

Recorded Ceiling Types

This Guide Note provides information on the recommended process required to consistently record ceiling data in the Strategic Asset Management Information System (SAMIS):
https://dit.sa.gov.au/facilities_management/agfma_information_systems/samis

A good knowledge of system behaviour and asset class requirements is required in conjunction with the use of SAMIS Guide Notes.

For assistance contact: DIT.AGFMAServiceDesk@sa.gov.au

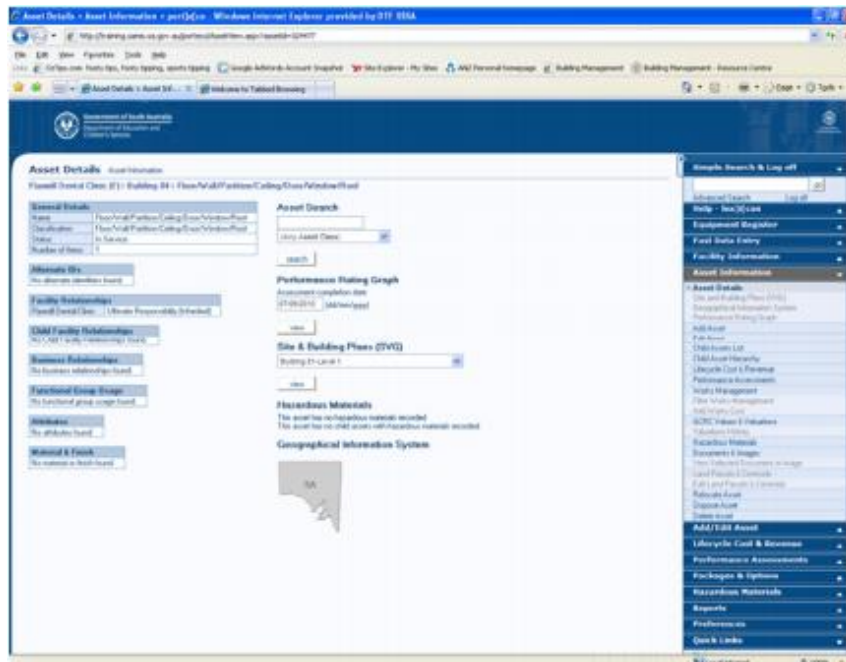
1. Step by Step Instructions

1. Add the 'Ceiling Covering' type at the building level.
2. Do this by navigating to the building level using the Child Asset Hierarchy. This example shows the options for entering data for building 4 at the 'Flaxmill Primary School.'



3. Click on the link for **Floor / Wall / Partition / Ceiling / Door / Roof**.
4. This will take you to the **Asset Details screen** (see overleaf).

1. Asset Details screen



2. Select 'Add Asset' from the toolbox on the right of screen.

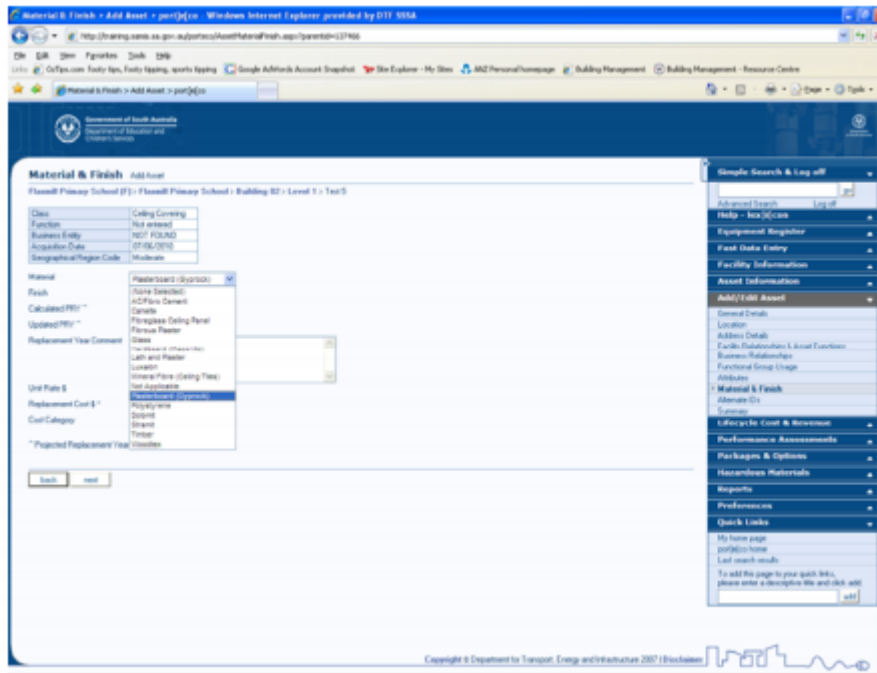
3. Choose the Asset Class 'Ceiling.'



4. Then enter the remaining attributes:

- A. 'Name'
- B. Select 'Type' from the list. Either 'Fixed, Suspended, Eaves or Acoustic'.
- C. Status i.e. 'In Service'.
- D. **Acquisition date:** dd/mm/yyyy and click 'Next.' (Commission date auto added)

5. Once **Ceiling Type** has been saved, click on the 'Materials and Finish' toolbox item:



A. Select the **Material type** from the pull-down menu i.e. plasterboard (gyprock).

B. Enter **Projected Replacement Year (PRY)** yyyy

C. Enter **Replacement cost** in dollars (no commas or \$)

D. Add any **comments**.

















E. Select **next**.

6. Enter **Alternative IDs** if required or press next.

7. Press 'Save'.

YOU HAVE NOW ADDED YOUR CEILING TYPE AND MATERIAL TO THE BUILDING LEVEL.
ANY EXCEPTIONS SHOULD BE ADDED AT THE ROOM LEVEL.

2. Ceiling Materials Guide

<p><i>AC/ Fibro Cement</i></p>  <p>Fibrous Asbestos Cement</p>	<p><i>Fibrous Plaster</i></p>  <p>Plaster on canvas backing</p>	<p><i>Luxalon</i></p>  <p>Luxalon Metal Systems</p>	<p><i>Solomit</i></p>  <p>Wire and exposed straw</p>
<p><i>Caneite</i></p>  <p>sugar cane and plywood</p>	<p><i>Glass</i></p>  <p>Glass ceiling</p>	<p><i>Mineral Fibre Tiles</i></p>  <p>Acoustic ceiling tiles</p>	<p><i>Stramit</i></p>  <p>Fibre with timber backing</p>
<p><i>Fiberglass Ceiling Panel</i></p>  <p>Panels made of fiberglass</p>	<p><i>Hardboard (Masonite)</i></p>  <p>compressed wood chips</p>	<p><i>Plasterboard (Gyprock)</i></p>  <p>gypsum plaster panels</p>	<p><i>Timber</i></p>  <p>Timber panels</p>
<p><i>Fibrous Plaster</i></p>  <p>Ceiling panels</p>	<p><i>Lath and Plaster</i></p>  <p>Plaster on timber beams</p>	<p><i>Polystyrene</i></p>  <p>Tiles used for sound proofing</p>	<p><i>Woodtex</i></p>  <p>Compressed timber panels</p>

These images are intended as a general guide only. Direct any ceiling material queries to:
DIT.AGFMAServiceDesk@sa.gov.au