

**Domestic/Regional Travel – April 2018**

**Chief Executive of the Department of Planning, Transport and Infrastructure**

No of travellers	Destination	Reasons for Travel	Travel Itinerary <sup>1</sup>	Cost of Travel <sup>2</sup>	Travel Receipts <sup>3</sup>
1	Sydney	Meeting with Infrastructure Australia, Roads and Maritime Services, Infrastructure NSW	See attached	\$1,528.00	attached

Approved for publication – 7 June 2018

Example disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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<sup>1</sup> Scanned copies of itineraries to be attached (where available)

<sup>2</sup> Excludes salary costs

<sup>3</sup> Scanned copies of all receipts/invoices to be attached

[VIEW YOUR ITINERARY ONLINE](#)

Trip on 12 Apr 18

Trip locator: **AKICDO**

Date: **09 Apr 18**

Traveler **Ms Julienne TEPOHE**  
 Service Center **CWT Service Centre Australia**  
 33 KING WILLIAM STREET ADELAIDE SA  
 5000  
 Direct +61 8 8124 9360  
 Emergency Travel +61 8 8124 9360  
 Service \*Additional service fees may apply  
 Fax +61 8 8127 8027  
 Email [sagdom.adl.au@contactcwt.com](mailto:sagdom.adl.au@contactcwt.com)

**YOUR TRIP IS NOW FULLY CONFIRMED**

**Air E-Ticket Issued**  
 0812640031906  
 0812640031952

**Hotel Confirmation**  
 MEDINA SYDNEY MARTI CI2K9S15

**⚠ IMPORTANT INFORMATION**

Please note a printed version of this document may be required by authorities to access check-in areas. The information provided is correct at the time of sending.

By offering travel to particular international destinations, CWT does not represent or warrant that travel to such destinations is advisable or without risk, and is not liable for damages or losses that may occur from travel to such destinations. You are responsible for ensuring that you meet foreign entry requirements and that your travel documents, such as passports and visas (transit, business, tourist, and otherwise), are in order and any other foreign entry requirements are met. CWT has no special knowledge regarding foreign entry requirements or travel documents. We urge customers to review travel prohibitions, warnings, announcements, and advisories issued by the relevant governments prior to booking travel to international destinations. When you receive your travel document, please verify it immediately. If you have any questions, contact your Service Center.

**⚠ CHECK IN AND SECURITY INFORMATION**

Please allow sufficient time for check-in and security procedures – minimum times vary according to suppliers, airports, train stations. Recommended times can be found on supplier website or via CWT if required.

**ONLINE SERVICE** (Please note some suppliers may not offer the service on some of their routes)

**Qantas Airways:** Check in - Time limits |

Thu 12 April, 2018

E-Ticket **0812640031906** / Booking Reference **OULZ6A**



**Flight QANTAS AIRWAYS QF738**

DEPARTURE **Adelaide (ADL - Terminal MAIN)**

ARRIVAL **Sydney Kingsford Smith (SYD - Terminal 3 DOMESTIC)**

**09:15 - 12 Apr 18**

**11:35 - 12 Apr 18**

Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	01:50 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Refreshment
Seat	Not specified		
Class	Business (J)		
Free baggage allowance for adult traveler		Not specified	
Notes:			

Thu 12 April, 2018

Confirmation **CI2K9S15**



**Hotel MEDINA SYDNEY MARTI**

LOCATION **1 HOSKING PLACE, SYDNEY AU 02000, AU** CONTACT

Tel. **61-2-92246400**

Fax **61-2-92246499**

Booking status	Confirmed	Night(s)	2	
Departure date	Sat 14 Apr 18	Room rate	12 Apr	AUD 273.60
Room type	Standard room - One queen size bed (C1Q)		13 Apr	AUD 201.60
Rate description	CARLSON WAGONLIT 1 BEDROOM QUEEN AND SOFA - SOFA BED EXTRA FEE - BALCONY - LOUNGE DINING AREA FULLY EQUIPPED KITCHEN AIR-CONDITIONING - LCD TV - FOXTEL - BROADBAND IN-ROOM SAFE - TEA COFFEE MAKING FACILITIES ROOM ONLY	Total amount		AUD 475.20
Guaranteed	YES			
Rate code	CW8			
Cancellation policy	01D CANCEL 1 DAYS PRIOR TO ARRIVAL			
Notes:				

PAYMENT CHARGEBACK TO CWT  
GUARANTEED BY CWT  
CANCELLATION POLICY PLEASE SEE DETAILS BELOW IN NOTES FIELD  
CANCELLATION RULES CXL 1400 HTL TIME ON 11APR18-FEE 1  
NIGHT-INCL TAX-FEES CXL BY 2PM 24 HRS BEFORE ARRIVAL -CXL FEE  
EQUAL TO 1 NIGHT  
COST/NIGHT ROOM 273.60 AUD RATE CHANGE DURING THE STAY  
CHARGEBACK ROOM ONLY ONE BEDROOM

Mon 16 April, 2018

E-Ticket **0812640031952** /Booking Reference **OULZ6A**



**Flight QANTAS AIRWAYS QF735**

DEPARTURE **Sydney Kingsford Smith (SYD - Terminal 3** ARRIVAL **Adelaide (ADL - Terminal MAIN)**  
DOMESTIC)  
**07:00 - 16 Apr 18** **08:40 - 16 Apr 18**  
Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	02:10 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Breakfast
Seat	Passenger		
Class	Not specified		
Free baggage allowance for adult traveler	Business (D)	2PC (Pieces)	

Notes:

**GENERAL INFORMATION**

AIRFARE NOTE - IF YOUR RESERVATION INCLUDES AIR TRAVEL THE FARE QUOTED IS NOT GUARANTEED AND IS SUBJECT TO CHANGE UNTIL ALL TICKETS HAVE BEEN ISSUED AND E-TICKET RECEIPT VALIDATED AGAINST QUOTED AMOUNT. THE QUOTED AIRFARE MAY INCREASE AT THE TIME OF TICKETING BY THE MERCHANT FEE, SUBJECT TO THE AIRLINES/AIRFARE PAYMENT RESTRICTIONS.

ETICKETS - WE STRONGLY ADVISE YOU CARRY A PRINTED COPY OF YOUR ETICKETS FOR INTERNATIONAL TRAVEL. ACCESS TO YOUR ETICKET IS AVAILABLE ON YOUR FINAL ITINERARY.

WE RECOMMEND THE FOLLOWING AIRPORT CHECK-IN TIMES  
DOMESTIC - 45 MINUTES PRIOR  
INTERNATIONAL BUSINESS/FIRST CLASS - 90 MINUTES PRIOR  
INTERNATIONAL ECONOMY CLASS - 2 HOURS PRIOR

PRIVACY NOTE - ALL INFORMATION PROVIDED BY YOU, OR ANY OTHER PARTY SUCH AS YOUR EMPLOYER TO CWT WILL BE USED BY CWT, ITS RELATED COMPANIES AND OTHER TRAVEL SERVICE PROVIDERS REQUIRING THIS INFORMATION, IN ORDER TO MAKE AND PROCESS YOUR REQUESTED TRAVEL ARRANGEMENTS. A COPY OF CWTS PRIVACY/DATA PROTECTION POLICY CAN BE OBTAINED ONLINE AT [HTTP://WWW.CARLSONWAGONLIT.COM](http://www.carlsonwagonlit.com) . PLEASE NOTE THAT AIRLINES MAY BE REQUIRED BY LAW TO PASS INFORMATION CONTAINED IN THIS RESERVATION TO CUSTOMS AND IMMIGRATION AUTHORITIES WHEN REQUESTED.

CARLSON WAGONLIT TRAVEL STRONGLY RECOMMENDS THAT ALL TRAVELLERS VISIT THE AUSTRALIAN DEPT OF FOREIGN AFFAIRS AND TRADE WEBSITE [WWW.SMARTTRAVELLER.GOV.AU](http://www.smartraveller.gov.au) . FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT [WWW.CIBTVISSAS.COM.AU/CWTVISATC](http://www.cibtvissas.com.au/cwtvisatc)

CWT, IN PROVIDING VARIOUS TRAVEL SERVICES ACTS SOLELY IN ITS CAPACITY AS THE AGENT OF TRAVEL SUPPLIERS. CWT DOES NOT GUARANTEE NOR IS LIABLE THAT SERVICES WILL BE PROVIDED BY ANY SUPPLIER. CWT CANNOT GUARANTEE THAT CHANGES NOT LIMITED TO PRICE, SCHEDULE, AND EQUIPMENT MAY RESULT IN SUBSEQUENT PAYMENT. CWT DISCLAIMS ALL LIABILITY FOR ERRORS OR BIAS IN BOOKING/INFORMATION WHICH IS NOT UNDER ITS CONTROL.

IMPORTANT INFORMATION FOR AUSTRALIAN TRAVELERS TO USA IF TRAVELING TO THE USA UNDER THE VISA WAIVER PROGRAM, APPLY FOR AUTHORISATION 72 HOURS PRIOR TO DEPARTURE AT ESTA WEB SITE [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta) FOR OTHER NATIONALITIES - [HTTP://TRAVEL.STATE.GOV/VISA](http://travel.state.gov/visa)

INSURANCE INFORMATION -  
INSURANCE COVER IS PROVIDED BY SAICORP FOR OVERSEAS AND INTERSTATE TRAVEL ON SA GOVERNMENT BUSINESS FOR A MAXIMUM OF 180 DAYS. IF YOU REQUIRE ASSISTANCE ANYWHERE IN THE WORLD, CONTACT THE LOCAL TELEPHONE OPERATOR AND ASK FOR A REVERSE CHARGE CALL TO ACCIDENT AND HEALTH INTERNATIONAL ON 61 2 99786666 AND QUOTE POLICY NUMBER 0023171  
FOR MORE INFORMATION PLEASE CONTACT SAICORP  
TELEPHONE 08 8226 9444  
EMAIL [SAICORP2@SA.GOV.AU](mailto:SAICORP2@SA.GOV.AU)  
WEBSITE - [HTTP://WWW.SAFA.SA.GOV.AU/](http://www.safa.sa.gov.au/)

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CWT AFTER HOURS EMERGENCY CONTACT NUMBERS  
WITHIN AUSTRALIA 1300 781 018  
OUTSIDE AUSTRALIA 61 8 8124 9360  
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-----AIRLINE CREDIT CARD SURCHARGE-----  
AIRLINES BOOKED AND TICKETED IN AUSTRALIA AND PAID FOR  
USING A CREDIT, CHARGE OR DEBIT CARD MAY BE SUBJECT TO  
A SURCHARGE APPLIED BY THE AIRLINE AT TIME OF TICKETING  
THE RESERVATION SYSTEM IS UNABLE TO ESTABLISH THE FORM  
OF PAYMENT AT THE TIME OF QUOTING THEREFORE THE CHARGE  
TO YOUR CARD MAY VARY DEPENDING ON THE FORM OF PAYMENT  
USED AND THE DESTINATION  
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PLEASE SEE VIRGIN AUSTRALIA PRIVACY STATEMENT FOR  
FLIGHT BOOKINGS AND PRIVACY POLICY FOR DETAILS ON HOW  
YOUR PERSONAL INFORMATION WILL BE HANDLED. AVAILABLE AT  
WWW.VIRGINAUSTRALIA.COM/PRIVACY  
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CARLSON WAGONLIT ABN 83069087538  
----- ITINERARY QUOTE -----

FARE QUOTE NUMBER 1  
ATTENTION-TRAVEL BOOKER DPTI  
DATE QUOTED-09APR18  
CONSULTANT NAME-GRAHAM  
AIRLINE-QANTAS AIRWAYS  
ROUTING-ADL / SYD  
FARE BASIS-JPTSAG03  
MUST BE ISSUED BY-09APR18  
-BASE FARE - AUD 1095.00 DISCOUNT - 0.00  
-TAX - AUD 24.89  
-GST - AUD 111.99  
-TOTAL - AUD 1231.88

.\*ALL PRICES SUBJECT TO CHANGE AT ANYTIME WITHOUT NOTICE\*

----- END QUOTE -----

VALID ON QF SERVICES  
DATE, ROUTE AND BOOKING CLASS CHANGES ARE PERMITTED.  
NO CHANGE FEE APPLIES.  
ANY FARE AND TAX DIFFERENCE APPLIES  
NAME CHANGE IS PERMITTED  
FULL REFUND IS PERMITTED.

----- ITINERARY QUOTE -----

FARE QUOTE NUMBER 1  
ATTENTION-TRAVEL BOOKER DPTI  
DATE QUOTED-09APR18  
CONSULTANT NAME-DORY GOYAK  
AIRLINE-QANTAS AIRWAYS  
ROUTING-SYD / ADL  
FARE BASIS-DBUS  
MUST BE ISSUED BY-09APR18  
-BASE FARE - AUD 766.95 DISCOUNT - 0.00  
-TAX - AUD 24.89  
-GST - AUD 79.18  
-TOTAL - AUD 871.02

.\*ALL PRICES SUBJECT TO CHANGE AT ANYTIME WITHOUT NOTICE\*

----- END QUOTE -----

VALID ON QF SERVICES  
DATE, ROUTE AND BOOKING CLASS CHANGES ARE PERMITTED.  
NO CHANGE FEE APPLIES.  
ANY FARE AND TAX DIFFERENCE APPLIES  
NAME CHANGE IS PERMITTED  
FULL REFUND IS PERMITTED.

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**E-TICKETS AND FARE DETAILS**

**Ticket Number:** 0812640031906

**IATA:** 02349804

**Issued:** 09 Apr 18

**Traveler:** MS JULIENNE TEPOHE  
**Base:** 1095.00  
**Taxes:** UO 111.99, WG 5.53, QR 19.36

**Total Ticket:** 1231.88

**Additional Fees:** 1000.00

**Ticket Number:** 0812640031952

**IATA:** 02349804

**Issued:** 09 Apr 18

**Traveler:** MS JULIENNE TEPOHE  
**Base:** 766.95  
**Taxes:** UO 79.18, WG 5.53, QR 19.36

**Total Ticket:** 871.02

**Additional Fees:** 982.00

**Form of payment:** VIxxxxxxxxxxxx9495

Airline may charge an extra fee for credit/debit card payment

This itinerary and receipt constitutes the air "passenger ticket" for the purposes of the Montreal and Warsaw Convention Regime as well as the confirmation of the reservation for other travel services (such as hotel accommodations, car rentals, etc.). Each traveler listed on this document agrees to the [terms and conditions](#) which are part of these reservations. CWT is committed to protecting your personal data and privacy. Read CWT's [Traveler Notice](#) to understand what information CWT collects and why, how CWT uses it and stores it, and how to review and update it. For further information, please see CWT's [Data Protection & Privacy Policy](#).

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ANZ EFTPOS

ANZ CUSTOMER COPY

WWW.INGOGO

WWW.INGOGO.MOBI TAXI  
PAYMENTS 1300 008294

TERMINAL ID 00305000599  
VISA (I) CR  
1996

PUR AUD \$41.06

Visa Credit

AID A0000000031010  
TVR 0080048000  
APSN 00 C00002 ATC 0024

APPROVED AUTH: 805197  
STAN: 004296  
16/04/18 09:59

EFTPOS FROM ANZ

THANK YOU FOR  
YOUR CUSTOM

ENJOY \$20 CREDIT ON US

That's \$10 off your first two  
trips!

Just download the ingogo app  
and enter the promo code.

Promo code: TWB7T

T&Cs: ingogo.mobi/taxi

16/04/2018 at 09:29 AM  
Paid at: Semaphore  
Taxi Number: TAXI868  
CBS: 13 Cabs  
Authority: CN8557  
Paid with: \*\*\* 1996

*Telepho  
Taxi from  
Airport  
- Home  
NSW*

Driver's TAX INVOICE

Company Name: SUKHJIT SINGH  
ABN: 41592006934

Total Fare (inc GST) \$41.06

ingogo TAX INVOICE

ingogo Ltd  
ABN 27 152 473 482

Meter Fare \$39.10  
Surcharge \$1.96  
ingogo Credit \$0.00  
TOTAL PAID \$41.06  
(inc GST) \$3.73

Total includes any booking fees  
and tolls



Transport  
for NSW

ABN 18 804 239 602

COMMONWEALTH BANK EFTPOS  
TRANSPORT FOR NSW  
DOMESTIC AIRPORT 4  
TERMINAL 11442200  
REFERENCE 253143

CUSTOMER COPY

CARD NO: 4715-1996(i)  
EXPIRY DATE: 04/20  
AID: A0000000031010  
ATC:35 TVR:0080008000  
CSN:00 A4985F7D37C4A98B  
12 APR 2018 11:55

Visa Credit

CREDIT \$20.00  
PURCHASE AUD \$20.00  
TOTAL

APPROVED 00  
AUTH NO: 607954  
POS REF NO: 4238

ITEM: TOP UP  
OPAL NO:XXXXXXXXXXXX0234  
SALES REF: 423821  
MACHINE: A-072

\*\*\*DUPLICATE RECEIPT\*\*\*

# CABCHARGE TAX INVOICE NAB EFTPOS

SUBURBAN TAXI 131008  
TAXI 2381 SA AU  
MERCHANT ID: 26064295  
TERMINAL ID: V50267  
CLIENT ID: 2164  
DRIVER ID: 39342  
DRIVER ABN: 49594215900

PICK UP: SEMAPHORE  
DEST: ADELAIDE ARPRT  
#####1996 (I)  
Visa Credit CRD (I)  
AID A0000000031010  
AUTH ID: 027832

TARIFF:  
TRF 1 SINGLE

FARE \$33.20  
OTHER \$0.00  
EXTRAS \$0.00

TOTAL FARE \$33.20  
INC. GST

SA GOV LEVY \$1.00

SERVICE FEE \$1.71  
GST ON SRVCE FEE \$0.17

TOTAL AUD \$36.08

APPROVED 00  
AUTH NO 027832

TC D6D37D0FAA2AAEB5  
V502 6704 1207 5810  
0080048000 420300 F800

\*\*\* DRIVER RECEIPT \*\*\*  
12/04/18 07:58 017140 I