



Future AGFMA Newsletter #3

This Newsletter provides key updates and information regarding transition activities leading up to service commencement by Ventia on 1 December 2021. It has been developed specifically for Participating Agency representatives who support the facilities management activities of their Agencies. This includes any site representatives who coordinate facilities management works for individual sites.

For information provided in previous Future AGFMA Newsletters, please refer to the following links:

- [Future AGMFA Newsletter #1](#)
- [Future AGFMA Newsletter #2](#)

Ventia Systems Training

Ventia has commenced training with Participating Agency users on their ICT system solution (Panorama). If you haven't already received an invitation to training, but were expecting one, please contact your [Participating Agency Lead](#).

Training is being provided throughout November 2021 and will continue to be made available after service commencement on 1 December 2021. Training will comprise a combination of online modules and Microsoft Teams webinar sessions (in the third and fourth week of November).

The training modules available to you will depend on your user profile/persona. Please refer to the list of [Training Modules for Users](#) for further details.

For all previous training updates, please refer to the following [Ventia](#) Newsletters:

- [Future AGFMA – Ventia Update Issue 1 - 15 October 2021](#)
- [Future AGFMA – Ventia Update Issue 2 - 18 October 2021](#)
- [Future AGFMA – Ventia Update Issue 3 – 25 October 2021](#)
- [Future AGFMA – Ventia Update Issue 4 – 28 October 2021](#)
- [Future AGFMA – Ventia Update Issue 5 – 2 November 2021](#)

If you have questions about training, please contact your respective Participating Agency Lead.

FAQs

Please see the link to Ventia's FAQ for answers to common questions about the transition to the Future AGFMA: [Future AGFMA Participating Agency Frequently Asked Questions – 5 November](#).



Service Delivery Plans Process 2021/22

In [Newsletter #2](#) we provided information including that Ventia will deliver the current Participating Agencies' approved Service Delivery Plans (SDPs) aligned with the existing AGFMA Technical Data Sheets (TDS) from 1 December 2021 until 30 June 2022.

Contractors performing scheduled maintenance will begin to receive work orders via the Ventia system from mid-November 2021.

Reminder: the continuation of SDPs does not include Soft Facilities Management (FM) Services.

As previously communicated via the Participating Agencies Future AGFMA Forum (PAFAF) and Fact Sheet (linked below), Soft FM Services will not be delivered under the Future AGFMA commencing 1 December 2021 and Participating Agencies are required to engage these services via alternative arrangements. Agencies should review their Preventative Maintenance Programs to ensure alternative arrangements are in place for the delivery of Soft FM.

For more information regarding the SDP process, please see the Fact Sheet - [Service Delivery Plan Continuation for 2021-22](#).

For more information regarding Soft FM services, please see the Fact Sheet - [Soft Facilities Management & Building Maintenance](#).

Memorandum of Administrative Arrangement

In [Newsletter #2](#) we advised that the MoAA has been developed to ensure transparency and agreement of roles and responsibilities under the Future AGFMA and includes additional information on roles and responsibilities, Key Performance Indicators and the Priority Regime. The Chief Executive (or nominated Delegate) of all Participating Agencies has been invited to execute the MoAA, to be returned by Mid-November 2021.

Please note fees have been provided to your Chief Executive in a separate letter in line with the annual fee notification process specified in the MoAA.

Useful information and links

Further information can be found on the [Ventia](#) and [Future AGFMA website](#).

A range of Fact Sheets which provide information on key Future AGFMA topics are published, with new Fact Sheets added regularly, on the [Existing AGFMA Website](#) and [Future AGFMA Website](#). Please refer to the [Future AGFMA Newsletter #2](#) for a list of those currently available.

Agency Representatives are encouraged to [subscribe for updates](#).

