the Strategy Plan be added to the next meeting's Agenda for noting.

**9. CONFIRMATION OF THE MINUTES OF THE MEETING**

**It was resolved** that the Minutes of this meeting held today be confirmed.

**10. MEETING CLOSED:** 2.45pm

**11. NEXT MEETING:** Thursday, 17 August 2017 at 9.30am

Confirmed as a true and accurate record:



Tim Anderson QC  
Chair

3 August 2017